



**To:** Mayor and City Council  
**From:** Tim Tucker, City Engineer  
**Subject:** Levying Assessment for LLAD 1979-3 (Village Oaks Terrace) for Fiscal Year 2016-17  
**Date:** May 16, 2016

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**Recommendation**

Consider levying assessment for Landscaping and Lighting Assessment District, 1979-3 (Village Oaks Terrace):

- A. Resolution describing improvements and changes for fiscal year 2016-17.
- B. Resolution declaring the City's intent to levy and collect assessments, setting the date for a public hearing on June 15, 2016 and directing the City Clerk to publish required notices.
- C. Approving the Engineer's Report for Landscaping and Lighting Assessment District 1979-3, Village Oaks Terrace.

**Background**

Section 13.29.010, Martinez Municipal Code, adopted on March 18, 1981, incorporates the Landscaping and Lighting Act of 1972 in the Martinez Municipal Code. This allowed the City to accept Assessment District 1979-3 (LL-2) Village Oaks Terrace, formed by the County and transferred to the City for the purposes of maintaining landscaping and lighting facilities over the public rights-of-way, easement and properties when this area was annexed to the City of Martinez.

No boundary changes, new improvements or substantial changes in maintenance are proposed for fiscal year 2016-17.

The recommendation for FY 2016-17 is no increase in assessments. Assessments in this district provide for continued landscape maintenance, weed abatement, irrigation and improvements as described in the Engineer's Report. Energy costs and street lighting costs are not included in this district. The General Fund allocation of \$2,000 remains unchanged for fiscal year 2016-17. This General Fund contribution is necessary to avoid a negative fund balance for the district. The maintenance of the district is for the general benefit of the City and the surrounding areas.

The funds collected in this assessment district will be used only within the boundaries of the district, and any deficit or surplus remaining in the account from prior years will be carried over to next year's assessment. The City Engineer, a Registered Civil Engineer, is designated as a qualified "Engineer" for the purposes of performing duties pursuant to the Martinez Municipal Code. The Engineer's Report is on file in the office of the City Clerk.

**Fiscal Impact**

The impact to the General Fund is \$2,000 for fiscal year 2016-17. This General Fund allocation is necessary in order to avoid a negative fund balance for the district. The maintenance of the district is for the general benefit of the City and the surrounding areas. If the assessments are not levied, alternative funding sources will need to be identified to pay for the annual maintenance costs.

**Attachments**

- Resolutions
- Map

Engineer's Report & Assessment Diagrams on file with City Clerk

**APPROVED BY:**



Acting City Manager

**RESOLUTION NO. -16**

**DESCRIBING IMPROVEMENTS OR CHANGES FOR FISCAL YEAR 2016-17 LANDSCAPING AND LIGHTING DISTRICT 1979-3(LL-2), (VILLAGE OAKS TERRACE)**

**WHEREAS**, on July 19, 1993, the City adopted Resolution No. 97-93 to accept the assessment district from the County. Acceptance of said district occurred on December 14, 1993 by virtue of a motion by Contra Costa County Board of Supervisors transferring district funds to the City; and

**WHEREAS**, the location of the proposed District is commonly known as Contra Costa County Subdivision No. 7304, Village Oaks Terrace (MS 350M38); and

**WHEREAS**, the public interest, convenience, and necessity require, and it is the intention of the Council, to undertake proceedings for the levy and collection of assessments upon the several lots or parcels of land in said District, for the construction or installation of improvements, including the maintenance or servicing, or both, for the fiscal year 2016-17.

**NOW, THEREFORE, BE IT RESOLVED** the improvements to be constructed or installed, including the maintenance or servicing, or both, are more particularly described in Exhibit "A" hereto attached and by reference incorporated herein.

**BE IT FURTHER RESOLVED** the costs and expenses of said improvements, including the maintenance or servicing, or both, are to be made chargeable upon said District, the exterior boundaries of the District are the composite and consolidated area more particularly shown on the map entitled "Proposed Boundaries of Landscaping and Lighting District 1979-3 (Village Oaks Terrace)" which is on file in the office of the City Clerk of the City of Martinez to which reference is hereby made for further particulars. Said map indicates by a boundary line the extent of the territory included in said District and of any zone thereof and shall govern for all details as to the extent of the assessment district; and

**BE IT FURTHER RESOLVED** the City Council allocate a General Fund contribution of \$2,000.00 to account number LL910.

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**I HEREBY CERTIFY** the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 1<sup>st</sup> day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK  
CITY OF MARTINEZ

**EXHIBIT "A"**

**VILLAGE OAKS TERRACE  
LANDSCAPING AND LIGHTING DISTRICT 1979-3 (LL-2)**

1. The construction or installation, including the maintenance or servicing, or both, thereof, of irrigation system and public landscaping, including trees, shrubs, grass, or other controlled vegetation.

**RESOLUTION NO. -16**

**INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPING AND LIGHTING  
ASSESSMENT DISTRICT 1979-3, (LL-2) VILLAGE OAKS TERRACE FOR FISCAL YEAR 2016-17**

**WHEREAS**, the City Council of the City of Martinez, California, has accepted transfer of Landscaping and Lighting Assessment District No. 1979-3 (LL-2) from the County; and

**WHEREAS**, the location of the proposed District is commonly known as Contra Costa County Subdivision No. 7304, Village Oaks Terrace (350M38); and

**WHEREAS**, the existing improvements to be maintained include landscaped planting areas, irrigation system, and servicing thereof within the public right-of-way; and

**WHEREAS**, the City Council of the City of Martinez, Contra Costa County, California, intends to levy and collect assessments within the Assessment District for the fiscal year stated herein; and

**WHEREAS**, an Engineer's Report is on file with the City Clerk with a full and detailed description of the improvements, maintenance thereof, the boundaries of the assessment district and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the district.

**NOW, THEREFORE, BE IT RESOLVED** a public hearing will be held June 15, 2016 at 7:00 P.M. by the City Council in City Hall, 525 Henrietta Street, Martinez, on the question of the Assessment District and the levy of the proposed assessment.

**BE IT FURTHER RESOLVED** all of the recitals contained hereinabove are hereby incorporated by this reference; and

**BE IT FURTHER RESOLVED** Richard G. Hernandez, City Clerk, is hereby directed to file this resolution on said project, and is hereby directed to give notice of above said public hearing in accordance with Section 22553 of the Streets and Highways Code.

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**I HEREBY CERTIFY** the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 1<sup>st</sup> day of June, 2016, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK  
CITY OF MARTINEZ

**City of Martinez  
Community Development Department  
Landscape & Lighting Assessment District Locations**

