



CITY OF MARTINEZ

**CITY COUNCIL AGENDA
March 4, 2009**

TO: Mayor and City Council

FROM: Lianne Marshall, Assistant City Manager - Administrative Services
Michael Chandler, Senior Management Analyst

SUBJECT: Amend User Fee Schedule

DATE: February 24, 2009

RECOMMENDATION:

Conduct a public hearing to consider a resolution amending the City’s Fee Schedule and rescinding Resolution No. 019-08.

BACKGROUND:

The City last conducted a comprehensive cost of services study in 2004-05 to determine the full cost of providing its fee-based services. The results of this study showed significant subsidies in every major department fee category. State law authorizes a public agency to charge up to the full cost of providing a service for most user fees. Council elected to phase in fee increases over a 3 year period to recover some or all of the costs identified in 2005 for providing the services. By the end of its third phase in 2007-08, the City’s fee schedule trailed actual costs by 3 years, as the fees in place were based on cost data from 2005 and did not include any provisions for interim adjustments based on increased costs. To avoid further significant subsidization of user fees, Council adjusted most of the fee schedule by a “blended” annual CPI and Labor increase factor on March 19, 2008. Fee Resolution No. 019-08 also indicated the intent to continue adjusting fees annually by a combination of CPI and Labor increases until the next Comprehensive Fee Study is conducted. Comprehensive studies like the one conducted in 2004-05 are time-consuming and expensive, requiring 6-9 months of work with numerous City staff and contract costs exceeding \$40K. As such, these studies are not recommended more frequently than every 5-7 years. Interim measures, such as adjustments based on CPI and Labor increases, can be taken to ensure the fees do not fall disproportionately behind the cost of providing the services.

The Budget Subcommittee met on February 4th and recommended continuing to adjust the fees by the blended CPI and Labor rate. The annual CPI increase from 2007 to 2008 for the San Francisco-Oakland-San Jose area was 3.11%. The blended CPI/Labor rates to be applied to the associated fees are Building: 4.84%; Planning: 3.39%; Engineering: 3.65%; and Police: 2.83%.

Community and Economic Development Department also proposes restructuring and/or combining some existing Planning fees to better reflect the practices of neighboring jurisdictions, and for ease of administration. The City's fee consultant and City Attorney have confirmed that none of the changes below creates a new fee or results in an increase to an existing fee, and as such, may become effective upon adoption:

- Design Review – Residential: more than one house (at \$1,360 per unit): restructured as \$2,720 per project and equal to two times the per unit rate, the minimum fee which could have been charged under the existing fee
- Design Review – Residential: per unit > 15 units (at \$1,450 per unit): renamed to apply to Planned Unit Developments (PUD), and restructured with a flat rate of \$5,000 per project
- Major/Minor Subdivision Review for the Tentative Map and Improvement phases: combined into one fee at the time of application, with the resulting fee equaling the sum of the major (or minor) tentative map and improvement phase reviews

Any adopted increases to the aforementioned fees (such as by the blended CPI/Labor rate) would go into effect on July 1, 2009, at the same time as the other adjusted Building, Planning, Engineering, and Police Fees.

Community Services and Recreation proposes changes to Sports Playfield Facility Rental fees to bring the City closer to market. The fee adjustments, if adopted, will not go into effect until January 1, 2010, because many facility reservations for the summer have already been made:

- Waterfront Complex Fields 1-4 (excluding Soccer Field which is shared with Field 5 for baseball); Tavan, and Hidden Lakes (2 fields): increased from \$15 to \$16.50 per hour
- Hidden Valley, Nancy Boyd, Mountain View, and Morello School Park (2 fields): increased from \$8 to \$9 per hour
- Concession operations monthly use fee: increased from \$50 to \$75 to more accurately reflect City utility costs

The Subcommittee supported extending, for another year, existing discounts adopted in 2005 which were scheduled to sunset on July 1, 2009, for single-family residential alterations; seismic retrofits of residential properties; and permits for Solar Water System Fixtures and Solar Photovoltaic. Mitigation fees, although included as part of the City's fee schedule, were adopted under separate resolution in 2003 and will continue to be adjusted annually according to increases from the March 2004 Base ENR Building Cost Index.

FISCAL IMPACT:

Application of the CPI/Labor modifier to the existing fees is expected to generate an additional \$44,000 in revenue in FY 2009-10.

ACTION:

Motion to adopt a resolution amending the City's Schedule of Fees for City Services and rescinding Resolution 019-08.

Attachments:

Resolution

Schedule of Fees for City Services

APPROVED BY:

A handwritten signature in black ink, appearing to read "Philip Vucich". The signature is written in a cursive style with a large initial "P".

City Manager

RESOLUTION NO. -09

**AMENDING THE SCHEDULE OF FEES FOR CITY SERVICES
AND RESCINDING RESOLUTION NO. 019-08**

WHEREAS, it is the policy of the City Council of the City of Martinez to establish fees in regard to governmental services specifically authorized by statute or ordinance as well as certain services and functions performed by the City in a proprietary capacity; and

WHEREAS, it has been the policy of the City Council of the City of Martinez to review and adjust the fees periodically to ensure they are equitable and justifiable; and

WHEREAS, the City last conducted a Comprehensive Fee Study in 2004-05, which identified the actual costs of providing City fees; and

WHEREAS, the City increased its fees over a 3 year period based on the costs identified at that time; and

WHEREAS, the City's fee consultant recommended interim year fee adjustments based on increases to CPI, labor, and/or overall department budgets to avoid further gaps between the cost to the City of providing a service and the fees to be charged; and

WHEREAS, the City wishes to adopt the recommended user fees or service charges in the amounts set forth in the attached Schedule of Fees for City Services; and

WHEREAS, it is the intent of the City Council to continue to adjust the fees annually by a combination of CPI and labor increases until the next Comprehensive Fee Study is conducted; and

WHEREAS, notice was published and sent to interested parties as required by Government Code sections 6062(a) and 66016, respectively; and

WHEREAS, on March 4, 2009, the City Council held a public hearing in compliance with Government Code Sections 66016(a) and 66018 where all oral and written presentations were heard.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Martinez adopts the proposed fees set forth in the attached Schedule of Fees for City Services.

BE IT FURTHER RESOLVED that this Resolution shall become effective on July 1, 2009, pursuant to Government Code Section 66017, with the exception of the restructured Planning Design

Review and Major/Minor Subdivision Review fees, which shall become effective upon adoption, and the amended Community Services playfield facility rental fees and concession use fee, which shall become effective on January 1, 2010, and that Resolution 019-08 and any previous resolutions in conflict with this Resolution are rescinded upon the effective date(s) of the new fees.

* * * * *

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 4th day of March, 2009, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK
CITY OF MARTINEZ



SCHEDULE OF FEES FOR CITY SERVICES

Resolution No. 019-08
Effective July 1, 2008
Amended by Resolution No. xxx-09
Effective July 1, 2009

CITY OF MARTINEZ

SCHEDULE OF FEES FOR CITY SERVICES

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CITY OF MARTINEZ
GENERAL ADMINISTRATIVE SERVICES

Fees effective July 1, 2008

SERVICE	FEE
Appeals to City Council	\$250
Appeals to Planning Commission	\$100
Copies of Fair Political Practices Commission Forms	\$0.10/page
Copies (excepting FPPC forms)	No charge for first 10 pages; then \$5 minimum + \$0.25/page
Fee Schedule	\$5
Municipal Code Books	\$150; \$50 for annual update
Notice of Intent Processing	\$200
Public Hearing Continuance	\$120/request
Council or Commission Agenda Subscription	\$45/year
Council or Commission Packet Subscription	\$120/year
Audio Tape of Council or Commission Meeting	\$10 plus tape
Research	\$25/hour
Returned Check Processing Charge	\$15
Refund Check Processing Charge	\$5
Refund Check Processing Charge – Senior Center	\$2
Business License List	\$45

BUILDING FEE SCHEDULE

Proposed fees effective July 1, 2009

VALUATION-BASED FEES

GENERAL BUILDING PERMIT FEES VALUATION THRESHOLD	Fee Schedule (effective 7/1/08)		Fee Schedule (proposed 7/1/09)	
	BASE FEE	INCREMENT PER \$1,000	BASE FEE	INCREMENT PER \$1,000
\$1 - 1,500	\$ 73.00	-	\$ 77.00	-
\$1,501 - 2,000	\$ 93.00	-	\$ 98.00	-
\$2,001 - 25,000	\$ 142.00	\$ 28.88	\$ 149.00	\$ 30.28
\$25,001 - 50,000	\$ 806.00	\$ 20.84	\$ 845.00	\$ 21.85
\$50,001 - 100,000	\$ 1,328.00	\$ 14.44	\$ 1,392.00	\$ 15.14
\$100,001 - 500,000	\$ 2,050.00	\$ 11.56	\$ 2,149.00	\$ 12.12
\$500,001 - 1,000,000	\$ 6,672.00	\$ 9.80	\$ 6,995.00	\$ 10.27
\$1,000,001 or greater	\$ 11,571.00	\$ 6.49	\$ 12,131.00	\$ 6.80
GENERAL BUILDING - PLAN REVIEW	38% of Building Permit fee		38% of Building Permit Fee	
PLAN CHECK - ENERGY CALCS (TITLE 24)	Additional 25% of Plan Review Fee		Additional 25% of Plan Review Fee	

Notes:

1. Residential alterations with a total project valuation of less than \$50,000 will receive a 50% discount on the fee increase from each phase. This discount will sunset on July 1, 2010.
2. Seismic retrofits of residential properties will be given a 50% discount on the listed fees in effect when attaching walls to the foundation. This discount will sunset on July 1, 2010.
3. Furnace or fireplace conversions from wood-burning to gas, and any associated plumbing, will be given a 50% discount on the listed fees in effect. (per Resolution No. 036-08)

CALIFORNIA BUILDING STANDARDS COMMISSION FEE

Fees effective January 1, 2009 (Resolution No. 101-08)

Building Permit Project Valuation	Fee
\$1 - \$25,000	\$1
\$25,001 - \$50,000	\$2
\$50,001 - \$75,000	\$3
\$75,001 - \$100,000	\$4
Every \$25,000 or fraction thereof above \$100,000	Add \$1

Note: This State-mandated fee resulted from the passage of Senate Bill 1473, effective January 1, 2009. The fee applies only to Building permits (not electrical, plumbing, or HVAC) and creates the Building Standards Administration Special Revolving Fund, which will be used for the State's Green Building programs. The City remits the fee quarterly to the California Building Standards Commission and retains 10% of the fees collected for administrative costs as allowed by SB 1473.

BUILDING FEE SCHEDULE

Proposed fees effective July 1, 2009

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
NEW CONSTRUCTION PERMIT FEES		
General Building - All Permits (includes Inspection) - Annual Hours	See valuation table	See valuation table
General Building - Plan Review - Annual Hours	See valuation table	See valuation table
Plan Check - Energy Calcs (Title 24)	See valuation table	See valuation table
Add'l Plan Review (hourly)	\$154	\$161
City Administration of Consultant Projects (per project)	\$174	\$182
MISCELLANEOUS ITEMS PERMIT FEES		
SF Re-Roof - Overlay (each)	\$176	\$185
SF Re-Roof - Tear Off & Re-sheet (each)	\$284	\$298
SF Re-Roof - Metal / Special (each)	\$230	\$241
Comm/Ind/Multi Re-roof - < 2,500 s.f. (each)	\$176	\$185
Comm/Ind/Multi Re-roof -2,501 + (ea add'l 2,500 s.f)	\$81	\$85
Comm/Ind/Multi Re-roof - Replace Sheeting (per 100 s.f.)	\$27	\$28
Satellite Dish (per unit)	\$176	\$185
Demolition (each)	\$175	\$183
Signs (each)	\$175	\$183
Pool - < 800 s.f. (each)	\$980	\$1,027
Pool >801 s.f. (ea add'l 100 s.f.)	\$112	\$117
Listed Factory Build Spa (each)	\$297	\$311
Sign Redemption (Code Enforcement)	\$236	\$247
Carport (each)	\$445	\$467
Deck (each)	\$445	\$467
Fence/Freestanding Wall (non-masonry), (6-10 ft high, up to 100 lf)	\$336	\$352
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$87	\$91
Fence/Freestanding Wall (non-masonry), (> 10 ft high, up to 100 lf)	\$430	\$451
Fence/Freestanding Wall (non-masonry), (ea add'l 100 lf)	\$87	\$91
Fence or Freestanding Wall (masonry, standard design), (4-10 ft high, up to 100 lf)	\$344	\$361
Fence or Freestanding Wall (masonry, standard design), (ea add'l 100 lf)	\$87	\$91

BUILDING FEE SCHEDULE

Proposed fees effective July 1, 2009

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Fence or Freestanding Wall (masonry, special design), (6-10 ft high, up to 100 lf)	\$418	\$438
Fence or Freestanding Wall (masonry, special design), (ea add'l 100 lf)	\$87	\$91
Fireplace (masonry), each	\$336	\$352
Fireplace (pre-fabricated, metal), each	\$228	\$239
Patio Cover, (wood frame), up to 300 sf	\$267	\$280
Patio Cover, (metal frame), up to 300 sf	\$267	\$280
Patio Cover, (other frame), up to 300 sf	\$295	\$309
Patio Cover, (ea add'l 300 sf)	\$54	\$57
Enclosed Patio Cover, (wood frame), up to 300 sf	\$401	\$420
Enclosed Patio Cover, (metal frame), up to 300 sf	\$456	\$478
Enclosed Patio Cover, (other frame), up to 300 sf	\$456	\$478
Enclosed Patio Cover, (ea add'l 300 sf)	\$54	\$57
Pile Foundation, (cast in place concrete), (up to 10)	\$415	\$435
Pile Foundation, (cast in place concrete), (ea add'l 10 piles)	\$148	\$155
Retaining Wall (standard), (up to 50 lf)	\$228	\$239
Retaining Wall (standard), (each add'l 50 lf)	\$54	\$57
Retaining Wall (special design) (3-10 ft high, up to 50 lf)	\$361	\$378
Retaining Wall (special design) (ea add'l 50 lf)	\$108	\$113
Retaining Wall (special design) (>10 ft high, up to 50 lf)	\$454	\$476
Retaining Wall (special design) (ea add'l 50 lf)	\$109	\$114
Gravity / Crib Wall, 0-10' high (up to 50 lf)	\$228	\$239
Gravity / Crib Wall (ea add'l 50 lf)	\$53	\$56
Gravity / Crib Wall, (>10 ft high, up to 50 lf)	\$361	\$378
Gravity / Crib Wall (ea add'l 50 lf)	\$53	\$56
Stucco Applications (up to 400 sf)	\$228	\$239
Stucco Applications (ea add'l 400 sf)	\$27	\$28
Pre-work or site inspection (hourly)	\$114	\$120
After-hours Inspection (min 2 hrs)	\$234	\$245
Construction Inspection (hourly)	\$117	\$123
Re-Inspection (hourly)	\$117	\$123

BUILDING FEE SCHEDULE
Proposed fees effective July 1, 2009

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
MECHANICAL PERMIT FEES		
Stand Alone Mechanical Plan Check (hourly rate)	\$118	\$124
A/C (Residential) - each	\$176	\$185
Furnaces (F.A.U., Floor)	\$177	\$186
Heater (Wall), (each)	\$163	\$171
Appliance Vent / Chimney (Only), (each)	\$163	\$171
Refrigeration Compressor, each	\$163	\$171
Boiler - up to 2,000k BTU	\$216	\$226
Boiler - greater than 2,000k BTU	\$243	\$255
Chiller (each)	\$163	\$171
Fan Coil Unit (each)	\$163	\$171
Heat Pump (Package Unit)	\$163	\$171
Heater (Unit, Radiant, etc.)	\$162	\$170
Air Handler w/ducts to 10k CFM	\$163	\$171
Air Handler w/ducts more than 10k CFM	\$196	\$205
Duct Work only (each)	\$106	\$111
Evaporative Cooler (each)	\$106	\$111
Make-up Air System, (each)	\$106	\$111
Moisture Exhaust Duct (Clothes Dryer), (each)	\$106	\$111
Variable Air Volume Box (Including Duct Work), (each)	\$106	\$111
Vent Fan (Single Duct) - each	\$106	\$111
Vent System, each	\$106	\$111
Exhaust Hood and Duct (Residential), (each)	\$110	\$115
Exhaust Hood - Type I (Commercial Grease Hood), (each)	\$512	\$537
Exhaust Hood - Type II (Commercial Steam Hood), (each)	\$542	\$568
Refrigerator Condenser Remote, each	\$163	\$171
Walk-in Box / Refrigerator Coil, each	\$164	\$172
Other Mechanical Inspections (per hour)	\$118	\$124
PLUMBING PERMIT FEES		
Stand Alone Plumbing Plan Check (hourly rate)	\$118	\$124
Fixtures (each)	\$174	\$182
Gas System (First 5 Outlets)	\$177	\$186
Gas Outlets (Each Additional)	\$27	\$28
Building Sewer, each	\$164	\$172
Grease Trap, each	\$177	\$186

BUILDING FEE SCHEDULE
Proposed fees effective July 1, 2009

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Ejector Pump, (each)	\$177	\$186
Backflow Preventer	\$164	\$172
Roof Drain - Rainwater System, each	\$374	\$392
Water Heater (First Heater)	\$109	\$114
Water Heater (Each Additional Heater)	\$27	\$28
Water Pipe Repair / Replacement, each	\$122	\$128
Water Service, each	\$164	\$172
Drain-Vent Repair / Alterations, each	\$137	\$144
Solar Water System Fixtures (solar panels, tanks, water treatment equipment), each (50% discount listed)	\$244 (\$122)	\$256 (\$128)
Other Plumbing and Gas Inspections (per hour)	\$119	\$125
Water System (first 5 outlets)	\$164	\$172
Water System (each add'l outlet)	\$18	\$19
ELECTRICAL PERMIT FEES		
Stand Alone Electrical Plan Check (hourly rate)	\$119	\$125
New Multi-Family: Single Phase Service (per 100 amps)	\$164	\$172
New Multi-Family: Three Phase Service (per 100 amps)	\$193	\$202
All Other Types of Construction: 15 to 20 amp - First 10 circuits (each)	\$164	\$172
All Other Types of Construction: 15 to 20 amp - (each add'l 10 circuits)	\$55	\$58
All Other Types of Construction: 25 to 40 amp circuits - First 10 circuits (each)	\$163	\$171
All Other Types of Construction: 50 to 175 amp - first 10 circuits	\$191	\$200
All Other Types of Construction: 200 amp and larger circuits (each)	\$219	\$230
Power Pole / Temporary Service (each)	\$164	\$172
Sign Circuit (each)	\$109	\$114
Swimming Pool/Spa (each)	\$164	\$172
Solar Photovoltaic (per kW; 50% discount listed)	\$164 (\$82)	\$172 (\$86)
Other Electrical Inspections (per hour)	\$123	\$129

Note: Plumbing permits for Solar Water System Fixtures and electrical permits for Solar Photovoltaic will be given 50% discounts on the fees in effect. The discounted fees are listed in parenthesis above. These discounts will sunset on July 1, 2010.

PLANNING FEE SCHEDULE

Proposed fees effective July 1, 2009 (unless otherwise indicated)

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Preliminary Project Review - first submittal (non single family)	\$1,180	\$1,220
Preliminary Project Review - first submittal (single family)	\$690	\$715
Preliminary Project Review - each subsequent submittal - (non single family)	\$625	\$645
Preliminary Project Review - each subsequent submittal - (single family)	\$360	\$370
Preliminary Project Review - written response - (non single family - hourly rate)	\$125	\$130
Preliminary Project Review - written response - (single family - hourly rate)	\$125	\$130
Design Review - administrative	\$355	\$365
Design Review - SFR - single house	\$690	\$715
Design Review - Residential: more than one house (per unit); proposed change to <u>Design Review - Residential; more than one house (per project)</u> ; (1st rate reflects no increase and is effective upon adoption; 2nd rate effective 7/1/09)	\$1,360 (per unit)	<u>\$2,720 per project</u> (upon adoption); <u>\$2,855 per project</u> (effective 7/1/09)
Design Review - Residential: per unit > 15 units; proposed change to <u>Design Review - Residential: PUD (per project)</u> ; (1st rate reflects no increase and is effective upon adoption; 2nd rate effective 7/1/09)	\$1,450 (per unit)	<u>\$5,000 per project</u> (upon adoption); <u>\$5,170 per project</u> (effective 7/1/09)
Design Review - All others	\$895	\$925
General Plan Amendment	\$7,500	\$7,755
Home Occupation Permit	\$90	\$95
Rezoning	\$5,000	\$5,170
Sign Design Review: administrative	\$135	\$140
Sign Design Review: zoning administrator review	\$440	\$455
Sign Design Review: Planning Commission Review	\$450	\$465
Street vacation, open space or easement abandonment	\$770	\$795
Major Subdivision Review Tentative Map Phase (>4 lots)	\$3,225	see combined review fee
Minor Subdivision Review Tentative Map Phase (4 lots or less)	\$1,615	see combined review fee

PLANNING FEE SCHEDULE

Proposed fees effective July 1, 2009 (unless otherwise indicated)

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Major Subdivision Review Improvement Phase (>4 lots); proposed combined fee of: <u>Major Subdivision Review Tentative Map and Improvements >4 lots</u> ; (1st rate reflects no increase and is effective upon adoption, 2nd rate effective 7/1/09)	\$2,720 + \$210/lot	\$3,225 + \$2,720 = \$5,945 + \$210/lot (upon adoption); \$6,145 + \$215/lot (effective 7/1/09)
Minor Subdivision Review Improvement Phase (4 lots or less); proposed combined fee of: <u>Minor Subdivision Review Tentative Map and Improvements 4 lots or less</u> ; (1st rate reflects no increase and is effective upon adoption, 2nd rate effective 7/1/09)	\$1,675 + \$210/lot	\$1,615 + \$1,675 = \$3,290 + \$210/lot (upon adoption); \$3,400 + \$215/lot (effective 7/1/09)
Lot Line Adjustment	\$900	\$930
Certificate of Compliance	\$330	\$340
Parcel Map Waiver	\$495	\$510
Property Merger	\$495	\$510
Use Permit: SFR	\$450	\$465
Use Permit: Planned Unit Development	\$1,460	\$1,510
Use Permit: non-conforming use	\$905	\$935
Use Permit: Zoning Administrator	\$600	\$620
Use Permit: all others	\$1,505	\$1,555
Variance: front yard parking	\$1,130	\$1,170
Variance: administrative	\$775	\$800
Variance: SFR	\$600	\$620
Variance: all others	\$1,135	\$1,175
Changes to previously approved applications	\$970	\$1,005
Research (cost per hour)	\$125	\$130
Zoning Compliance letter	\$140	\$145
Tree Removal Permit	\$105	\$110
Services Not Specified (cost per hour)	\$125	\$130

PLANNING FEE SCHEDULE

Proposed Fees effective July 1, 2009

Service	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Environmental Review: initial study / negative declaration	\$1,640	\$1,695
Environmental Review: expanded initial study / mitigated negative declaration	\$2,770	\$2,865
Environmental Review: EIR	\$1,245	\$1,285
Environmental Review: mitigation monitoring	\$2,760	\$2,855
Environmental Review: special studies	\$2,760	\$2,855
Environmental Review: State Dept of Fish & Game	\$1,720	\$1,780
Unspecified Site Visit (cost per hour)	\$125	\$130
Planner time over 30 minutes	\$125	\$130

Notes:

1. At the discretion of the Assistant City Manager – Community and Economic Development Department, an hourly rate may be charged for any service.
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge.

ENGINEERING FEE SCHEDULE

Proposed fees effective July 1, 2009

Service	Refundable Security Deposit	Fee Schedule (effective 7/1/08)	Fee Schedule (proposed 7/1/09)
Major Subdivision Tentative Map phase		\$3,135 + \$420/lot	\$3,250 + \$435/lot
Minor Subdivision Tentative Map phase		\$3,140	\$3,255
Major Subdivision Improvement Plan Check	\$10,000	\$13,595 + \$1,045/lot	\$14,090 + \$1,085/lot
Major Subdivision Stormwater Control Plan Review		\$1,395 + \$145/lot	\$1,445 + \$150/lot
Minor Subdivision Improvement Plan Check	\$5,000	\$8,365 + \$1,045/lot	\$8,670 + \$1,085/lot
Minor Subdivision Stormwater Control Plan Review		\$835 + \$145/lot	\$865 + \$150/lot
Single Family Residence Plan Check (1)	\$2,500	\$5,505	\$5,705
Commercial Planning Phase (2)		\$1,045 + \$420/acre	\$1,085 + \$435/acre
Commercial Plan Check Phase	\$5,000	\$1,045 + \$4,810/acre	\$1,085 + \$4,985/acre
Encroachment Permit (3)	\$500 (min.)	\$119/hr	\$123/hr
Building Permit (4)		\$119/hr	\$123/hr
Overload Permit (State regulated fee)		\$17	\$18
Lot Line Adjustment	\$2,000 (min.)	\$119/hr	\$123/hr
Certificate of Compliance	\$2,000 (min.)	\$119/hr	\$123/hr
Creek Encroachment Permit	\$2,500	\$119/hr	\$123/hr
Subdivision Map checking		\$2,615 + \$525/lot	\$2,710 + \$545/lot
Map Checking - Commercial/Industrial (major)		\$119/hr	\$123/hr
New Parcel Charge (County fee for computer mapping)		\$50/lot	\$50/lot

Footnotes:

- (1) Grading/site development permit, retaining walls, or drainage improvement required
- (2) Project acreage is developed portion of property including building pad and disturbed area
- (3) Excluding sidewalk repair permits, for which no fee is charged. Minimum security deposit on sidewalk repair permits reduced from \$500 to \$250.
- (4) New house in subdivision with composite plan approved

Additional Notes:

1. At the City Engineer's discretion, an hourly rate may be charged in lieu of sliding scale
2. Fees for peer review or consultant plan check shall be at actual cost plus 25% overhead charge
3. Fees are based on two reviews and final submittal check. Additional reviews will be charged at an hourly rate.

MITIGATION FEES
Fees effective March 15, 2004
Resolution No. 150-03

MITIGATION DRAINAGE FEES

Drainage Area 40A Drainage Area 57 Drainage Area 5 Muir Road Oversize	Per County Ordinance #82-9 Per County Ordinance #88-86 \$0.25/new or additional impervious sf Per City reimbursement agreement
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LAND USE CATEGORIES

IMPACT MITIGATION FEES	Single-family residential (per unit)	Multi-family residential (per unit)	Retail (per sq. ft.)	Office (per. Sq. ft.)	Industrial (per sq. ft.)
TRANSPORTATION	\$2,092	\$1,439	\$2.10	\$1.70	\$0.93
PARKS & RECREATION	\$2,362	\$1,727	\$1.03	\$1.32	\$0.58
PARK IN-LIEU	\$4,797	\$3,506	-0-	-0-	-0-
CURTURAL FACILITIES	\$3,176	\$2,322	\$1.07	\$1.36	\$0.60
POLICE FACILITIES	\$387	\$387	\$0.37	\$0.05	\$0.05
CHILDCARE FACILITIES	\$407	\$81	\$0.15	\$0.42	\$0.17

For applications involving two or more types of services, the lesser fee(s) shall be 50% of the above amounts excepting environmental review.

The fees above do not include any direct costs incurred by the City Attorney's Office.

Fees reflect an increase of 22.53% from March 2004 Base ENR Building Cost Index

CITY OF MARTINEZ
COMMUNITY SERVICES – PICNIC AREA RESERVATIONS

Fees effective January 1, 2009
Amended by Resolution No. 019-08

Picnic facilities are available for drop-in use at all park facilities. The fees below are aimed at large group planned activities. All group reservations include an alcohol consumption permit. Alcohol sales, amplification of music, or special or non-traditional activities/events must be approved by the Parks and Recreation Commission and may be subject to special event fees and use conditions.

Facility	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non-profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
<u>25 person capacity (per pod)</u> Golden Hills	\$50	\$28	\$50	\$94
Morello Park	\$50	\$28	\$50	\$94
Nancy Boyd	\$50	\$28	\$50	\$94
Hidden Valley	\$50	\$28	\$50	\$94
<u>75 person capacity</u> Gazebo (Rankin)	\$100	\$55	\$99	\$187
Peppertree (Muni Park)	\$100	\$55	\$99	\$187
Waterfront Pavilion	\$100	\$55	\$99	\$187
<u>125 person capacity</u> ½ Waterfront Group Area	\$100	\$66	\$132	\$187
<u>250 person capacity</u> Waterfront Group Area	\$125	\$105	\$259	\$303
<u>350 person capacity</u> Olive Grove (Muni Park)	\$125	\$105	\$259	\$303
Special Request Park Use*	\$150	\$105	\$127	\$193

*Specialized park uses that are not specifically provided for in the fee schedule must be approved by the Parks and Recreation Commission.

CITY OF MARTINEZ
COMMUNITY SERVICES – SPORTS AND RECREATION

Fees effective January 1, 2001
Amended by Resolution No. xxx-09
Proposed fees listed in () and become effective January 1, 2010

SPORTS FACILITY USE FEES

These fees are for independent (non-City organized) youth and adult recreational programs that use City sports fields.

Adults: \$5/player
Youth: \$2/player

Conditions for use of City facilities:

- A \$2 million liability insurance policy naming the City of Martinez as additionally insured to the group/organization must be submitted.
- Deposits for turf area use may be required to ensure against the use of wet turf in inclement weather.
- Concession operations will be assessed a \$200 refundable deposit and \$50 (*proposed change to \$75*) monthly use fee for basic utilities.
- Payments and conditions must be provided in full prior to the first scheduled day of use.

PLAYFIELD FACILITY RENTAL

These rates are for organized softball and baseball tournament and league sports activities. Rental fees are waived for City-authorized youth groups. Deposits are required for tournament and special event use only, and these events are required to provide liability insurance naming the City as additionally insured.

Facility	Security Deposit (refundable)	Hourly Rental Rate (all users)
Waterfront Complex	\$150	\$15/hr (\$16.50/hr)
Tavan Field	\$150	\$15/hr (\$16.50/hr)
Hidden Lakes Fields (2 fields)	\$150	\$15/hr (\$16.50/hr)
Hidden Valley	None	\$8/hr (\$9/hr)
Nancy Boyd	None	\$8/hr (\$9/hr)
Mountain View	None	\$8/hr (\$9/hr)
Morello School/Park (2 fields)	None	\$8/hr (\$9/hr)

CITY OF MARTINEZ
COMMUNITY SERVICES – MUNICIPAL SWIMMING POOLS

Fees effective January 1, 2001

The City operates a 3-pool complex with a kiddie pool, shallow depth lap pool and a diving tank. All pools are heated to an average temperature of 82 degrees.

Activity	Fee
Ages 0 – 2	No charge with paying adult
Ages 3 – 6	\$0.75
10-punch swim card	\$5.50
20-punch swim card	\$10.00
Ages 7 – 17	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Age 18 – 49	\$2.50
10-punch swim card	\$22.00
20-punch swim card	\$37.50
Senior Citizens (50 + years)	\$1.50
Adult Lap Swim	\$1.50
10-punch swim card	\$12.50
20-punch swim card	\$20.00
Martinez Swim Team	\$1,000 + \$14/swimmer

CITY OF MARTINEZ
COMMUNITY SERVICES – BUILDING RENTAL

Fees effective January 1, 2009
Amended by Resolution No. 019-08

Use of building facilities is subject to availability of City-authorized times and approval by the Parks and Recreation Commission. Fees are waived for use by local youth groups.

Facility	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non- profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
Kiwanis Club Building	\$150	\$39/hr	\$50/hr	\$66/hr
Golden Hills Recreation Room	\$100	\$19/hr	\$28/hr	\$44/hr

Minimum rental: 2 hour minimum; 9 hours maximum charged

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

CITY OF MARTINEZ
COMMUNITY SERVICES – SENIOR/COMMUNITY CENTER

Fees effective January 1, 2009
Amended by Resolution No. 019-08

SENIOR CENTER MEMBERSHIP - Motion amending January 9, 2002

Martinez/Non-Residents \$7/year

SENIOR/COMMUNITY CENTER RENTAL

Capacity: 60 for dining (per section – 3 sections)
 125 for assembly (per section – 3 sections)

Rental Component	Cleaning/ Security Dep. (refundable)	Martinez Resident & Non- profit Org.	Non-Martinez Individual & Non-profit Org.	Corporate (Local & Non-Martinez)
Rent (per section)	\$75	\$33/hr	\$44/hr	\$66/hr
Kitchen	\$100	\$17/hr	\$17/hr	\$17/hr
Alcohol served	\$100	Contracted cost	Contracted cost	Contracted cost
P.A. system	none	\$55/hr	\$55/hr	\$55/hr

Minimum Rental: 4 hour minimum on Friday, Saturday, Sunday and holidays
 2 hour minimum on other days

Deposits: Due upon application and confirmation of date

Policy regarding sale or consumption of alcoholic beverages: A license from the Alcoholic Beverage Control Board is required. In addition, licensed security personnel must be provided by the facility user. Appropriate permits and verification of security personnel are required upon payment of final fee.

Cancellations: Rental fees will be refunded. A portion of the deposit will be withheld according to the following schedule:

31 days or more prior to scheduled date	10% of deposit
15 to 30 days prior to scheduled date	20% of deposit
1 to 14 days prior to scheduled date	30 % of deposit

CITY OF MARTINEZ
COMMUNITY SERVICES – MISCELLANEOUS

Fees effective January 1, 2001

MEMORIAL TREE PLANTING

<i>Purchase of tree, planting materials, labor</i>	<i>\$150</i>
<i>(includes one-time replacement)</i>	

POLICE FEE SCHEDULE

Fees effective July 1, 2008

Service	Fee Schedule (effective 7/1/08)	Proposed Fee (effective 7/1/09)
Police / Traffic Collision Reports	\$2 for first 5 pages + \$0.25/page	\$2 for first 5 pages + \$0.25/page
Copies of Photographs	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)	\$15 + \$0.50 (4x6); \$1.50 (5x7); \$3.00 (8x10)
Fingerprinting	\$15	\$15
Live Scan	\$25	\$25
Clearance Letters / Visa Letters	\$55	\$55
Taxi Permits	\$125	\$130
Taxi Inspections (annual)	\$75/vehicle; \$25/reinspection	\$75/vehicle; \$25/reinspection
Cardroom Dealers Permit	\$160	\$165
Examination of Local Criminal Records	\$55	\$55
Concealed Weapon Permit	\$150	\$155
Concealed Weapon Permit - Renewal	\$150	\$155
Civil Subpoena - records / reports	\$15	\$15
Alarm System Registration - Residential	\$30	\$30
Alarm System Registration - Commercial	\$40	\$40
False Alarm Response (per incident starting with 3 rd incident)	\$105	\$110
Solicitors / Peddlers Permit	\$175	\$180
Stored Vehicle Redemption	\$105	\$110
Crime Analysis - area computer check	\$30	\$30
Review of Tapes / Preparation of Copies	\$105	\$110
VIN Verification	\$55	\$55
Curfew Violation Response	\$100	\$100
Nuisance Violation Response	\$100	\$100
Vehicle Impound Release	\$185	\$190

Note: Taxi inspections are conducted by the Corpyard but the fees are collected by the Police Department.