



Recreation Division
 525 Henrietta Street
 Martinez, CA 94553
 925-372-3510

Office Use Only	
Deposit \$ _____	Date Rec'd 2/18/10
Rental \$ 20 _____	Date Rec'd _____
Total \$ _____	Picnic # _____
Check# _____ / _____	CC _____ Cash <input checked="" type="checkbox"/>
{Special Request} date approved _____	
Received by Robin _____	

FACILITY RESERVATION PERMIT

Group/Business Name First Light Church **Work#** 798-1443

Applicant/Representative Daphne Hendrix **Home#** _____

Address 4769 Pacheco Blvd., 94553
 (Number) (Street) (City) (Zip)

Facility	Deposit	Martinez Resident & Non-Profit Org.	Non-Martinez Resident & Non-Profit	Corporate Local & Non-Martinez
25 person capacity per pod <input type="checkbox"/> Hidden Valley 1 <input type="checkbox"/> Hidden Valley 2 <input type="checkbox"/> East-Nancy Boyd <input type="checkbox"/> West-Nancy Boyd <input type="checkbox"/> Morello Park <input type="checkbox"/> Golden Hills	\$50	\$28	\$50	\$94
75 person capacity <input type="checkbox"/> Gazebo (Rankin) <input type="checkbox"/> Peppertree (Rankin)	\$100	\$55	\$99	\$187
125 person capacity <input type="checkbox"/> 1/2 Waterfront Group Area	\$125	\$66	\$132	\$187
250 person capacity <input type="checkbox"/> Waterfront Group Area	\$125	\$105	\$259	\$303
350 person capacity <input type="checkbox"/> Olive Grove (Rankin)	\$125	\$105	\$259	\$303
Special Request Park Use*	\$150*	\$105*	\$127*	\$193*

*Specialized park use not listed in the fee schedule must be approved by the Park & Recreation Commission. Deposit and fees may be higher.

Date	Facility Requested	Reservation Hours	Est. Attend.	Balance of Fees Due by:
April 3, 2010	Nancy Boyd East & West	8 to Dusk	100	
Pre Season Rental NO Park Services				
<i>Jump House Co.</i>				

PARK AND RECREATION DEPARTMENT DEPOSIT POLICY FOR PICNIC RENTALS

If deposit payment is by check, the check will be cashed 1 to 3 days after received. If the park is left in acceptable condition the City will refund the deposit to the renter two weeks after their picnic date. **The check must match the applicant's name on the picnic permit.** If deposit payment is made by credit card, your credit card information will be kept on file with the Department. If the park is left in acceptable condition no fee will be assessed and the credit card will not be charged. If the park renter falsifies residency, group number or cause damages the deposit fee will be incurred and your credit card will be charged the entire deposit fee.

I, the undersigned have read and understand all the information provided on both sides of this agreement. I hereby agree to be bound by the conditions and stipulations.

RENTER _____

Date _____



SPECIAL REQUEST FORM

Martinez Park and Recreation Department
 525 Henrietta Street
 Martinez, CA 94553
 Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out: Date: 2/22/10

Your Name: JANE + RUNNINGS / DAPHNE HENDRIX

Organization (if applicable): First Light Christian Center

Address (organization or home): 4769 Pacheco Blvd. m 294553

Phone: (hm) 925-335-9653 (wk) 925-372-0619

Date of Event: 4-3-2010

Time and Duration of Event: 11:00 AM - 2:00 PM = 3 hrs.

Location: East + West Nancy Boyd Park

Family/Group Size: 50-75

Purpose of Gathering: Adult + Youth Easter Egg Hunt
+ Barbecue

What is your Special Request? (Please check all that apply)

- amplified music/speakers waterfront picnic lawn usage fee waived/reduction
 non-picnic uses sale of alcoholic beverages more than the picnic park capacity

Others (please explain): We'll keep volume down so only
our guests can hear

Special Request Justification: _____

Note: The Park and Recreation Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the Park and Recreation Commission and City Council.

The Commission meets on the first Tuesday of each month. All inquiries should be received at the above address no later than one week prior to scheduled Commission meeting.