

Planning Commission Minutes
Regular Meeting
March 11, 2014
Martinez, CA

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Acting Chair Sigrid Waggener.

ROLL CALL

PRESENT: Jeffrey Keller, Commissioner, Sigrid Waggener, Commissioner, Kimberley Glover, Commissioner, and Dwayne Glemser, Commissioner.

EXCUSED: Rachael Ford, Chair, Paul Kelly, Commissioner, Donna Allen, Commissioner & James Blair, Commissioner (Alternate).

ABSENT: None.

Staff present: Senior Planner Corey Simon.

AGENDA CHANGES

None.

PUBLIC COMMENT

None.

CONSENT ITEMS

1. *Minutes of April 9 and December 10, 2013, January 2, January 7 and January 21, 2014, meeting.*

Chair Waggener confirmed with staff that Commissioners could vote on Minutes of meetings that they did not attend, as long as a quorum was present.

On motion by Jeffrey Keller, Commissioner, seconded by Kimberley Glover, Commissioner, to approve the Minutes of April 9, 2013. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover, Commissioner, Dwayne Glemser, Commissioner.

On motion by Kimberley Glover, Commissioner, seconded by Dwayne Glemser, Commissioner, to approve the Minutes of December 10, 2013. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover, Commissioner, Dwayne Glemser, Commissioner.

On motion by Jeffrey Keller, Commissioner, seconded by Kimberley Glover, Commissioner, to approve the Minutes of January 2, 2014. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover, Commissioner, Dwayne Glemser, Commissioner.

On motion by Jeffrey Keller, Commissioner, seconded by Kimberley Glover, Commissioner, to approve the Minutes of January 7, 2014. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover, Commissioner, Dwayne Glemser, Commissioner.

On motion by Kimberley Glover, Commissioner, seconded by Jeffrey Keller, Commissioner, approve the Minutes of January 21, 2014. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover, Commissioner, Dwayne Glemser, Commissioner.

REGULAR ITEMS

2. *Housing Element Progress Report - Annual Update The 2013 Annual Housing Element progress report as per Government Code Section 65400 requiring submittal to the State Department of Housing and Community Development (HCD) by April 1 of each year. The Planning Commission will review the report and make its recommendations to the City Council. Applicant: City of Martinez (CS)*

Senior Planner Corey Simon presented the staff report, discussing the Housing Element update process and background, the City's Regional Housing Needs Assessment (RHNA) numbers, the Housing Element cycles (the current one was adopted in January, 2011) and the City's progress on implementation of the Housing Element goals.

Chair Waggener asked if there are any potential new developments. Mr. Simon said no, only the one formerly known as the Trumark development.

Commissioner Keller asked about the units on Shell Avenue, and Mr. Simon clarified it was not included in the report because it was not applied for until January of this year.

Chair Waggener asked when the Berrellesa project would be completed. Mr. Simon said probably sometime this year. He also confirmed that the next Housing Element cycle begins this year.

Chair Waggener also asked how Martinez' implementation compares with other cities; Mr. Simon confirmed it was similar to other urban cities of the same size. Chair Waggener asked if there was any chance that ABAG (Association of Bay Area Governments) will consider modifying the RHNA numbers. Mr. Simon said no, any unmet goals will roll forward into the next cycle.

Chair Waggener observed that the Berrellesa project looks good thus far.

On motion by Dwayne Glemser, Commissioner, seconded by Jeffrey Keller, Commissioner, accept the report and forward it to the City Council. Motion unanimously passed 4 - 0. Yes: Jeffrey Keller, Commissioner Sigrid Waggener, Commissioner Kimberley Glover,

Commissioner, Dwayne Glemser, Commissioner.

COMMISSION ITEMS

None.

STAFF ITEMS

None.

COMMUNICATIONS

None.

Chair Waggener adjourned the meeting at 7:18 p.m., to the next Regular Meeting, March 25, 2014.

Respectfully Submitted

Approved by the Planning Commission
Chairperson

Mary Hougey

Sigrid Waggener, Vice Chair