



To: Mayor and City Council, as and Constituting The Board Of Contra Costa County Sanitation District No. 6

From: Tim Tucker, City Engineer

Subject: Levying Sewer Service Charge for Contra Costa County Sanitation District No. 6

Date: July 13, 2016

Recommendation

Conduct a public hearing for Contra Costa County Sanitation District No. 6 (District) for fiscal year 2016-2017 and approve the following:

- A. Waive reading and adopt Ordinance approving the Final Annual Report and annual unit sewer service charge for the 2016-17 Fiscal Year.
- B. Resolution overruling protests (must be adopted by 4/5 vote).

Background

Contra Costa County Sanitation District No. 6 (District) was formed in 1992 to provide sanitary sewer services to the Stonehurst subdivision in the Alhambra Valley Area. The Contra Costa County Board of Supervisors adopted Resolution 92/57, which formed the district.

Annually the Mayor and City Council, as and constituting The Board of Contra Costa County Sanitation District No. 6, must approve the Annual Report and set the annual unit sewer service charge for the District. The date for the public hearing was set for July 20, 2016, by resolution at the Board meeting of June 1, 2016. The required notices for this hearing date have been published and mailed. State law provides that the hearing shall be conducted prior to August 12, 2016, unless another date is set by the County Auditor.

Discussion

Attached is the Final Annual Report for the District. The annual unit sewer service charge provides for continued operation and maintenance of the sanitary sewer system serving the Stonehurst Subdivision. The current annual unit sewer service charge level does not cover expected annual expenses. An increase in the assessment is needed to provide much needed repairs to District infrastructure. The funds collected in this District will be used only within the boundaries of the district, and any deficit or surplus remaining in the account from prior years will be carried over to next year's annual sewer system charge.

The total annual sewer system charge for the prior fiscal year for this district was \$91,650. There are not any proposed district boundary changes, new improvements or substantial changes. The proposed total annual sewer service charge for Fiscal Year 2016-17 is \$123,400.

The annual unit sewer service charge is proposed to increase from \$1,950 to \$2,645.00. The increase is based on the increase in Construction Costs as listed for the San Francisco Bay Area by Engineering News Records (ENR) from calendar year 2005 through 2015. Fiscal year 2005/06 is the last time the rate was adjusted. The funds collected in this District will be used only within the boundaries of the district, and any deficit or surplus remaining in the account from prior years will be carried over to next year's assessment. It is planned that the increased revenue will be used to replace a failed valve vaults, fencing and other deteriorating infrastructure.

Notice of the Public Hearing, proposed increase and protest procedure was mailed June 3, 2016 to the record owner. In addition, the Ordinance has been published twice in the local newspaper.

Fiscal Impact

There is no impact to the City's General Fund budget if the annual unit sewer service charges are levied. Alternative funding sources will need to be identified to pay the operation and maintenance costs of the District should the Board not hold a public hearing and approve the annual sewer service charges.

Attachments

1. Final Engineer's Report
2. Ordinance
3. Resolution
4. Location Map

APPROVED BY:



Brad Kilger, City Manager

**CONTRA COSTA COUNTY
SANITATION DISTRICT NO. 6**

**FINAL ANNUAL REPORT
FOR
FISCAL YEAR 2016-17**



City Council

Rob Schroder - Mayor
Mark Ross – Vice Mayor
AnaMarie Avila Farias – Councilmember
Lara DeLaney – Councilmember
Debbie McKillop - Councilmember

Prepared by:

Engineering Division
Public Works Department

**CONTRA COSTA COUNTY
SANITATION DISTRICT NO. 6**

**WRITTEN REPORT ON
WATER/SEWER SERVICE CHARGES
FOR FISCAL YEAR 2016-17**

Sanitation District No. 6 was formed to provide operation and maintenance of the treatment facility in the Stonehurst Subdivision in the City of Martinez.

This report contains a description of each parcel of real property receiving sewer service from the District, the amount of the charge for each parcel for Fiscal Year 2016-17, computed in conformity with the charges prescribed under District Ordinances and the budget report.

Upon adoption of this report by the Board of Contra Costa County Sanitation District Number 6 (SD-6), the charges contained herein will be collected on a tax roll of Contra Costa County in the same manner, by the same persons, at the same time as, and together with, the County's general taxes.

**CONTRA COSTA COUNTY
SANITATION DISTRICT NO. 6
BUDGET**

		Projected FY 2015-16	Proposed FY 2016-17
<u>Revenue</u>			
	Annual Use Charge	\$ 91,650	\$ 124,315
	Interest Earnings	\$ -	\$ 35
	Carry-Over Prior Year	\$ -	\$ -
	Transfer Gov	\$ -	\$ -
TOTAL REVENUE		\$ 91,650	\$ 124,350
<u>Fund</u>	<u>Expenditures</u>		
5410/5510	Utilities/communication	\$ 7,000	\$ 7,000
5570	Memberships	\$ 150	\$ -
5500	Publications and Legal Notices	\$ 357	\$ 400
5500	Maintenance of Equipment	\$ -	\$ -
5500	Maintenance of Building	\$ -	\$ -
5500	Grounds Maintenance (fence)	\$ -	\$ 7,000
5300	Prof. Specialized Svc. Non-City (tax roll)	\$ 5,000	\$ 3,000
5300	Prof. Specialized Svc. City (non City)	\$ 5,000	\$ -
5300	Wastewater Operator Services	\$ 60,993	\$ 58,350
5300	Emergency Call Out	\$ 5,000	\$ 10,000
5500	CCC Sanitary District	\$ -	\$ 7,550
5500	Leach Field Maintenance (formerly "overdraft")	\$ 50	\$ 2,000
5500	Taxes & Assessments	\$ 300	\$ 300
5300	City Counsel (Walter Pistole)	\$ 500	\$ 500
5300	Regional Water Quality Control Board	\$ 2,300	\$ 2,300
5730	Capital Replacement	\$ 5,000	\$ 20,000
5430.1	Reimbursement Government Fund (staff)	\$ -	\$ 5,000
TOTAL EXPENDITURES		\$ 91,650	\$ 123,400
Projected Fund Balance		\$ -	\$ 950

Annual Use Charge: 47 parcels x \$2,645 per parcel

**CONTRA COSTA COUNTY
SANITATION DISTRICT NO. 6**

**CHARGE ROLL
FISCAL YEAR 2016-17**

CHARGES TO BE ENROLLED ON THE TAX ROLL				
Parcel Number	Levy Code	Fund	Revenue	Levy Amount
3672200015	GQ	4428	9796	\$2,645.00
3672200023	GQ	4428	9796	\$2,645.00
3672200031	GQ	4428	9796	\$2,645.00
3672200049	GQ	4428	9796	\$2,645.00
3672200056	GQ	4428	9796	\$2,645.00
3672200064	GQ	4428	9796	\$2,645.00
3672200072	GQ	4428	9796	\$2,645.00
3672200080	GQ	4428	9796	\$2,645.00
3672200098	GQ	4428	9796	\$2,645.00
3672200106	GQ	4428	9796	\$2,645.00
3672200114	GQ	4428	9796	\$2,645.00
3672200122	GQ	4428	9796	\$2,645.00
3672200130	GQ	4428	9796	\$2,645.00
3672200148	GQ	4428	9796	\$2,645.00
3672200155	GQ	4428	9796	\$2,645.00
3672200163	GQ	4428	9796	\$2,645.00
3672200171	GQ	4428	9796	\$2,645.00
3672200189	GQ	4428	9796	\$2,645.00
3672200197	GQ	4428	9796	\$2,645.00
3672200205	GQ	4428	9796	\$2,645.00
3672200213	GQ	4428	9796	\$2,645.00
3672200221	GQ	4428	9796	\$2,645.00
3672200239	GQ	4428	9796	\$2,645.00
3672300013	GQ	4428	9796	\$2,645.00
3672300021	GQ	4428	9796	\$2,645.00
3672300039	GQ	4428	9796	\$2,645.00
3672300047	GQ	4428	9796	\$2,645.00
3672300054	GQ	4428	9796	\$2,645.00
3672300062	GQ	4428	9796	\$2,645.00
3672300070	GQ	4428	9796	\$2,645.00
3672300088	GQ	4428	9796	\$2,645.00
3672300096	GQ	4428	9796	\$2,645.00
3672300104	GQ	4428	9796	\$2,645.00
3672300112	GQ	4428	9796	\$2,645.00
3672300120	GQ	4428	9796	\$2,645.00
3672300138	GQ	4428	9796	\$2,645.00
3672300146	GQ	4428	9796	\$2,645.00

CHARGES TO BE ENROLLED ON THE TAX ROLL				
Parcel Number	Levy Code	Fund	Revenue	Levy Amount
3672300153	GQ	4428	9796	\$2,645.00
3672300161	GQ	4428	9796	\$2,645.00
3672300179	GQ	4428	9796	\$2,645.00
3672300187	GQ	4428	9796	\$2,645.00
3672300195	GQ	4428	9796	\$2,645.00
3672300203	GQ	4428	9796	\$2,645.00
3672300211	GQ	4428	9796	\$2,645.00
3672300229	GQ	4428	9796	\$2,645.00
3672300237	GQ	4428	9796	\$2,645.00
3672300245	GQ	4428	9796	\$2,645.00
TOTALS: 47				\$124,315.00

ORDINANCE NO.

BEFORE THE CITY COUNCIL OF THE CITY OF MARTINEZ, AS AND CONSTITUTING THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6

AN ORDINANCE PRESCRIBING THE ANNUAL UNIT SEWER SERVICE CHARGES FOR FISCAL YEAR 2016/2017 IN CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6

WHEREAS The Board considered all protests and finds that a majority protest does not exist.

The City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6, ordains as follows:

SECTION 1. FINAL ANNUAL REPORT. The City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6 (Board), does hereby approve the Final Annual Report for Fiscal Year 2016/2017.

SECTION 2. ANNUAL UNIT CHARGE FOR FISCAL YEAR 2016/2017. For fiscal year 2016/2017, the “annual unit charge” referred to in Section 11 of Ordinance No. 1 is prescribed at \$2,645.00.

SECTION 3. COLLECTION ON TAX ROLL. The Board elects to collect the annual sewer service charge on the Fiscal Year 2016/2017 Assessment Roll.

SECTION 4. EFFECTIVE DATE. This Ordinance becomes effective 30 days after passage and, within 15 days after passage, shall be published at least once with the names of Board members voting for and against it in the Martinez News Gazette, a newspaper published in the City.

SECTION 5. DIRECT the Clerk of the Board to deliver, before August 12, 2016, a copy of the Report to the County Auditor, as required by Health and Safety Code section 5473.4.

I HEREBY CERTIFY the foregoing is a true and correct copy of the ordinance duly adopted by the Mayor and City Council, as and constituting The Board of Contra Costa County Sanitation District No. 6 held on the 20th day of July, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

BRAD KILGER, CLERK OF THE BOARD
CITY OF MARTINEZ

RESOLUTION NO. -16

BEFORE THE CITY COUNCIL OF THE CITY OF MARTINEZ, AS AND CONSTITUTING THE BOARD OF DIRECTORS OF CONTRA COSTA COUNTY SANITATION DISTRICT NO. 6

OVERRULING PROTESTS FOR CONTRA COSTA COUNTY SANITATION DISTRICT No. 6

WHEREAS, on the 1st day of June, 2016, the City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6 (Board), Martinez, County of Contra Costa, California, adopted a resolution fixing the time and place for hearing on the Final Annual Report and annual sewer system charges for the 2016-17 Fiscal Year; and

WHEREAS, said resolution fixed the 20th day of July, 2016 at the hour of 7:00 PM of said day at the meeting place of the City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6, in City Hall, 525 Henrietta Street, Martinez, California, as the time and place for hearing protests with relation to proposed improvements and maintenance described in the Final Annual Report and the proposed annual sewer system charge; and

WHEREAS, the City Council finds that the protests and objections have been received by owners of less than or equal to one-half of the area of the property to be levied for sewer service charges; and

WHEREAS, persons interested, objecting to the formation of said district, to said improvements, including the maintenance or servicing, or both, thereof, or to the proposed annual sewer system charge or to the Engineer's estimate of costs thereof, filed written protests with the Clerk of said Board at or before the conclusion of said hearing, and all persons interested desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy and collection of the annual sewer system charges for said improvements, including the maintenance or servicing, or both, thereof, were fully heard and considered by said council.

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED, as follows:

Protests against the formation of said District, said improvements, including the maintenance or servicing, or both, thereof, or to the proposed annual sewer system charge, or to the Engineer's estimate of costs thereof, for Fiscal Year 2016-17 be, and each of them are hereby, overruled.

BE IT FURTHER RESOLVED by the City Council of the City of Martinez, as and constituting the Board of Contra Costa County Sanitation District No. 6, that by the following four-fifths vote of all Council members, all of said protests and objections of every kind or nature are hereby overruled or denied; and

BE IT FURTHER RESOLVED the Board Clerk is hereby directed to file this resolution on said project.

* * * * *

I HEREBY CERTIFY the foregoing is a true and correct copy of resolution duly adopted by the City Council of the City of Martinez, as and constituting the Board of Directors of Contra Costa County Sanitation District No. 6, at a Regular Meeting of said Board held on the 20th day of July, 2016, by the following vote:

AYES:

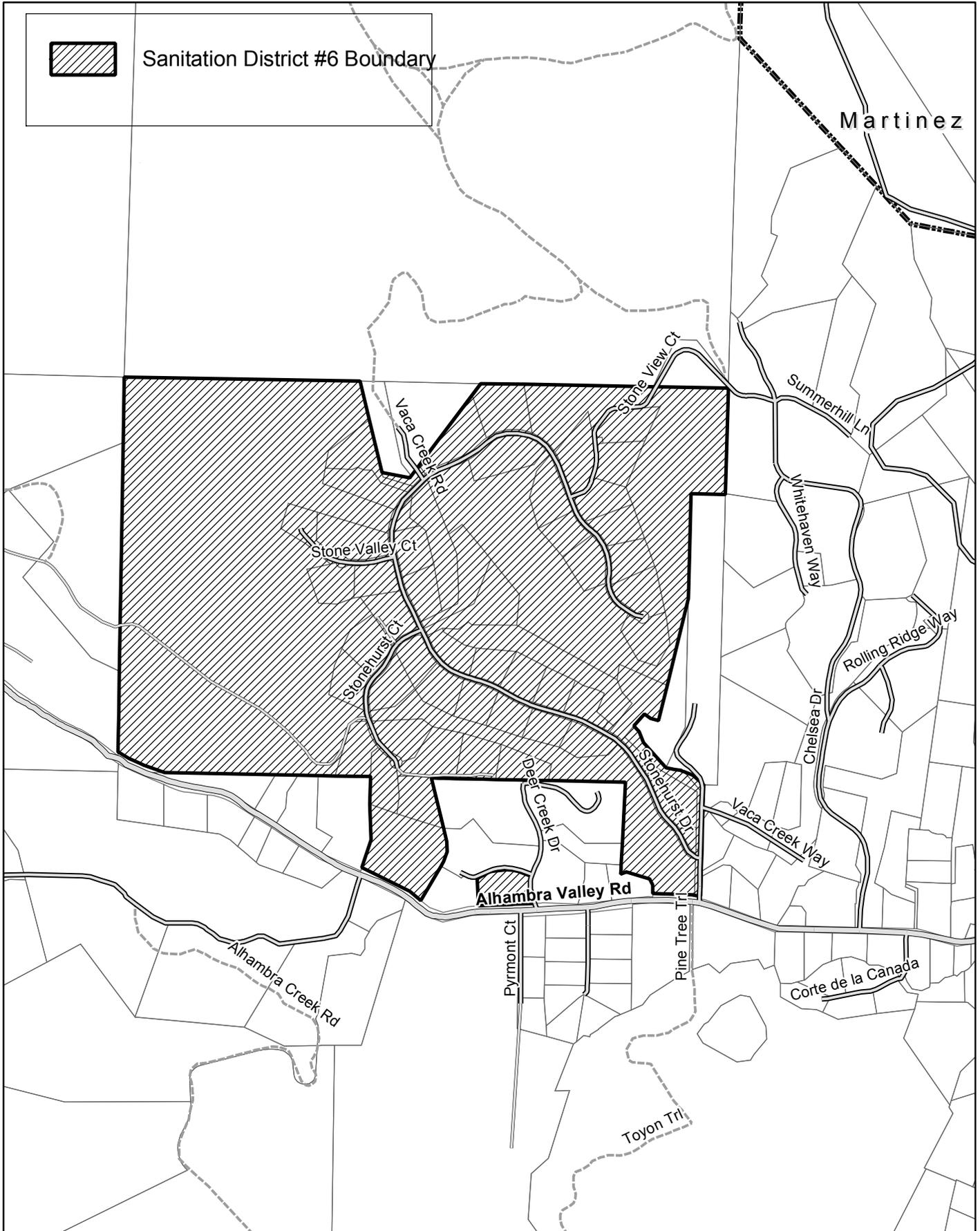
NOES:

ABSENT:

BRAD KILGER, CLERK OF THE BOARD
CITY OF MARTINEZ

County Sanitation District 6 (Alhambra Valley)

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Map created 11/28/2007
 by Contra Costa County Community Development, GIS Group
 651 Pine Street, 4th Floor North Wing, Martinez, CA 94553-0095
 37:59:48.455N 122:06:35.384W

This map was created by the Contra Costa County Community Development Department with data from the Contra Costa County GIS Program. Some base data, primarily City Limits, is derived from the CA State Board of Equalization's tax rate areas. While obligated to use this data the County assumes no responsibility for its accuracy. This map contains copyrighted information and may not be altered. It may be reproduced in its current state if the source is cited. Users of this map agree to read and accept the County of Contra Costa disclaimer of liability for geographic information.

