

**CITY OF MARTINEZ**

**PARK, RECREATION, MARINA & CULTURAL COMMISSION AGENDA**

**March 2, 2010**

**TO:** Chairperson and Commissioners  
**FROM:** Tim Tucker, City Engineer  
**SUBJECT:** Playground Subcommittee update

**RECOMMENDATION:**

Accept report.

**BACKGROUND:**

The PRMCC accepted recommendations from Park Playground Subcommittee to create a pool of on-call Landscape Architects to assist in the design of various parks that includes Borrecco-Kilian & Associates, Kluber & Associates and Thomas Baak and Associates; and assigning Rankin Park Renovation to Borrecco Kilian & Associates and Holiday Hills Park Renovation to Kluber & Associates. Subsequently the City Council authorized the City Manager execute contracts with the firms.

City staff has been working with the three firms on developing scope and costs of the work. Staff held a meeting with all the Landscape Architects. The goal of the meeting was to develop standardized plans and specifications and to avoid duplication of effort. Attached is the meeting agenda.

The Subcommittee met with Landscape Architect Kluber on February 22<sup>nd</sup> at Holiday Highland Park. Layout options, trails, bathrooms and other park improvements were discussed. Additional meetings with the Subcommittee are needed to finalize the park layout and amenities.

**NEXT STEPS**

1. Execute contracts
2. Develop park lay out options
3. Meetings with Subcommittee

**Agenda**  
**Park kick-off meeting**  
**February 19, 2009**

1. Introductions
2. Project Assignment
  - a. Rankin Park-Killian
  - b. Tavan Field
  - c. Holliday Highland
3. Lines of communication
  - a. Subcommittee
  - b. PRMCC
  - c. Staff
  - d. Public
4. Specifications
  - a. Technical/General Provisions/details
  - b. Materials
    - A. Sprinklers
    - B. Controllers
    - C. Turf
    - D. Paths
5. Plans
  - a. Layout
  - b. Size
  - c. Details
  - d. Key
6. Restrooms
7. NPDES
8. Model Irrigation Ordinance
9. Schedule
10. Civil Engineering
11. AutoCAD versions