



CITY OF MARTINEZ

CITY COUNCIL AGENDA

March 5, 2014

TO: Mayor and City Council
FROM: David Scola, Public Works Director
SUBJECT: Replacement of City Hall Floor Coverings
DATE: February 26, 2014

RECOMMENDATION:

Adopt a Resolution accepting bids for the City Hall Floor Replacement Project (throughout City Hall), awarding the contract to Gils Carpet, Inc. in the amount of \$125,180 and allocating said funds from the City Hall CIP budget (C4014).

BACKGROUND:

The current floor covering in the City Hall building was installed during the 1994/1995 renovation and is in very poor condition. The carpet has to be constantly repaired and stretched to remove wrinkles. As the carpet continues to age and withstand a high volume of traffic, the potential for trips and falls increases. The area outside the elevator on the second floor leading up to the water window was temporarily addressed in 2012 after a trip and fall had occurred on a loose section of carpet. Numerous other areas of frayed carpet presenting trip hazards have been identified through periodic safety inspections. Both the Management Review and Employee Safety Advisory committees believe replacing the carpet should be a high priority. During the recent budget process, several areas of City Hall were identified as being in need of repair or replacement, with the floor covering at the top of the list.

DISCUSSION:

The Maintenance Superintendent obtained bids from three local floor covering contractors, Gils Carpet, Inc., S&N Carpets and Linoleum, and Floor Design by RJS. Each contractor was given the same scope of work and installation requirements. The removal and replacement of desks, cabinets, cubicles and large pieces of furniture was included in all of the bidders' estimates. Contractors also included paying prevailing wage to their employees in their proposals. The bid amount summary for the lowest bidder, Gils Carpet, Inc., is as follows:

Bid Item	Cost
Police Department upstairs and downstairs (carpet tiles)	\$27,007
Downstairs -Planning, Engineering, Public Works/Building (carpet tiles)	\$25,028
Upstairs, east side of the building (carpet tiles)	\$14,157
Upstairs, west side of the building (carpet tiles)	\$16,371
Two stairways using broadloom carpet	\$ 3,600
Council Chambers using Luxury Vinyl Tiles with new underlayment	\$18,617
Remove and reset furniture, desks, cabinets, cubicles, etc.	\$14,400
Bid Total	\$119,180
Contingency (5%)	\$6,000
Total with Contingency	\$125,180

Staff recommends adding a 5% contingency of \$6,000 to the budget, to bring the project total to \$125,180.

The City Hall project has two other budgeted expenditures that were reviewed by the Infrastructure Subcommittee at a meeting held on January 27th. The remaining funds after these items and the flooring are subtracted from the budget will be used toward painting throughout City Hall.

City Hall CIP C4014	
Budget	\$220,000
ADA Front Doors	(20,500)
Boiler	(26,800)
Carpet	(125,180)
Remaining Funds (Painting)	\$47,520

FISCAL IMPACT:

Funds for this project totaling \$220,000 were included in the 2013-2015 Biennial Budget. The project is budgeted under Project No. C4014 and is funded by the 2003 City Hall Bond reserve that was released by the Bond Trustee with the payoff of the 2003 Bond in December 2013.

ACTION:

Motion adopting a resolution accepting bids for the City Hall Floor Covering Replacement Project, awarding the contract to Gils Carpet, Inc. in the amount of \$125,180, and allocating said funds from the City Hall CIP budget (C4014).

Attachment: Resolution

APPROVED BY: 
Interim City Manager

RESOLUTION NO. -14

ACCEPTING BIDS FOR THE CITY HALL FLOOR COVERING REPLACEMENT
PROJECT, AWARDING THE CONTRACT TO GILS CARPET, INC.,
AND APPROVING ALLOCATION OF \$125,180 FROM THE
CITY HALL CIP BUDGET (C4014)

WHEREAS, the floor coverings throughout City Hall are twenty years old and in poor condition; and

WHEREAS, the City Hall CIP Budget (C4014) includes funds for replacement of City Hall floor coverings; and

WHEREAS, the Public Works Maintenance Superintendent obtained three bid proposals from local flooring contractors; and

WHEREAS, Gil's Carpet, Inc. submitted the lowest responsible bid, which included paying employees at current prevailing wage rates; and

WHEREAS, on January 27, 2014, the Infrastructure Subcommittee reviewed and recommended the project and budget; and

WHEREAS, staff recommends allocating \$125,180 from City Hall CIP budget C4014 to pay for the project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Martinez hereby authorizes the allocation of \$125,180 from the City Hall CIP Budget (C4014), and awards a contract to Gil's Carpet, Inc. to replace the floor coverings throughout City Hall.

* * * * *

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 5th day of March, 2014, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK
CITY OF MARTINEZ