



**To:** Mayor and City Council, as and constituting The Board of Contra Costa County Sanitation District No. 6

**From:** Tim Tucker, City Engineer

**Subject:** Levying Sewer Service Charge for Contra Costa County Sanitation District No. 6

**Date:** May 25, 2016

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**Recommendation**

Consider levying assessment for Contra Costa County Sanitation District No. 6 (District) for fiscal year 2016-2017:

- A. By motion approving Annual Report for Contra Costa County Sanitation District No. 6.
- B. Introduce ordinance prescribing the annual sewer service charges for fiscal year 2016-17 in Contra Costa County Sanitation District No. 6.
- C. Adopt resolution declaring the City's intent to levy and collect assessments, setting the date for a public hearing on July 20, 2016 and directing the City Clerk to publish required notices.

**Background**

Contra Costa County Sanitation District No. 6 (District) was formed in 1992 to provide sanitary sewer services to the Stonehurst subdivision in the Alhambra Valley Area. On November 19, 2012 the City annexed a portion the District including the entire inhabited area within the Stonehurst Subdivision. On March 31, 2015, the Contra Costa County Board of Supervisors adopted Resolution No. 2015/108 designating the Martinez City Council as the Board of Directors of Contra Costa County Sanitation District No. 6 in accordance with Health and Safety Code section 4730.

**Discussion**

Each year in which a sewer service assessment is to be levied the District's Annual Report must be filed with the Clerk of the Board. In addition the City Council, as and constituting the Board of the District must hold a public hearing to set annual sewer service charge assessments for the District. Attached is the Preliminary Engineer's Report for the District. No boundary changes are proposed for fiscal year 2016-17. The current assessment level does not cover expected District expenses. The recommendation for fiscal year 2016-17 is that there is an increase in assessments to \$2,645. Assessments in this district provide for continued operation and maintenance of the sanitary sewer system serving the Stonehurst Subdivision. The funds collected in this District will be used only within the boundaries of the district, and any deficit or surplus remaining in the account from prior years will be carried over to next year's assessment. The increase is based on the increase in Construction Costs as listed for the San Francisco Bay Area by Engineering News Records (ENR) from calendar year 2005 to 2015. Fiscal year 2005/06 is the last time the rate was adjusted.

Also attached is a resolution setting July 20, 2016 as the public hearing date to hear protests to the assessment. Staff also requests the Board introduce an ordinance prescribing the annual sewer service charges for fiscal year 2016-17 in Contra Costa County Sanitation District No. 6

**Fiscal Impact**

There is no impact to the City's General Fund budget if the assessments are levied. If the assessments are not levied, alternative funding sources will need to be identified to pay the annual operation and maintenance costs of the sewer system.

**Attachments**

1. Engineer's Report on file with the City Clerk
2. Budget
3. Ordinance
4. Resolution
5. Location Map

**APPROVED BY:**



Acting City Manager

**CONTRA COSTA COUNTY  
SANITATION DISTRICT NO. 6  
BUDGET**

		<b>Projected FY 2015-16</b>	<b>Proposed FY 2016-17</b>
<b><u>Revenue</u></b>			
	Annual Use Charge	\$ 91,650	\$ 124,315
	Interest Earnings	\$ -	\$ 35
	Carry-Over Prior Year	\$ -	\$ -
	Transfer Gov	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 91,650</b>	<b>\$ 124,350</b>
<b><u>Fund</u></b>	<b><u>Expenditures</u></b>		
5410/5510	Utilities/communication	\$ 7,000	\$ 7,000
5570	Memberships	\$ 150	\$ -
5500	Publications and Legal Notices	\$ 357	\$ 400
5500	Maintenance of Equipment	\$ -	\$ -
5500	Maintenance of Building	\$ -	\$ -
5500	Grounds Maintenance (fence)	\$ -	\$ 7,000
5300	Prof. Specialized Svc. Non-City (tax roll)	\$ 5,000	\$ 3,000
5300	Prof. Specialized Svc. City (non City)	\$ 5,000	\$ -
5300	Wastewater Operator Services	\$ 60,993	\$ 58,350
5300	Emergency Call Out	\$ 5,000	\$ 10,000
5500	CCC Sanitary District	\$ -	\$ 7,550
5500	Leach Field Maintenance (formerly "overdraft")	\$ 50	\$ 2,000
5500	Taxes & Assessments	\$ 300	\$ 300
5300	City Counsel (Walter Pistole)	\$ 500	\$ 500
5300	Regional Water Quality Control Board	\$ 2,300	\$ 2,300
5730	Capital Replacement	\$ 5,000	\$ 20,000
5430.1	Reimbursement Government Fund (staff)	\$ -	\$ 5,000
<b>TOTAL EXPENDITURES</b>		<b>\$ 91,650</b>	<b>\$ 123,400</b>
Projected Fund Balance		\$ -	\$ 950

Annual Use Charge: 47 parcels x \$2,645 per parcel

**ORDINANCE NO. SD-6 XXX**

**BEFORE THE CITY COUNCIL OF THE CITY OF MARTINEZ, AS AND CONSTITUTING THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6**

**AN ORDINANCE PRESCRIBING THE ANNUAL SEWER SERVICE CHARGES FOR FISCAL YEAR 2016/2017 IN CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6**

The City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6, ordains as follows:

**SECTION 1. ANNUAL UNIT CHARGE FOR FISCAL YEAR 2016/2017.** For fiscal year 2016/2017, the “annual unit charge” referred to in Section 11 of Ordinance No. 1 is prescribed at \$2,645.00.

**SECTION 2. COLLECTION ON TAX ROLL.** The Board of Directors elects to collect the annual sewer service charge on the Fiscal Year 2016/2017 Assessment Roll.

**SECTION 3. EFFECTIVE DATE.** This Ordinance becomes effective 30 days after passage and, within 15 days after passage, shall be published at least once with the names of Board Members voting for and against it in the Martinez News Gazette, a newspaper published in the City.

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**I HEREBY CERTIFY** the foregoing was duly and regularly ordinance at a Regular Meeting of said City Council, as and constituting The Board of Contra Costa County Sanitation District No. 6 held on the 1st day of June, 2016, and duly passed at a Regular Meeting of said Board on the day of , , by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ROB SCHRODER, CHAIR  
CONTRA COSTA SANITATION DISTRICT 6 BOARD

**RESOLUTION NO. XX16 SD-6**

**INTENTION TO LEVY AND COLLECT ASSESSMENTS CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6 FOR FISCAL YEAR 2016-17**

**WHEREAS**, on May 19, 1992 the Contra Costa County Board of Supervisors accepted the existing Sanitation District No. 6 sewage system and its maintenance , except for those facilities that are located on private property that begins at the back of the street curb; and

**WHEREAS**, on March 31, 2015, the Contra Costa County Board of Supervisors adopted Resolution No. 2015/108 designating the Martinez City Council as the Board of Directors of Contra Costa County Sanitation District No. 6 in accordance with Health and Safety Code section 4730; and

**WHEREAS**, the Contra Costa County Sanitation District is located in the Alhambra Valley primarily encompassing the Stonehurst Subdivision located north of Alhambra Valley Road accessed by Vaca Creek Road; and

**WHEREAS**, the existing improvements to be maintained include pressurized sewer main, sewer laterals between valve and sewer main, treatment facilities and pumps and leach field; and

**WHEREAS**, the Mayor and City Council of the City of Martinez California, as and constituting the Board of Contra Costa County Sanitation District No. 6 (District), intends to levy and collect assessments within the District for the fiscal year stated herein; and

**WHEREAS**, an Engineer's Annual Report with the proposed assessments upon assessable lots and parcels of land within the District, is on file with the Clerk of the District.

**NOW, THEREFORE, BE IT RESOLVED** a public hearing will be held July 20, 2016 at 7:00 P.M. by the City Council of the City of Martinez California, as and constituting the Board of Contra Costa County Sanitation District No. 6, in the City Council Chambers, 525 Henrietta Street, Martinez, to hear public comment and written protests on the question of the District and the levy of the proposed assessment.

**BE IT FURTHER RESOLVED** all of the recitals contained hereinabove are hereby incorporated by this reference; and

**BE IT FURTHER RESOLVED** Richard G. Hernandez, City Clerk, is hereby directed to file the Annual Report and this resolution, and is hereby directed to give notice of above said public hearing in accordance with Government Code sections 25150 *et seq.*.

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**I HEREBY CERTIFY** the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez, as and constituting The Board of Contra Costa County Sanitation District No. 6, at a Regular Meeting of said Council held on the 1<sup>st</sup> day of June, 2016, by the following vote:

AYES:

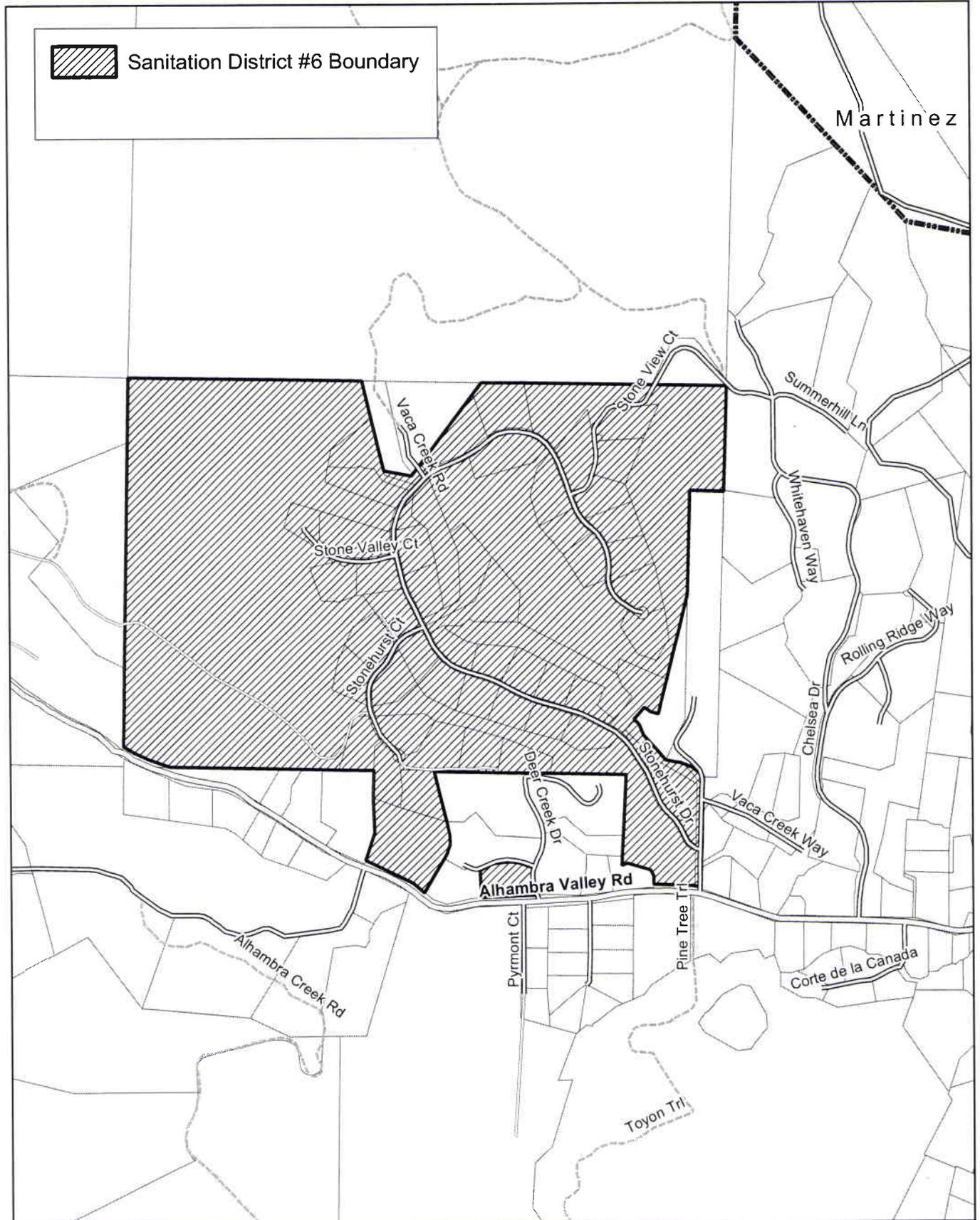
NOES:

ABSENT:

ROB SCHRODER, CHAIR  
CONTRA COSTA SANITATION DISTRICT 6 BOARD

Attest: \_\_\_\_\_  
Clerk of the Board

# County Sanitation District 6 (Alhambra Valley)



Map created 11/28/2007  
 by Contra Costa County Community Development, GIS Group  
 651 Pine Street, 4th Floor North Wing, Martinez, CA 94553-0095  
 37.59.48.455N -122.06.35.384W

This map was created by the Contra Costa County Community Development Department with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board of Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This map contains copyrighted information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.

