



**DATE:** June 5, 2014

**TO:** Parks, Recreation, Marina and Cultural Commission

**FROM:** Recreation Staff

**SUBJECT:** Special Request for Use of Waterfront and Lawn Area – Walk for Recovery

Applicant seeks approval for use of the Waterfront Group and Lawn Area. Pertinent details are listed below.

**Applicant:**  
Support for Recovery – Tom Aswad

**Park Request:**  
Waterfront Group and Lawn Area

**Reservation Date Request:**  
Saturday, September 20

**Special Request(s):**  
Amplified sound, lawn area, and more than park capacity.

**Event Info:**  
The Walk for Recovery event is scheduled for Saturday, September 20, from 7 a.m. to 4 p.m. at the Waterfront Group and Lawn Area, and has been held by this group for over 9 years. The group meets, speaks, eats and walks for a mile on the downtown sidewalks. They are requesting amplified sound, lawn access, and an exception to the park capacity. This event does not require an event permit.

**Attendance:**  
Projected to be 600.

**Special Event Permit:**  
Not required.

**Letter to neighbors:**  
N/A



## \*\*SPECIAL REQUEST FORM\*\*

Martinez Park and Recreation Department  
525 Henrietta Street  
Martinez, CA 94553  
Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out:

Date: 2-21-14

Your Name: TOM ASWAD

Organization (if applicable): SUPPORT 4 RECOVERY

Address (organization or home): P.O. Box 31114 WC CA 94598

Phone: (hm) 980-8638 (wk) \_\_\_\_\_

Date of Event: 9-20-14

Time and Duration of Event: 7-4

Location: Picnic Area Water Front Park

Family/Group Size: 600

Purpose of Gathering: Annual Recovery Walk

What is your Special Request? (Please check all that applies)

- Amplified music/speakers  Waterfront picnic lawn usage  Fee waived/reduction  
 Non-picnic uses  Sale of alcoholic beverages  More than the picnic park capacity

Others (please explain): \_\_\_\_\_

Special Request Justification: \_\_\_\_\_

**Note: The Park Recreation, Marina and Cultural Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the PRMCC and City Council.**

**The Commission meets on the third Tuesday of each month. All inquires should be received at the above address no later than one week prior to scheduled Commission meeting.**



**Recreation Department**  
 525 Henrietta Street Martinez, CA 94553  
 925-372-3510

*Office Use Only*

Deposit \$ Attached Date Rec'd 2/19/14  
 Rental \$ 205.00 Deposit Returned \_\_\_\_\_  
 REC1 \_\_\_\_\_ Picnic # 513/14  
 Check# \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_  
 Received by Robin

## FACILITY RESERVATION PERMIT

Special Request \_\_\_\_\_

Group/Business Name Support 4 Recovery Work/Cell# \_\_\_\_\_

Applicant/Representative Tom Aswad Home# 980.8638

Address PO Box 31114 Walnut Creek, 94598

### Email Address

Facility	Deposit	Martinez Resident & Non-Profit Org.	Non-Martinez Resident & Non-Profit	Corporate Local & Non-Martinez
<b>25 person capacity</b> <input type="checkbox"/> Golden Hills <input type="checkbox"/> Morello Park	\$50	\$28	\$50	\$94
<b>15 person capacity</b> <input type="checkbox"/> West-Nancy Boyd	\$50	\$22.50	\$45	\$60
<b>30 person capacity per pod</b> <input type="checkbox"/> Nancy Boyd East <input type="checkbox"/> Nancy Boyd Pavilion	\$50	\$45	\$90	\$120
<b>75 person capacity</b> <input type="checkbox"/> Hidden Valley Oak	\$250	\$112.50	\$225	\$300
<b>40 person capacity</b> <input type="checkbox"/> Hidden Valley Beech	\$50	\$60	120	\$160
<b>100 person capacity per area</b> <input type="checkbox"/> Hidden Valley Poplar <input type="checkbox"/> Hidden Valley Sycamore	\$250	\$150	\$300	\$400
<b>125 person capacity</b> <input type="checkbox"/> 1/2 Waterfront Group Area	\$100	\$66	\$132	\$187
<b>250 person capacity</b> <input type="checkbox"/> Waterfront Group Area	\$125	\$105	\$259	\$303
<b>120 person capacity</b> <input type="checkbox"/> Gazebo (Rankin)	\$250	\$240	\$340	\$360
<b>110 person capacity</b> <input type="checkbox"/> The Canyon (Rankin)	\$250	\$165	\$260	\$275
<b>160 person capacity</b> <input type="checkbox"/> Olive Grove (Rankin)	\$250	\$240	\$360	\$400

Date	Facility Requested	Reservation Hours	Est. Attend.
September 20, 2014	Waterfront Park and Lawn area	8 am to Dusk	25

Deposits: **The check must match the applicant's name on the picnic permit.** Check and cash deposits will be returned to the renter within 5 business days of the picnic. If the renter falsifies residency, exceeds capacity or damages the facility, the deposit will be forfeited. If damages exceed the deposit, renter will be invoiced for time and materials. Non-payment will be sent to collections. Protect yourself! Upon leaving your picnic area, take a picture and include site, date and your name and e-mail it to: [classes@cityofmartinez.org](mailto:classes@cityofmartinez.org). **I, the undersigned have read and understand all the information provided on both sides of this agreement. I hereby agree to be bound by the conditions and stipulations**

RENTER \_\_\_\_\_

Date \_\_\_\_\_