



**CITY OF MARTINEZ**

**CITY COUNCIL AGENDA  
March 19, 2008**

**TO:** Mayor and City Council

**FROM:** Lianne Marshall, Assistant City Manager - Administrative Services  
Michael Chandler, Senior Management Analyst

**SUBJECT:** Amend User Fee Schedule

**DATE:** March 4, 2008

**RECOMMENDATION:**

Conduct a public hearing and adopt a resolution to amend the Schedule of Fees for City Services and rescind Resolution 035-05.

Staff presented various options for amending the fee schedule to the Budget Subcommittee on February 5, 2008. The Subcommittee's recommendations are included in this report.

**BACKGROUND:**

In 2004, the City conducted a Cost of Services Study to determine the full cost of providing fee-related City services. Although the Council may decide to subsidize the cost of some services that support a larger public policy objective, services that benefit a special interest rather than the general public interest are usually paid for to a greater degree by the users of those services. State law enables a public agency to charge up to the full cost of providing a service for most user fees, and the City's fee consultant identified for the City what these costs were in 2005. The City adopted its fee schedule in April, 2005, and phased in fee increases over 3 years to recover some or all of the cost of services based on the 2005 data. Because the current fee schedule is based on the City's costs from 2005, all fees are being subsidized by the General Fund to some extent as costs have risen. Many of the current Planning fees do not recover even half of the City's costs from 2005. Comprehensive cost of services studies are time-consuming and expensive, and usually not conducted more than every 5 years. The City's fee consultant recommends interim year fee adjustments based on various measures such as CPI, and/or increases in labor or overall department budget.

The Budget Subcommittee met on February 5<sup>th</sup> and considered various options to adjust existing fees and add several new ones. For the majority of fees, the Subcommittee recommended using a blended adjustment based on CPI and labor increases between FY 2008 and FY 2009. The intent is to adjust the fee schedule annually using this formula until the next comprehensive fee review. The latest CPI increase available for the San Francisco-Oakland-San Jose area is for the

December 2006 – December 2007 period, which was 3.84%. The blended CPI/Labor rates to be applied to the associated fees are Building: 5.25%; Planning: 5.01%; Engineering: 4.57%; and Police: 5.17%. The Budget Subcommittee also supported several additional adjustments to existing fees, including raising the City Council Appeal Fee from \$100 to \$250; the Planning General Plan Amendment Fee from \$4,480 to \$7,500 (City cost from 2005 was \$9,677); the Planning Rezoning Fee from \$2,690 to \$5,000 (City cost from 2005 was \$5,380); and the Police Taxi Permit Fee from \$100 to \$125. Additionally, increasing the annual Police Taxi Inspection Fee from \$50/vehicle to \$75/vehicle – and including a \$25 re-inspection fee to account for those taxis that fail to pass the initial inspection – is recommended. For ease of administration, fees for Planning, Engineering, and Police services were all rounded to the nearest multiple of \$5 as has been done in the past. The new fees would go into effect on July 1, 2008. The Subcommittee also recommended increasing certain facility rental fees for Community Services and Recreation by 10% because these fees have not been increased since 2001 and are low in comparison to neighboring cities. The fees to be adjusted include rentals for picnic areas; buildings (i.e. the Kiwanis Building and Golden Hills Recreation Room); and the Senior Center. Playfield facility rentals will remain unchanged. Any adjustments to the facility rental fees will not go into effect until January 1, 2009, because many facility reservations for the summer have already been made. For ease of administration, Community Services fees have been rounded to the nearest \$1.

New fees include a Planning Commission Appeal Fee proposed at a flat rate of \$100; a Planning plan check fee (which was omitted from the current fee schedule, but collected in previous years) performed during the “Major/Minor Subdivision Review Improvement Phase” of a project, to be established as 20% of the Engineering Plan Check fees for similar projects; and an Engineering “Stormwater Control Plan Review” fee resulting from the significant additional requirements the Regional Water Quality Control Board has placed on developers, which requires additional staff review estimated to be 10% of the existing Engineering Plan Check Fees. The existing Planning Subdivision Review fee has been renamed as “Major/Minor Subdivision Review Tentative Map Phase” for consistency with Engineering’s fee schedule.

The Subcommittee supported extending for another year existing discounts adopted in 2005 which were scheduled to sunset on July 1, 2008, for single-family residential alterations; seismic retrofits of residential properties; and permits for Solar Water System Fixtures and Solar Photovoltaic. Mitigation fees, although included as part of the City’s fee schedule, were adopted under separate resolution in 2003 and will continue to be adjusted annually according to increases from the March 2004 Base ENR Building Cost Index.

### **FISCAL IMPACT:**

Application of the CPI/Labor modifier to the existing fees, and introduction of the aforementioned new fees, is expected to generate an additional \$60,000 in revenue in FY 2008-09.

**ACTION:**

Adopt a resolution amending the City's Schedule of Fees for City Services and rescinding Resolution 035-05.

Attachments:  
Resolution  
Fee Schedule

**APPROVED BY:**

A handwritten signature in black ink, appearing to read "Don Blubaugh". The signature is written in a cursive style with a large initial "D".

City Manager

**RESOLUTION NO. -08**

**AMENDING THE SCHEDULE OF FEES FOR CITY SERVICES  
AND RESCINDING RESOLUTION NO. 035-05**

**WHEREAS**, it is the policy of the City Council of the City of Martinez to establish fees in regard to governmental services specifically authorized by statues or ordinance as well as certain services and functions performed by the City in a proprietary capacity; and

**WHEREAS**, it has been the policy of the City Council of the City of Martinez to review and adjust the fees periodically to ensure they are equitable and justifiable; and

**WHEREAS**, the City last conducted a Comprehensive Fee Study in 2004-05, and its current fee schedule is based on the costs of providing the fee services as identified at that time; and

**WHEREAS**, the City's fee consultant recommends interim year fee adjustments based on increases to CPI, labor, and/or overall department budgets to avoid further gaps between the cost to the City of providing a service and the fees to be charged; and

**WHEREAS**, the City wishes to adopt the recommended user fees or service charges in the amounts set forth in the attached Schedule of Fees for City Services; and

**WHEREAS**, it is the intent of the City Council to continue to adjust the fees annually by a combination of CPI and labor increases until the next Comprehensive Fee Study is conducted; and

**WHEREAS**, notice was published and sent to interested parties as required by Government Code sections 6062(a) and 66016, respectively; and

**WHEREAS**, on March 19, 2008, the City Council held a public hearing in compliance with Government Code Sections 66016(a) and 66018 where all oral and written presentations were heard.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Martinez adopts the proposed fees set forth in the attached Schedule of Fees for City Services.

**BE IT FURTHER RESOLVED THAT** this Resolution shall become effective on July 1, 2008, pursuant to Government Code Section 66017, with the exception of the amended Community Services facility rental fees, which shall become effective on January 1, 2009, and that Resolution 035-05 and any previous resolutions in conflict with this Resolution are rescinded upon the effective date(s) of the new fees.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 19<sup>th</sup> day of March, 2008, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK  
CITY OF MARTINEZ



# **SCHEDULE OF FEES FOR CITY SERVICES**

**Resolution No. xxx-08  
Effective July 1, 2008**

**CITY OF MARTINEZ**  
**SCHEDULE OF FEES FOR CITY SERVICES**

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**CITY OF MARTINEZ**  
**GENERAL ADMINISTRATIVE SERVICES**

*Fees effective July 1, 2008*

<b>SERVICE</b>	<b>FEE</b>
Appeals to City Council	\$100 current; \$250 proposed
Appeals to Planning Commission	\$100 (new fee)
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$120/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hour
Returned Check Processing Charge	\$15
Refund Check Processing Charge	\$5
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

### VALUATION-BASED FEES

GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	Fee Schedule (effective 7/1/07)		Fee Schedule (proposed 7/1/08)	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
\$1 - 1,500	\$ 69.00	\$ -	\$ 73.00	\$
\$1,501 - 2,000	\$ 88.00	\$ -	\$ 93.00	\$
\$2,001 - 25,000	\$ 135.00	\$ 27.44	\$ 142.00	\$ 28.88
\$25,001 - 50,000	\$ 766.00	\$ 19.80	\$ 806.00	\$ 20.84
\$50,001 - 100,000	\$ 1,262.00	\$ 13.72	\$ 1,328.00	\$ 14.44
\$100,001 - 500,000	\$ 1,948.00	\$ 10.98	\$ 2,050.00	\$ 11.56
\$500,001 - 1,000,000	\$ 6,339.00	\$ 9.31	\$ 6,672.00	\$ 9.80
\$1,000,001 or greater	\$ 10,994.00	\$ 6.17	\$ 11,571.00	\$ 6.49
<b>GENERAL BUILDING - PLAN REVIEW</b>	38% of Building Permit fee		38% of Building Permit Fee	
<b>PLAN CHECK - ENERGY CALCS (TITLE 24)</b>	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

**Notes:**

1. Residential alterations with a total project valuation of less than \$50,000 will receive a 50% discount on the fee increase from each phase. This discount will sunset on July 1, 2009.
2. Seismic retrofits of residential properties will be given a 50% discount on the listed fees in effect for each phase when attaching walls to the foundation. This discount will sunset on July 1, 2009.

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>NEW CONSTRUCTION PERMIT FEES</b>		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Add'l Plan Review (hourly)	\$146	\$154
City Administration of Consultant Projects (per project)	\$165	\$174
<b>MISCELLANEOUS ITEMS PERMIT FEES</b>		
SF Re-Roof - Overlay (each)	\$167	\$176
SF Re-Roof - Tear Off & Re-sheet (each)	\$270	\$284
SF Re-Roof - Metal / Special (each)	\$218	\$230
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$167	\$176
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$77	\$81
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$26	\$27
Satellite Dish (per unit)	\$167	\$176
Demolition (each)	\$166	\$175
Signs (each)	\$166	\$175
Pool - < 800 s.f. (each)	\$931	\$980
Pool >801 s.f. (ea add'l 100 s.f.)	\$107	\$112
Listed Factory Build Spa (each)	\$282	\$297
Sign Redemption (Code Enforcement)	\$225	\$236
Carport (each)	\$423	\$445
Deck (each)	\$423	\$445
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$320	\$336
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$409	\$430
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$327	\$344
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$82	\$87

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$397	\$418
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$82	\$87
Fireplace (masonry), each	\$320	\$336
Fireplace (pre-fabricated, metal), each	\$216	\$228
Patio Cover, (wood frame), up to 300 sf	\$254	\$267
Patio Cover, (metal frame), up to 300 sf	\$254	\$267
Patio Cover, (other frame), up to 300 sf	\$280	\$295
Patio Cover, (ea add'l 300 sf)	\$52	\$54
Enclosed Patio Cover, (wood frame), up to 300 sf	\$381	\$401
Enclosed Patio Cover, (metal frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (other frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (ea add'l 300 sf)	\$52	\$54
Pile Foundation, (cast in place concrete), (up to 10)	\$395	\$415
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$140	\$148
Retaining Wall (standard), (up to 50 lf)	\$216	\$228
Retaining Wall (standard), (each add'l 50 lf)	\$52	\$54
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$343	\$361
Retaining Wall (special design) (ea add'l 50 lf)	\$103	\$108
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$432	\$454
Retaining Wall (special design) (ea add'l 50 lf)	\$104	\$109
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$216	\$228
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$343	\$361
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Stucco Applications (up to 400 sf)	\$216	\$228
Stucco Applications (ea add'l 400 sf)	\$26	\$27
Pre-work or site inspection (hourly)	\$109	\$114
After-hours Inspection (min 2 hrs)	\$222	\$234
Construction Inspection (hourly)	\$111	\$117
Re-Inspection (hourly)	\$111	\$117

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>MECHANICAL PERMIT FEES</b>		
Stand Alone Mechanical Plan Check (hourly rate)	\$113	\$118
A/C (Residential) - each	\$167	\$176
Furnaces (F.A.U., Floor)	\$168	\$177
Heater (Wall), (each)	\$155	\$163
Appliance Vent / Chimney (Only), (each)	\$155	\$163
Refrigeration Compressor, each	\$155	\$163
Boiler - up to 2,000k BTU	\$205	\$216
Boiler - greater than 2,000k BTU	\$231	\$243
Chiller (each)	\$155	\$163
Fan Coil Unit (each)	\$155	\$163
Heat Pump (Package Unit)	\$155	\$163
Heater (Unit, Radiant, etc.)	\$154	\$162
Air Handler w/ducts to 10k CFM	\$155	\$163
Air Handler w/ducts more than 10k CFM	\$186	\$196
Duct Work only (each)	\$101	\$106
Evaporative Cooler (each)	\$101	\$106
Make-up Air System, (each)	\$101	\$106
Moisture Exhaust Duct (Clothes Dryer), (each)	\$101	\$106
Variable Air Volume Box (Including Duct Work), (each)	\$101	\$106
Vent Fan (Single Duct) - each	\$101	\$106
Vent System, each	\$100	\$106
Exhaust Hood and Duct (Residential), (each)	\$104	\$110
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$486	\$512
Exhaust Hood - Type II (Commercial Steam Hood), (each)	\$515	\$542
Refrigerator Condenser Remote, each	\$155	\$163
Walk-in Box / Refrigerator Coil, each	\$156	\$164
Other Mechanical Inspections (per hour)	\$113	\$118
<b>PLUMBING PERMIT FEES</b>		
Stand Alone Plumbing Plan Check (hourly rate)	\$113	\$118
Fixtures (each)	\$165	\$174
Gas System (First 5 Outlets)	\$168	\$177
Gas Outlets (Each Additional)	\$26	\$27
Building Sewer, each	\$156	\$164
Grease Trap, each	\$168	\$177

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Ejector Pump, (each)	\$168	\$177
Backflow Preventer	\$156	\$164
Roof Drain - Rainwater System, each	\$355	\$374
Water Heater (First Heater)	\$104	\$109
Water Heater (Each Additional Heater)	\$26	\$27
Water Pipe Repair / Replacement, each	\$116	\$122
Water Service, each	\$156	\$164
Drain-Vent Repair / Alterations, each	\$131	\$137
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$232 (\$116)	\$244 (\$122)
Other Plumbing and Gas Inspections (per hour)	\$113	\$119
Water System (first 5 outlets)	\$156	\$164
Water System (each add'l outlet)	\$17	\$18
<b>ELECTRICAL PERMIT FEES</b>		
Stand Alone Electrical Plan Check (hourly rate)	\$113	\$119
New Multi-Family: Single Phase Service (per 100 amps)	\$156	\$164
New Multi-Family: Three Phase Service (per 100 amps)	\$183	\$193
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$156	\$164
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$52	\$55
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$155	\$163
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$182	\$191
All Other Types of Construction: 200 amp and larger circuits (each)	\$208	\$219
Power Pole / Temporary Service (each)	\$156	\$164
Sign Circuit (each)	\$104	\$109
Swimming Pool/Spa (each)	\$156	\$164
Solar Photovoltaic (per kW; 50% discount listed)	\$156 (\$78)	\$164 (\$82)
Other Electrical Inspections (per hour)	\$117	\$123

**Note:** Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic will be given 50% discounts on the fees in effect. The discounted fees are listed in parenthesis above. These discounts will sunset on July 1, 2009.

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Preliminary Project Review - first submittal (non single family)	\$1,125	\$1,180
Preliminary Project Review - first submittal (single family)	\$655	\$690
Preliminary Project Review - each subsequent submittal - (non single family)	\$595	\$625
Preliminary Project Review - each subsequent submittal - (single family)	\$345	\$360
Preliminary Project Review - written response - (non single family - hourly rate)	\$119	\$125
Preliminary Project Review - written response - (single family - hourly rate)	\$119	\$125
Design Review - administrative	\$340	\$355
Design Review - SFR - single house	\$655	\$690
Design Review - Residential: more than one house	\$1,295	\$1,360
Design Review - Residential: per unit >15 units	\$1,380	\$1,450
Design Review - All others	\$850	\$895
General Plan Amendment	\$4,840	\$7,500
Home Occupation Permit	\$85	\$90
Rezoning	\$2,690	\$5,000
Sign Design Review: administrative	\$130	\$135
Sign Design Review: zoning administrator review	\$420	\$440
Sign Design Review: Planning Commission Review	\$430	\$450
Street vacation, open space or easement abandonment	\$735	\$770
Major Subdivision Review Tentative Map Phase (>4 lots)	\$3,070	\$3,225
Minor Subdivision Review Tentative Map Phase (4 lots or less)	\$1,540	\$1,615

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Major Subdivision Review Improvement Phase (>4 lots)	n/a	\$2,720 + \$210/lot
Minor Subdivision Review Improvement Phase (4 lots or less)	n/a	\$1,675 + \$210/lot
Lot Line Adjustment	\$855	\$900
Certificate of Compliance	\$315	\$330
Parcel Map Waiver	\$470	\$495
Property Merger	\$470	\$495
Use Permit: SFR	\$430	\$450
Use Permit: Planned Unit Development	\$1,390	\$1,460
Use Permit: non-conforming use	\$860	\$905
Use Permit: Zoning Administrator	\$570	\$600
Use Permit: all others	\$1,435	\$1,505
Variance: front yard parking	\$1,075	\$1,130
Variance: administrative	\$740	\$775
Variance: SFR	\$570	\$600
Variance: all others	\$1,080	\$1,135
Changes to previously approved applications	\$925	\$970
Research (cost per hour)	\$119	\$125
Zoning Compliance letter	\$135	\$140
Tree Removal Permit	\$100	\$105
Services Not Specified (cost per hour)	\$119	\$125

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

<b>Service</b>	<b>Fee Schedule (effective 7/1/07)</b>	<b>Fee Schedule (proposed 7/1/08)</b>
Environmental Review: initial study / negative declaration	\$1,560	\$1,640
Environmental Review: expanded initial study / mitigated negative declaration	\$2,640	\$2,770
Environmental Review: EIR	\$1,185	\$1,245
Environmental Review: mitigation monitoring	\$2,630	\$2,760
Environmental Review: special studies	\$2,630	\$2,760
Environmental Review: State Dept of Fish & Game	\$1,640	\$1,720
Unspecified Site Visit (cost per hour)	\$119	\$125
Planner time over 30 minutes	\$119	\$125

### Notes:

1. At the discretion of the Assistant City Manager – Community and Economic Development Department, an hourly rate may be charged for any service.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.

## ENGINEERING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Refundable Security Deposit	Fee Schedule (Effective 7/1/07)	Fee Schedule (effective 7/1/08)
Major Subdivision Tentative Map phase		\$3,000 + \$400/lot	\$3,135 + \$420/lot
Minor Subdivision Tentative Map phase		\$3,000	\$3,140
Major Subdivision Improvement Plan Check	\$10,000	\$13,000 + \$1,000/lot	\$13,595 + \$1,045/lot
Major Subdivision Stormwater Control Plan Review		n/a	\$1,395 + \$145/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$8,000 + \$1,000/lot	\$8,365 + \$1,045/lot
Minor Subdivision Stormwater Control Plan Review		n/a	\$835 + \$145/lot
Single Family Residence Plan Check <b>(1)</b>	\$2,500	\$5,265	\$5,505
Commercial Planning Phase <b>(2)</b>		\$1,000 + \$400/acre	\$1,045 + \$420/acre
Commercial Plan Check Phase	\$5,000	\$1,000 + \$4,600/acre	\$1,045 + \$4,810/acre
Encroachment Permit <b>(3)</b>	\$500 (min.)	\$114/hr	\$119/hr
Building Permit <b>(4)</b>		\$114/hr	\$119/hr
Overload Permit (State regulated fee)		\$16	\$17
Lot Line Adjustment	\$2,000 (min.)	\$114/hr	\$119/hr
Certificate of Compliance	\$2,000 (min.)	\$114/hr	\$119/hr
Creek Encroachment Permit	\$2,500	\$114/hr	\$119/hr
Subdivision Map checking		\$2,500 + \$500/lot	\$2,615 + \$525/lot
Map Checking - Commercial/Industrial (major)		\$114/hr	\$119/hr

**Footnotes:**

- (1) Grading/site development permit, retaining walls, or drainage improvement required
- (2) Project acreage is developed portion of property including building pad and disturbed area
- (3) Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4) New house in subdivision with composite plan approved

**Additional Notes:**

1. At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge
3. Fees are based on two reviews and final submittal check. Additional reviews will be charged at an hourly rate.

**MITIGATION FEES**  
*Fees effective March 15, 2004*  
*Resolution No. 150-03*

**MITIGATION DRAINAGE FEES**

Drainage Area 40A Drainage Area 57 Drainage Area 5 Muir Road Oversize	Per County Ordinance #82-9 Per County Ordinance #88-86 \$0.25/new or additional impervious sf Per City reimbursement agreement
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**LAND USE CATEGORIES**

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,028	\$1,395	\$2.03	\$1.65	\$0.90
PARKS & RECREATION	\$2,290	\$1,674	\$1.00	\$1.28	\$0.56
PARK IN-LIEU	\$4,650	\$3,398	-0-	-0-	-0-
CURTURAL FACILITIES	\$3,079	\$2,251	\$1.03	\$1.32	\$0.58
POLICE FACILITIES	\$375	\$375	\$0.36	\$0.05	\$0.05
CHILDCARE FACILITIES	\$394	\$78	\$0.14	\$0.40	\$0.17

For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.

The fees above do not include any direct costs incurred by the City Attorney's Office.

Fees reflect an increase of 18.79% from March 2004 Base ENR Building Cost Index

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – PICNIC AREA RESERVATIONS**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

Picnic facilities are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non-profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
<u>25 person capacity (per pod)</u> Golden Hills	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Morello Park	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Nancy Boyd	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Hidden Valley	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
<u>75 person capacity</u> Gazebo (Rankin)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Peppertree (Muni Park)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Waterfront Pavilion	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
<u>125 person capacity</u> ½ Waterfront Group Area	\$100	\$60 (\$66)	\$120 (\$132)	\$170 (\$187)
<u>250 person capacity</u> Waterfront Group Area	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
<u>350 person capacity</u> Olive Grove (Muni Park)	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
Special Request Park Use*	\$150	\$90 (\$105)	\$115 (\$127)	\$175 (\$193)

\*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SPORTS AND RECREATION**

*Amended by Resolution No. 012-01*

**SPORTS FACILITY USE FEES**

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Adults:           \$5/player  
Youth:            \$2/player

Conditions for use of City facilities:

- A \$1 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$50 monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

**PLAYFIELD FACILITY RENTAL**

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups. Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex	\$150	\$15/hr
Tavan Field	\$150	\$15/hr
Hidden Lakes Fields (2 fields)	\$150	\$15/hr
Hidden Valley	None	\$8/hr
Nancy Boyd	None	\$8/hr
Mountain View	None	\$8/hr
Morello School/Park (2 fields)	None	\$8/hr

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MUNICIPAL SWIMMING POOLS**

*Fees effective January 1, 2001*

The City operates a 3-pool complex with a kiddie pool, shallow depth lap pool and a diving tank. All pools are heated to an average temperature of 82 degrees.

<b>Activity</b>	<b>Fee</b>
Ages 0 – 2	No charge with paying adult
Ages 3 – 6	\$0.75
10-punch swim card	\$5.50
20-punch swim card	\$10.00
Ages 7 – 17	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Age 18 – 49	\$2.50
10-punch swim card	\$22.00
20-punch swim card	\$37.50
Senior Citizens (50 + years)	\$1.50
Adult Lap Swim	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Martinez Swim Team	\$1,000 + \$14/swimmer

**CITY OF MARTINEZ  
COMMUNITY SERVICES – BUILDING RENTAL**

*Fees effective January 1, 2009  
Amended by Resolution No. xxx-08  
Proposed fees listed in ( )*

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Kiwanis Club Building	\$150	\$35/hr (\$39/hr)	\$45/hr (\$50/hr)	\$60/hr (\$66/hr)
Golden Hills Recreation Room	\$100	\$17/hr (\$19/hr)	\$25/hr (\$28/hr)	\$40/hr (\$44/hr)

Minimum rental: 2 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

**SENIOR CENTER MEMBERSHIP - Motion amending January 9, 2002**

Martinez/Non-Residents \$7/year

**SENIOR/COMMUNITY CENTER RENTAL**

Capacity: 60 for dining (per section – 3 sections)  
 125 for assembly (per section – 3 sections)

<b>Rental Component</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Rent (per section)	\$75	\$30/hr (\$33/hr)	\$40/hr (\$44/hr)	\$60/hr (\$66/hr)
Kitchen	\$100	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)
Alcohol served	\$100	Contracted cost	Contracted cost	Contracted cost
P.A. system	none	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)

Minimum Rental: 4 hour minimum on Friday, Saturday, Sunday and holidays  
 2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MISCELLANEOUS**

**Fees effective January 1, 2001**

***MEMORIAL TREE PLANTING***

*Purchase of tree, planting materials, labor*                      \$150  
*(includes one-time replacement)*

## POLICE FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Proposed Fee (effective 7/1/08)
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15	\$15
Live Scan	\$25	\$25
Clearance Letters / Visa Letters	\$50	\$55
Taxi Permits	\$100	\$125
Taxi Inspections (annual)	\$50/vehicle	\$75/vehicle; \$25/reinspection
Cardroom Dealers Permit	\$150	\$160
Examination of Local Criminal Records	\$50	\$55
Concealed Weapon Permit	\$145	\$150
Concealed Weapon Permit - Renewal	\$145	\$150
Civil Subpoena - records / reports	\$15	\$15
Alarm System Registration - Residential	\$30	\$30
Alarm System Registration - Commercial	\$40	\$40
False Alarm Response (per incident starting with 3 <sup>rd</sup> incident)	\$100	\$105
Solicitors / Peddlers Permit	\$165	\$175
Stored Vehicle Redemption	\$100	\$105
Crime Analysis - area computer check	\$30	\$30
Review of Tapes / Preparation of Copies	\$100	\$105
VIN Verification	\$50	\$55
Curfew Violation Response	\$100	\$100
Nuisance Violation Response	\$100	\$100
Vehicle Impound Release	\$175	\$185

**Note:** Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.

# **CITY OF MARTINEZ**

## **SCHEDULE OF FEES FOR CITY SERVICES**

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# **CITY OF MARTINEZ**

## **SCHEDULE OF FEES FOR CITY SERVICES**

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**CITY OF MARTINEZ**  
**GENERAL ADMINISTRATIVE SERVICES**

*Fees effective July 1, 2008*

<b>SERVICE</b>	<b>FEE</b>
Appeals to City Council	\$100 current; \$250 proposed
Appeals to Planning Commission	\$100 (new fee)
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$120/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hour
Returned Check Processing Charge	\$15
Refund Check Processing Charge	\$5
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

### VALUATION-BASED FEES

GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	Fee Schedule (effective 7/1/07)		Fee Schedule (proposed 7/1/08)	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
\$1 - 1,500	\$ 69.00	\$ -	\$ 73.00	\$
\$1,501 - 2,000	\$ 88.00	\$ -	\$ 93.00	\$
\$2,001 - 25,000	\$ 135.00	\$ 27.44	\$ 142.00	\$ 28.88
\$25,001 - 50,000	\$ 766.00	\$ 19.80	\$ 806.00	\$ 20.84
\$50,001 - 100,000	\$ 1,262.00	\$ 13.72	\$ 1,328.00	\$ 14.44
\$100,001 - 500,000	\$ 1,948.00	\$ 10.98	\$ 2,050.00	\$ 11.56
\$500,001 - 1,000,000	\$ 6,339.00	\$ 9.31	\$ 6,672.00	\$ 9.80
\$1,000,001 or greater	\$ 10,994.00	\$ 6.17	\$ 11,571.00	\$ 6.49
<b>GENERAL BUILDING - PLAN REVIEW</b>	38% of Building Permit fee		38% of Building Permit Fee	
<b>PLAN CHECK - ENERGY CALCS (TITLE 24)</b>	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

**Notes:**

1. Residential alterations with a total project valuation of less than \$50,000 will receive a 50% discount on the fee increase from each phase. This discount will sunset on July 1, 2009.
2. Seismic retrofits of residential properties will be given a 50% discount on the listed fees in effect for each phase when attaching walls to the foundation. This discount will sunset on July 1, 2009.

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>NEW CONSTRUCTION PERMIT FEES</b>		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Add'l Plan Review (hourly)	\$146	\$154
City Administration of Consultant Projects (per project)	\$165	\$174
<b>MISCELLANEOUS ITEMS PERMIT FEES</b>		
SF Re-Roof - Overlay (each)	\$167	\$176
SF Re-Roof - Tear Off & Re-sheet (each)	\$270	\$284
SF Re-Roof - Metal / Special (each)	\$218	\$230
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$167	\$176
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$77	\$81
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$26	\$27
Satellite Dish (per unit)	\$167	\$176
Demolition (each)	\$166	\$175
Signs (each)	\$166	\$175
Pool - < 800 s.f. (each)	\$931	\$980
Pool >801 s.f. (ea add'l 100 s.f.)	\$107	\$112
Listed Factory Build Spa (each)	\$282	\$297
Sign Redemption (Code Enforcement)	\$225	\$236
Carport (each)	\$423	\$445
Deck (each)	\$423	\$445
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$320	\$336
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$409	\$430
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$327	\$344
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$82	\$87

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$397	\$418
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$82	\$87
Fireplace (masonry), each	\$320	\$336
Fireplace (pre-fabricated, metal), each	\$216	\$228
Patio Cover, (wood frame), up to 300 sf	\$254	\$267
Patio Cover, (metal frame), up to 300 sf	\$254	\$267
Patio Cover, (other frame), up to 300 sf	\$280	\$295
Patio Cover, (ea add'l 300 sf)	\$52	\$54
Enclosed Patio Cover, (wood frame), up to 300 sf	\$381	\$401
Enclosed Patio Cover, (metal frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (other frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (ea add'l 300 sf)	\$52	\$54
Pile Foundation, (cast in place concrete), (up to 10)	\$395	\$415
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$140	\$148
Retaining Wall (standard), (up to 50 lf)	\$216	\$228
Retaining Wall (standard), (each add'l 50 lf)	\$52	\$54
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$343	\$361
Retaining Wall (special design) (ea add'l 50 lf)	\$103	\$108
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$432	\$454
Retaining Wall (special design) (ea add'l 50 lf)	\$104	\$109
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$216	\$228
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$343	\$361
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Stucco Applications (up to 400 sf)	\$216	\$228
Stucco Applications (ea add'l 400 sf)	\$26	\$27
Pre-work or site inspection (hourly)	\$109	\$114
After-hours Inspection (min 2 hrs)	\$222	\$234
Construction Inspection (hourly)	\$111	\$117
Re-Inspection (hourly)	\$111	\$117

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>MECHANICAL PERMIT FEES</b>		
Stand Alone Mechanical Plan Check (hourly rate)	\$113	\$118
A/C (Residential) - each	\$167	\$176
Furnaces (F.A.U., Floor)	\$168	\$177
Heater (Wall), (each)	\$155	\$163
Appliance Vent / Chimney (Only), (each)	\$155	\$163
Refrigeration Compressor, each	\$155	\$163
Boiler - up to 2,000k BTU	\$205	\$216
Boiler - greater than 2,000k BTU	\$231	\$243
Chiller (each)	\$155	\$163
Fan Coil Unit (each)	\$155	\$163
Heat Pump (Package Unit)	\$155	\$163
Heater (Unit, Radiant, etc.)	\$154	\$162
Air Handler w/ducts to 10k CFM	\$155	\$163
Air Handler w/ducts more than 10k CFM	\$186	\$196
Duct Work only (each)	\$101	\$106
Evaporative Cooler (each)	\$101	\$106
Make-up Air System, (each)	\$101	\$106
Moisture Exhaust Duct (Clothes Dryer), (each)	\$101	\$106
Variable Air Volume Box (Including Duct Work), (each)	\$101	\$106
Vent Fan (Single Duct) - each	\$101	\$106
Vent System, each	\$100	\$106
Exhaust Hood and Duct (Residential), (each)	\$104	\$110
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$486	\$512
Exhaust Hood - Type II (Commercial Steam Hood), (each)	\$515	\$542
Refrigerator Condenser Remote, each	\$155	\$163
Walk-in Box / Refrigerator Coil, each	\$156	\$164
Other Mechanical Inspections (per hour)	\$113	\$118
<b>PLUMBING PERMIT FEES</b>		
Stand Alone Plumbing Plan Check (hourly rate)	\$113	\$118
Fixtures (each)	\$165	\$174
Gas System (First 5 Outlets)	\$168	\$177
Gas Outlets (Each Additional)	\$26	\$27
Building Sewer, each	\$156	\$164
Grease Trap, each	\$168	\$177

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Ejector Pump, (each)	\$168	\$177
Backflow Preventer	\$156	\$164
Roof Drain - Rainwater System, each	\$355	\$374
Water Heater (First Heater)	\$104	\$109
Water Heater (Each Additional Heater)	\$26	\$27
Water Pipe Repair / Replacement, each	\$116	\$122
Water Service, each	\$156	\$164
Drain-Vent Repair / Alterations, each	\$131	\$137
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$232 (\$116)	\$244 (\$122)
Other Plumbing and Gas Inspections (per hour)	\$113	\$119
Water System (first 5 outlets)	\$156	\$164
Water System (each add'l outlet)	\$17	\$18
<b>ELECTRICAL PERMIT FEES</b>		
Stand Alone Electrical Plan Check (hourly rate)	\$113	\$119
New Multi-Family: Single Phase Service (per 100 amps)	\$156	\$164
New Multi-Family: Three Phase Service (per 100 amps)	\$183	\$193
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$156	\$164
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$52	\$55
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$155	\$163
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$182	\$191
All Other Types of Construction: 200 amp and larger circuits (each)	\$208	\$219
Power Pole / Temporary Service (each)	\$156	\$164
Sign Circuit (each)	\$104	\$109
Swimming Pool/Spa (each)	\$156	\$164
Solar Photovoltaic (per kW; 50% discount listed)	\$156 (\$78)	\$164 (\$82)
Other Electrical Inspections (per hour)	\$117	\$123

**Note:** Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic will be given 50% discounts on the fees in effect. The discounted fees are listed in parenthesis above. These discounts will sunset on July 1, 2009.

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Preliminary Project Review - first submittal (non single family)	\$1,125	\$1,180
Preliminary Project Review - first submittal (single family)	\$655	\$690
Preliminary Project Review - each subsequent submittal - (non single family)	\$595	\$625
Preliminary Project Review - each subsequent submittal - (single family)	\$345	\$360
Preliminary Project Review - written response - (non single family - hourly rate)	\$119	\$125
Preliminary Project Review - written response - (single family - hourly rate)	\$119	\$125
Design Review - administrative	\$340	\$355
Design Review - SFR - single house	\$655	\$690
Design Review - Residential: more than one house	\$1,295	\$1,360
Design Review - Residential: per unit >15 units	\$1,380	\$1,450
Design Review - All others	\$850	\$895
General Plan Amendment	\$4,840	\$7,500
Home Occupation Permit	\$85	\$90
Rezoning	\$2,690	\$5,000
Sign Design Review: administrative	\$130	\$135
Sign Design Review: zoning administrator review	\$420	\$440
Sign Design Review: Planning Commission Review	\$430	\$450
Street vacation, open space or easement abandonment	\$735	\$770
Major Subdivision Review Tentative Map Phase (>4 lots)	\$3,070	\$3,225
Minor Subdivision Review Tentative Map Phase (4 lots or less)	\$1,540	\$1,615

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Major Subdivision Review Improvement Phase (>4 lots)	n/a	\$2,720 + \$210/lot
Minor Subdivision Review Improvement Phase (4 lots or less)	n/a	\$1,675 + \$210/lot
Lot Line Adjustment	\$855	\$900
Certificate of Compliance	\$315	\$330
Parcel Map Waiver	\$470	\$495
Property Merger	\$470	\$495
Use Permit: SFR	\$430	\$450
Use Permit: Planned Unit Development	\$1,390	\$1,460
Use Permit: non-conforming use	\$860	\$905
Use Permit: Zoning Administrator	\$570	\$600
Use Permit: all others	\$1,435	\$1,505
Variance: front yard parking	\$1,075	\$1,130
Variance: administrative	\$740	\$775
Variance: SFR	\$570	\$600
Variance: all others	\$1,080	\$1,135
Changes to previously approved applications	\$925	\$970
Research (cost per hour)	\$119	\$125
Zoning Compliance letter	\$135	\$140
Tree Removal Permit	\$100	\$105
Services Not Specified (cost per hour)	\$119	\$125

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Environmental Review: initial study / negative declaration	\$1,560	\$1,640
Environmental Review: expanded initial study / mitigated negative declaration	\$2,640	\$2,770
Environmental Review: EIR	\$1,185	\$1,245
Environmental Review: mitigation monitoring	\$2,630	\$2,760
Environmental Review: special studies	\$2,630	\$2,760
Environmental Review: State Dept of Fish & Game	\$1,640	\$1,720
Unspecified Site Visit (cost per hour)	\$119	\$125
Planner time over 30 minutes	\$119	\$125

**Notes:**

1. At the discretion of the Assistant City Manager – Community and Economic Development Department, an hourly rate may be charged for any service.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.

## ENGINEERING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Refundable Security Deposit	Fee Schedule (Effective 7/1/07)	Fee Schedule (effective 7/1/08)
Major Subdivision Tentative Map phase		\$3,000 + \$400/lot	\$3,135 + \$420/lot
Minor Subdivision Tentative Map phase		\$3,000	\$3,140
Major Subdivision Improvement Plan Check	\$10,000	\$13,000 + \$1,000/lot	\$13,595 + \$1,045/lot
Major Subdivision Stormwater Control Plan Review		n/a	\$1,395 + \$145/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$8,000 + \$1,000/lot	\$8,365 + \$1,045/lot
Minor Subdivision Stormwater Control Plan Review		n/a	\$835 + \$145/lot
Single Family Residence Plan Check <b>(1)</b>	\$2,500	\$5,265	\$5,505
Commercial Planning Phase <b>(2)</b>		\$1,000 + \$400/acre	\$1,045 + \$420/acre
Commercial Plan Check Phase	\$5,000	\$1,000 + \$4,600/acre	\$1,045 + \$4,810/acre
Encroachment Permit <b>(3)</b>	\$500 (min.)	\$114/hr	\$119/hr
Building Permit <b>(4)</b>		\$114/hr	\$119/hr
Overload Permit (State regulated fee)		\$16	\$17
Lot Line Adjustment	\$2,000 (min.)	\$114/hr	\$119/hr
Certificate of Compliance	\$2,000 (min.)	\$114/hr	\$119/hr
Creek Encroachment Permit	\$2,500	\$114/hr	\$119/hr
Subdivision Map checking		\$2,500 + \$500/lot	\$2,615 + \$525/lot
Map Checking - Commercial/Industrial (major)		\$114/hr	\$119/hr

**Footnotes:**

- (1) Grading/site development permit, retaining walls, or drainage improvement required
- (2) Project acreage is developed portion of property including building pad and disturbed area
- (3) Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4) New house in subdivision with composite plan approved

**Additional Notes:**

1. At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge
3. Fees are based on two reviews and final submittal check. Additional reviews will be charged at an hourly rate.

**MITIGATION FEES**  
*Fees effective March 15, 2004*  
*Resolution No. 150-03*

**MITIGATION DRAINAGE FEES**

Drainage Area 40A Drainage Area 57 Drainage Area 5 Muir Road Oversize	Per County Ordinance #82-9 Per County Ordinance #88-86 \$0.25/new or additional impervious sf Per City reimbursement agreement
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**LAND USE CATEGORIES**

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,028	\$1,395	\$2.03	\$1.65	\$0.90
PARKS & RECREATION	\$2,290	\$1,674	\$1.00	\$1.28	\$0.56
PARK IN-LIEU	\$4,650	\$3,398	-0-	-0-	-0-
CURTURAL FACILITIES	\$3,079	\$2,251	\$1.03	\$1.32	\$0.58
POLICE FACILITIES	\$375	\$375	\$0.36	\$0.05	\$0.05
CHILDCARE FACILITIES	\$394	\$78	\$0.14	\$0.40	\$0.17

For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.

The fees above do not include any direct costs incurred by the City Attorney's Office.

Fees reflect an increase of 18.79% from March 2004 Base ENR Building Cost Index

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – PICNIC AREA RESERVATIONS**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

Picnic facilities are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non-profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
<u>25 person capacity (per pod)</u> Golden Hills	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Morello Park	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Nancy Boyd	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Hidden Valley	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
<u>75 person capacity</u> Gazebo (Rankin)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Peppertree (Muni Park)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Waterfront Pavilion	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
<u>125 person capacity</u> ½ Waterfront Group Area	\$100	\$60 (\$66)	\$120 (\$132)	\$170 (\$187)
<u>250 person capacity</u> Waterfront Group Area	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
<u>350 person capacity</u> Olive Grove (Muni Park)	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
Special Request Park Use*	\$150	\$90 (\$105)	\$115 (\$127)	\$175 (\$193)

\*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SPORTS AND RECREATION**

*Amended by Resolution No. 012-01*

**SPORTS FACILITY USE FEES**

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Adults:           \$5/player  
Youth:            \$2/player

Conditions for use of City facilities:

- A \$1 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$50 monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

**PLAYFIELD FACILITY RENTAL**

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups. Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex	\$150	\$15/hr
Tavan Field	\$150	\$15/hr
Hidden Lakes Fields (2 fields)	\$150	\$15/hr
Hidden Valley	None	\$8/hr
Nancy Boyd	None	\$8/hr
Mountain View	None	\$8/hr
Morello School/Park (2 fields)	None	\$8/hr

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MUNICIPAL SWIMMING POOLS**

*Fees effective January 1, 2001*

The City operates a 3-pool complex with a kiddie pool, shallow depth lap pool and a diving tank. All pools are heated to an average temperature of 82 degrees.

<b>Activity</b>	<b>Fee</b>
Ages 0 – 2	No charge with paying adult
Ages 3 – 6	\$0.75
10-punch swim card	\$5.50
20-punch swim card	\$10.00
Ages 7 – 17	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Age 18 – 49	\$2.50
10-punch swim card	\$22.00
20-punch swim card	\$37.50
Senior Citizens (50 + years)	\$1.50
Adult Lap Swim	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Martinez Swim Team	\$1,000 + \$14/swimmer

**CITY OF MARTINEZ  
COMMUNITY SERVICES – BUILDING RENTAL**

*Fees effective January 1, 2009  
Amended by Resolution No. xxx-08  
Proposed fees listed in ( )*

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Kiwanis Club Building	\$150	\$35/hr (\$39/hr)	\$45/hr (\$50/hr)	\$60/hr (\$66/hr)
Golden Hills Recreation Room	\$100	\$17/hr (\$19/hr)	\$25/hr (\$28/hr)	\$40/hr (\$44/hr)

Minimum rental: 2 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

**SENIOR CENTER MEMBERSHIP - Motion amending January 9, 2002**

Martinez/Non-Residents \$7/year

**SENIOR/COMMUNITY CENTER RENTAL**

Capacity:      60 for dining (per section – 3 sections)  
                      125 for assembly (per section – 3 sections)

<b>Rental Component</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Rent (per section)	\$75	\$30/hr (\$33/hr)	\$40/hr (\$44/hr)	\$60/hr (\$66/hr)
Kitchen	\$100	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)
Alcohol served	\$100	Contracted cost	Contracted cost	Contracted cost
P.A. system	none	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)

Minimum Rental:      4 hour minimum on Friday, Saturday, Sunday and holidays  
                                  2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ  
COMMUNITY SERVICES – MISCELLANEOUS**

**Fees effective January 1, 2001**

***MEMORIAL TREE PLANTING***

*Purchase of tree, planting materials, labor*                      \$150  
*(includes one-time replacement)*

## POLICE FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Proposed Fee (effective 7/1/08)
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15	\$15
Live Scan	\$25	\$25
Clearance Letters / Visa Letters	\$50	\$55
Taxi Permits	\$100	\$125
Taxi Inspections (annual)	\$50/vehicle	\$75/vehicle; \$25/reinspection
Cardroom Dealers Permit	\$150	\$160
Examination of Local Criminal Records	\$50	\$55
Concealed Weapon Permit	\$145	\$150
Concealed Weapon Permit - Renewal	\$145	\$150
Civil Subpoena - records / reports	\$15	\$15
Alarm System Registration - Residential	\$30	\$30
Alarm System Registration - Commercial	\$40	\$40
False Alarm Response (per incident starting with 3 <sup>rd</sup> incident)	\$100	\$105
Solicitors / Peddlers Permit	\$165	\$175
Stored Vehicle Redemption	\$100	\$105
Crime Analysis - area computer check	\$30	\$30
Review of Tapes / Preparation of Copies	\$100	\$105
VIN Verification	\$50	\$55
Curfew Violation Response	\$100	\$100
Nuisance Violation Response	\$100	\$100
Vehicle Impound Release	\$175	\$185

**Note:** Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.

**CITY OF MARTINEZ**  
**GENERAL ADMINISTRATIVE SERVICES**

*Fees effective July 1, 2008*

<b>SERVICE</b>	<b>FEE</b>
Appeals to City Council	\$100 current; \$250 proposed
Appeals to Planning Commission	\$100 (new fee)
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$120/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hour
Returned Check Processing Charge	\$15
Refund Check Processing Charge	\$5
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

### VALUATION-BASED FEES

GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	Fee Schedule (effective 7/1/07)		Fee Schedule (proposed 7/1/08)	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
\$1 - 1,500	\$ 69.00	\$ -	\$ 73.00	\$
\$1,501 - 2,000	\$ 88.00	\$ -	\$ 93.00	\$
\$2,001 - 25,000	\$ 135.00	\$ 27.44	\$ 142.00	\$ 28.88
\$25,001 - 50,000	\$ 766.00	\$ 19.80	\$ 806.00	\$ 20.84
\$50,001 - 100,000	\$ 1,262.00	\$ 13.72	\$ 1,328.00	\$ 14.44
\$100,001 - 500,000	\$ 1,948.00	\$ 10.98	\$ 2,050.00	\$ 11.56
\$500,001 - 1,000,000	\$ 6,339.00	\$ 9.31	\$ 6,672.00	\$ 9.80
\$1,000,001 or greater	\$ 10,994.00	\$ 6.17	\$ 11,571.00	\$ 6.49
<b>GENERAL BUILDING - PLAN REVIEW</b>	38% of Building Permit fee		38% of Building Permit Fee	
<b>PLAN CHECK - ENERGY CALCS (TITLE 24)</b>	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

**Notes:**

1. Residential alterations with a total project valuation of less than \$50,000 will receive a 50% discount on the fee increase from each phase. This discount will sunset on July 1, 2009.
2. Seismic retrofits of residential properties will be given a 50% discount on the listed fees in effect for each phase when attaching walls to the foundation. This discount will sunset on July 1, 2009.

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>NEW CONSTRUCTION PERMIT FEES</b>		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Add'l Plan Review (hourly)	\$146	\$154
City Administration of Consultant Projects (per project)	\$165	\$174
<b>MISCELLANEOUS ITEMS PERMIT FEES</b>		
SF Re-Roof - Overlay (each)	\$167	\$176
SF Re-Roof - Tear Off & Re-sheet (each)	\$270	\$284
SF Re-Roof - Metal / Special (each)	\$218	\$230
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$167	\$176
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$77	\$81
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$26	\$27
Satellite Dish (per unit)	\$167	\$176
Demolition (each)	\$166	\$175
Signs (each)	\$166	\$175
Pool - < 800 s.f. (each)	\$931	\$980
Pool >801 s.f. (ea add'l 100 s.f.)	\$107	\$112
Listed Factory Build Spa (each)	\$282	\$297
Sign Redemption (Code Enforcement)	\$225	\$236
Carport (each)	\$423	\$445
Deck (each)	\$423	\$445
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$320	\$336
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$409	\$430
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$82	\$87
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$327	\$344
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$82	\$87

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$397	\$418
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$82	\$87
Fireplace (masonry), each	\$320	\$336
Fireplace (pre-fabricated, metal), each	\$216	\$228
Patio Cover, (wood frame), up to 300 sf	\$254	\$267
Patio Cover, (metal frame), up to 300 sf	\$254	\$267
Patio Cover, (other frame), up to 300 sf	\$280	\$295
Patio Cover, (ea add'l 300 sf)	\$52	\$54
Enclosed Patio Cover, (wood frame), up to 300 sf	\$381	\$401
Enclosed Patio Cover, (metal frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (other frame), up to 300 sf	\$433	\$456
Enclosed Patio Cover, (ea add'l 300 sf)	\$52	\$54
Pile Foundation, (cast in place concrete), (up to 10)	\$395	\$415
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$140	\$148
Retaining Wall (standard), (up to 50 lf)	\$216	\$228
Retaining Wall (standard), (each add'l 50 lf)	\$52	\$54
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$343	\$361
Retaining Wall (special design) (ea add'l 50 lf)	\$103	\$108
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$432	\$454
Retaining Wall (special design) (ea add'l 50 lf)	\$104	\$109
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$216	\$228
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$343	\$361
Gravity / Crib Wall (ea add'l 50 lf)	\$51	\$53
Stucco Applications (up to 400 sf)	\$216	\$228
Stucco Applications (ea add'l 400 sf)	\$26	\$27
Pre-work or site inspection (hourly)	\$109	\$114
After-hours Inspection (min 2 hrs)	\$222	\$234
Construction Inspection (hourly)	\$111	\$117
Re-Inspection (hourly)	\$111	\$117

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
<b>MECHANICAL PERMIT FEES</b>		
Stand Alone Mechanical Plan Check (hourly rate)	\$113	\$118
A/C (Residential) - each	\$167	\$176
Furnaces (F.A.U., Floor)	\$168	\$177
Heater (Wall), (each)	\$155	\$163
Appliance Vent / Chimney (Only), (each)	\$155	\$163
Refrigeration Compressor, each	\$155	\$163
Boiler - up to 2,000k BTU	\$205	\$216
Boiler - greater than 2,000k BTU	\$231	\$243
Chiller (each)	\$155	\$163
Fan Coil Unit (each)	\$155	\$163
Heat Pump (Package Unit)	\$155	\$163
Heater (Unit, Radiant, etc.)	\$154	\$162
Air Handler w/ducts to 10k CFM	\$155	\$163
Air Handler w/ducts more than 10k CFM	\$186	\$196
Duct Work only (each)	\$101	\$106
Evaporative Cooler (each)	\$101	\$106
Make-up Air System, (each)	\$101	\$106
Moisture Exhaust Duct (Clothes Dryer), (each)	\$101	\$106
Variable Air Volume Box (Including Duct Work), (each)	\$101	\$106
Vent Fan (Single Duct) - each	\$101	\$106
Vent System, each	\$100	\$106
Exhaust Hood and Duct (Residential), (each)	\$104	\$110
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$486	\$512
Exhaust Hood - Type II (Commercial Steam Hood), (each)	\$515	\$542
Refrigerator Condenser Remote, each	\$155	\$163
Walk-in Box / Refrigerator Coil, each	\$156	\$164
Other Mechanical Inspections (per hour)	\$113	\$118
<b>PLUMBING PERMIT FEES</b>		
Stand Alone Plumbing Plan Check (hourly rate)	\$113	\$118
Fixtures (each)	\$165	\$174
Gas System (First 5 Outlets)	\$168	\$177
Gas Outlets (Each Additional)	\$26	\$27
Building Sewer, each	\$156	\$164
Grease Trap, each	\$168	\$177

## BUILDING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Ejector Pump, (each)	\$168	\$177
Backflow Preventer	\$156	\$164
Roof Drain - Rainwater System, each	\$355	\$374
Water Heater (First Heater)	\$104	\$109
Water Heater (Each Additional Heater)	\$26	\$27
Water Pipe Repair / Replacement, each	\$116	\$122
Water Service, each	\$156	\$164
Drain-Vent Repair / Alterations, each	\$131	\$137
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$232 (\$116)	\$244 (\$122)
Other Plumbing and Gas Inspections (per hour)	\$113	\$119
Water System (first 5 outlets)	\$156	\$164
Water System (each add'l outlet)	\$17	\$18
<b>ELECTRICAL PERMIT FEES</b>		
Stand Alone Electrical Plan Check (hourly rate)	\$113	\$119
New Multi-Family: Single Phase Service (per 100 amps)	\$156	\$164
New Multi-Family: Three Phase Service (per 100 amps)	\$183	\$193
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$156	\$164
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$52	\$55
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$155	\$163
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$182	\$191
All Other Types of Construction: 200 amp and larger circuits (each)	\$208	\$219
Power Pole / Temporary Service (each)	\$156	\$164
Sign Circuit (each)	\$104	\$109
Swimming Pool/Spa (each)	\$156	\$164
Solar Photovoltaic (per kW; 50% discount listed)	\$156 (\$78)	\$164 (\$82)
Other Electrical Inspections (per hour)	\$117	\$123

**Note:** Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic will be given 50% discounts on the fees in effect. The discounted fees are listed in parenthesis above. These discounts will sunset on July 1, 2009.

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Preliminary Project Review - first submittal (non single family)	\$1,125	\$1,180
Preliminary Project Review - first submittal (single family)	\$655	\$690
Preliminary Project Review - each subsequent submittal - (non single family)	\$595	\$625
Preliminary Project Review - each subsequent submittal - (single family)	\$345	\$360
Preliminary Project Review - written response - (non single family - hourly rate)	\$119	\$125
Preliminary Project Review - written response - (single family - hourly rate)	\$119	\$125
Design Review - administrative	\$340	\$355
Design Review - SFR - single house	\$655	\$690
Design Review - Residential: more than one house	\$1,295	\$1,360
Design Review - Residential: per unit >15 units	\$1,380	\$1,450
Design Review - All others	\$850	\$895
General Plan Amendment	\$4,840	\$7,500
Home Occupation Permit	\$85	\$90
Rezoning	\$2,690	\$5,000
Sign Design Review: administrative	\$130	\$135
Sign Design Review: zoning administrator review	\$420	\$440
Sign Design Review: Planning Commission Review	\$430	\$450
Street vacation, open space or easement abandonment	\$735	\$770
Major Subdivision Review Tentative Map Phase (>4 lots)	\$3,070	\$3,225
Minor Subdivision Review Tentative Map Phase (4 lots or less)	\$1,540	\$1,615

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Fee Schedule (proposed 7/1/08)
Major Subdivision Review Improvement Phase (>4 lots)	n/a	\$2,720 + \$210/lot
Minor Subdivision Review Improvement Phase (4 lots or less)	n/a	\$1,675 + \$210/lot
Lot Line Adjustment	\$855	\$900
Certificate of Compliance	\$315	\$330
Parcel Map Waiver	\$470	\$495
Property Merger	\$470	\$495
Use Permit: SFR	\$430	\$450
Use Permit: Planned Unit Development	\$1,390	\$1,460
Use Permit: non-conforming use	\$860	\$905
Use Permit: Zoning Administrator	\$570	\$600
Use Permit: all others	\$1,435	\$1,505
Variance: front yard parking	\$1,075	\$1,130
Variance: administrative	\$740	\$775
Variance: SFR	\$570	\$600
Variance: all others	\$1,080	\$1,135
Changes to previously approved applications	\$925	\$970
Research (cost per hour)	\$119	\$125
Zoning Compliance letter	\$135	\$140
Tree Removal Permit	\$100	\$105
Services Not Specified (cost per hour)	\$119	\$125

## PLANNING FEE SCHEDULE

*Fees effective July 1, 2008*

<b>Service</b>	<b>Fee Schedule (effective 7/1/07)</b>	<b>Fee Schedule (proposed 7/1/08)</b>
Environmental Review: initial study / negative declaration	\$1,560	\$1,640
Environmental Review: expanded initial study / mitigated negative declaration	\$2,640	\$2,770
Environmental Review: EIR	\$1,185	\$1,245
Environmental Review: mitigation monitoring	\$2,630	\$2,760
Environmental Review: special studies	\$2,630	\$2,760
Environmental Review: State Dept of Fish & Game	\$1,640	\$1,720
Unspecified Site Visit (cost per hour)	\$119	\$125
Planner time over 30 minutes	\$119	\$125

### Notes:

1. At the discretion of the Assistant City Manager – Community and Economic Development Department, an hourly rate may be charged for any service.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.

## ENGINEERING FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Refundable Security Deposit	Fee Schedule (Effective 7/1/07)	Fee Schedule (effective 7/1/08)
Major Subdivision Tentative Map phase		\$3,000 + \$400/lot	\$3,135 + \$420/lot
Minor Subdivision Tentative Map phase		\$3,000	\$3,140
Major Subdivision Improvement Plan Check	\$10,000	\$13,000 + \$1,000/lot	\$13,595 + \$1,045/lot
Major Subdivision Stormwater Control Plan Review		n/a	\$1,395 + \$145/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$8,000 + \$1,000/lot	\$8,365 + \$1,045/lot
Minor Subdivision Stormwater Control Plan Review		n/a	\$835 + \$145/lot
Single Family Residence Plan Check <b>(1)</b>	\$2,500	\$5,265	\$5,505
Commercial Planning Phase <b>(2)</b>		\$1,000 + \$400/acre	\$1,045 + \$420/acre
Commercial Plan Check Phase	\$5,000	\$1,000 + \$4,600/acre	\$1,045 + \$4,810/acre
Encroachment Permit <b>(3)</b>	\$500 (min.)	\$114/hr	\$119/hr
Building Permit <b>(4)</b>		\$114/hr	\$119/hr
Overload Permit (State regulated fee)		\$16	\$17
Lot Line Adjustment	\$2,000 (min.)	\$114/hr	\$119/hr
Certificate of Compliance	\$2,000 (min.)	\$114/hr	\$119/hr
Creek Encroachment Permit	\$2,500	\$114/hr	\$119/hr
Subdivision Map checking		\$2,500 + \$500/lot	\$2,615 + \$525/lot
Map Checking - Commercial/Industrial (major)		\$114/hr	\$119/hr

**Footnotes:**

- (1) Grading/site development permit, retaining walls, or drainage improvement required
- (2) Project acreage is developed portion of property including building pad and disturbed area
- (3) Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4) New house in subdivision with composite plan approved

**Additional Notes:**

1. At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge
3. Fees are based on two reviews and final submittal check. Additional reviews will be charged at an hourly rate.

**MITIGATION FEES**  
*Fees effective March 15, 2004*  
*Resolution No. 150-03*

**MITIGATION DRAINAGE FEES**

Drainage Area 40A Drainage Area 57 Drainage Area 5 Muir Road Oversize	Per County Ordinance #82-9 Per County Ordinance #88-86 \$0.25/new or additional impervious sf Per City reimbursement agreement
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**LAND USE CATEGORIES**

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,028	\$1,395	\$2.03	\$1.65	\$0.90
PARKS & RECREATION	\$2,290	\$1,674	\$1.00	\$1.28	\$0.56
PARK IN-LIEU	\$4,650	\$3,398	-0-	-0-	-0-
CURTURAL FACILITIES	\$3,079	\$2,251	\$1.03	\$1.32	\$0.58
POLICE FACILITIES	\$375	\$375	\$0.36	\$0.05	\$0.05
CHILDCARE FACILITIES	\$394	\$78	\$0.14	\$0.40	\$0.17

For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.

The fees above do not include any direct costs incurred by the City Attorney's Office.

Fees reflect an increase of 18.79% from March 2004 Base ENR Building Cost Index

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – PICNIC AREA RESERVATIONS**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

Picnic facilities are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non-profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
<u>25 person capacity (per pod)</u> Golden Hills	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Morello Park	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Nancy Boyd	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
Hidden Valley	\$50	\$25 (\$28)	\$45 (\$50)	\$85 (\$94)
<u>75 person capacity</u> Gazebo (Rankin)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Peppertree (Muni Park)	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
Waterfront Pavilion	\$100	\$50 (\$55)	\$90 (\$99)	\$170 (\$187)
<u>125 person capacity</u> ½ Waterfront Group Area	\$100	\$60 (\$66)	\$120 (\$132)	\$170 (\$187)
<u>250 person capacity</u> Waterfront Group Area	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
<u>350 person capacity</u> Olive Grove (Muni Park)	\$125	\$95 (\$105)	\$235 (\$259)	\$275 (\$303)
Special Request Park Use*	\$150	\$90 (\$105)	\$115 (\$127)	\$175 (\$193)

\*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SPORTS AND RECREATION**

*Amended by Resolution No. 012-01*

**SPORTS FACILITY USE FEES**

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Adults:           \$5/player  
Youth:            \$2/player

Conditions for use of City facilities:

- A \$1 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$50 monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

**PLAYFIELD FACILITY RENTAL**

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups. Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex	\$150	\$15/hr
Tavan Field	\$150	\$15/hr
Hidden Lakes Fields (2 fields)	\$150	\$15/hr
Hidden Valley	None	\$8/hr
Nancy Boyd	None	\$8/hr
Mountain View	None	\$8/hr
Morello School/Park (2 fields)	None	\$8/hr

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – MUNICIPAL SWIMMING POOLS**

*Fees effective January 1, 2001*

The City operates a 3-pool complex with a kiddie pool, shallow depth lap pool and a diving tank. All pools are heated to an average temperature of 82 degrees.

<b>Activity</b>	<b>Fee</b>
Ages 0 – 2	No charge with paying adult
Ages 3 – 6	\$0.75
10-punch swim card	\$5.50
20-punch swim card	\$10.00
Ages 7 – 17	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Age 18 – 49	\$2.50
10-punch swim card	\$22.00
20-punch swim card	\$37.50
Senior Citizens (50 + years)	\$1.50
Adult Lap Swim	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Martinez Swim Team	\$1,000 + \$14/swimmer

**CITY OF MARTINEZ  
COMMUNITY SERVICES – BUILDING RENTAL**

*Fees effective January 1, 2009  
Amended by Resolution No. xxx-08  
Proposed fees listed in ( )*

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

<b>Facility</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Kiwanis Club Building	\$150	\$35/hr (\$39/hr)	\$45/hr (\$50/hr)	\$60/hr (\$66/hr)
Golden Hills Recreation Room	\$100	\$17/hr (\$19/hr)	\$25/hr (\$28/hr)	\$40/hr (\$44/hr)

Minimum rental: 2 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ**  
**COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER**

*Fees effective January 1, 2009*  
*Amended by Resolution No. xxx-08*  
*Proposed fees listed in ( )*

**SENIOR CENTER MEMBERSHIP - Motion amending January 9, 2002**

Martinez/Non-Residents \$7/year

**SENIOR/COMMUNITY CENTER RENTAL**

Capacity: 60 for dining (per section – 3 sections)  
 125 for assembly (per section – 3 sections)

<b>Rental Component</b>	<b>Cleaning/ Security Dep. (refundable)</b>	<b>Martinez Resident &amp; Non- profit Org.</b>	<b>Non-Martinez Individual &amp; Non-profit Org.</b>	<b>Corporate (Local &amp; Non-Martinez)</b>
Rent (per section)	\$75	\$30/hr (\$33/hr)	\$40/hr (\$44/hr)	\$60/hr (\$66/hr)
Kitchen	\$100	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)	\$15/hr (\$17/hr)
Alcohol served	\$100	Contracted cost	Contracted cost	Contracted cost
P.A. system	none	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)	\$50/hr (\$55/hr)

Minimum Rental: 4 hour minimum on Friday, Saturday, Sunday and holidays  
 2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

**CITY OF MARTINEZ  
COMMUNITY SERVICES – MISCELLANEOUS**

**Fees effective January 1, 2001**

***MEMORIAL TREE PLANTING***

*Purchase of tree, planting materials, labor*                      \$150  
*(includes one-time replacement)*

## POLICE FEE SCHEDULE

*Fees effective July 1, 2008*

Service	Fee Schedule (effective 7/1/07)	Proposed Fee (effective 7/1/08)
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15	\$15
Live Scan	\$25	\$25
Clearance Letters / Visa Letters	\$50	\$55
Taxi Permits	\$100	\$125
Taxi Inspections (annual)	\$50/vehicle	\$75/vehicle; \$25/reinspection
Cardroom Dealers Permit	\$150	\$160
Examination of Local Criminal Records	\$50	\$55
Concealed Weapon Permit	\$145	\$150
Concealed Weapon Permit - Renewal	\$145	\$150
Civil Subpoena - records / reports	\$15	\$15
Alarm System Registration - Residential	\$30	\$30
Alarm System Registration - Commercial	\$40	\$40
False Alarm Response (per incident starting with 3 <sup>rd</sup> incident)	\$100	\$105
Solicitors / Peddlers Permit	\$165	\$175
Stored Vehicle Redemption	\$100	\$105
Crime Analysis - area computer check	\$30	\$30
Review of Tapes / Preparation of Copies	\$100	\$105
VIN Verification	\$50	\$55
Curfew Violation Response	\$100	\$100
Nuisance Violation Response	\$100	\$100
Vehicle Impound Release	\$175	\$185

**Note:** Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.