



**CITY OF MARTINEZ**

**CITY COUNCIL AGENDA  
May 7, 2008**

**TO:** Mayor and City Council

**FROM:** Budget Subcommittee

**PREPARED BY:** Lianne Marshall, Assistant City Manager, Administrative Services  
Kathy DeVries, Information Systems Specialist

**SUBJECT:** Authorize the City Manager to execute an agreement with  
SPL Integrated Solutions.

**DATE:** April 24, 2008

**RECOMMENDATION:**

Authorize the City Manager to execute an agreement with SPL Integrated Solutions to furnish, install and integrate audiovisual equipment and technology upgrades in the City Council Chamber.

The Budget Subcommittee met on April 24, 2008, and recommended forwarding to the City Council for approval.

**BACKGROUND:**

City Council meetings are recorded and broadcast later on television and available for viewing on the City's website. This public access allows citizens that are unable to attend the Council meetings to be informed of discussions and actions. The existing equipment is archaic and unreliable.

On, December 19, 2007, the City released a Request for Proposals (RFP) to furnish, install, and integrate audiovisual equipment and technology upgrades in the Council Chamber. Requirements outlined in the RFP included:

1. Create a media-friendly Council Chamber that will facilitate AV presentations for meetings of the City Council.
2. Create a high definition, state-of-the-art AV system to facilitate and document meetings, voting records and presentations – the recordings of which will be used for broadcast and webcast.
3. Create a high quality, user-friendly facility that complies with Americans with Disabilities Act (ADA) standards regarding presentations before a governing body.

The RFP was issued to twenty-two vendors, posted on the City's website and advertised in the local newspaper. Five vendors attended a facility walk-through on January 9, 2008. Two companies submitted proposals on February 1, 2008. Based on the proposal, reference checks, and a follow-up meeting with the vendor with the best proposal, staff recommends SPL Integrated Solutions as the vendor that will best meet the needs of the City. SPL's proposal included higher end production style equipment. This equipment is the same or similar to the equipment used in other cities such as Pleasant Hill and Concord. SPL has also included a Control System for the City Clerk to enable the projector and laptop station for viewing on the large screen; a new Speaker Timer system; and a new podium.

SPL Integrated Solutions is a privately held corporation. With eighteen offices nationally, SPL has been providing local, regional and national integrated multimedia services to business, industry, medicine, entertainment, government and education for over 40 years. SPL's local support for this project will be through their Bay Area team based in Dublin, CA. Recent projects include Foothill-DeAnza Community College District, University of California – Merced and University of California – Davis Medical Center.

**FISCAL IMPACT:**

The City receives funding through the cable franchise agreement to be used for capital investment for PEG (public, educational, government) access purposes. The total cost of the project, \$180,651.00, will come from the Cable PEG Access Funds in the General Fund Designated Reserves (FB211).

**ACTION:**

Approve a resolution authorizing the City Manager to execute an agreement with SPL Integrated Solutions.

Attachment

**APPROVED BY:**   
City Manager

**APPROVED BY:**   
Assistant City Manager  
Administrative Services

**RESOLUTION NO. -08**

**AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH SPL INTEGRATED SOLUTIONS TO FURNISH, INSTALL AND INTEGRATE AUDIOVISUAL EQUIPMENT AND TECHNOLOGY UPGRADES FOR THE CITY COUNCIL CHAMBER**

**WHEREAS**, the City of Martinez needs to upgrade its audio visual equipment in the City Council Chamber to meet the needs of meeting participants; and

**WHEREAS**, the City of Martinez has identified SPL Integrated Solutions as the vendor that will best meet the needs of the City to furnish, install and integrate audio visual equipment and technology upgrades for the City Council chamber; and

**WHEREAS**, SPL has demonstrated experience in providing local, regional and national integrated multimedia services to business, industry, medicine, government and education for over 40 years, and will assist the City in creating a system to facilitate and document meetings, voting records and presentations - the recordings of which will be used for broadcast and webcast.

**NOW, THEREFORE, BE IT RESOLVED** that the City Manager is authorized to execute an agreement with SPL Integrated Solutions to furnish, install and integrate audio visual equipment and technology upgrades for the City Council Chambers; and

**BE IT FURTHER RESOLVED** that total cost of the project, \$180,551.00, will come from the Cable PEG Access Funds in the General Fund Designated Reserves (FB211).

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 7th day of May, 2008 by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK  
CITY OF MARTINEZ