



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL
COMMISSION

DATE: May 4, 2010
TO: Parks, Recreation, Marina & Cultural Commission
FROM: Michelle Wierschem, Recreation Manager
SUBJECT: Use of Park at Alhambra and Marina Vista

RECOMMENDATION

- Approve the special request for rental of the park at Alhambra and Marina Vista on Saturday, August 7, 2010, from 11a.m. – 4:00 p.m.
- Approve more than park capacity is set for to accommodate estimated attendance of 500.

BACKGROUND

A special request has been received from Heidi Perryman on behalf of Worth A Dam for rental of the park at Alhambra and Marina Vista for the annual Beaver Festival. This event was held last year in this location and was well received by the community.

Worth A Dam would like to use the park from 11:00a.m. until 4:00 p.m. on Saturday, August 7, 2010. The event includes educational and experiential opportunities for the community learn about and celebrate the beavers that inhabit Alhambra Creek.

Attached: Reservation Permit Form
Special Request Form



SPECIAL REQUEST FORM

Martinez Park and Recreation Department
525 Henrietta Street
Martinez, CA 94553
Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out:

Date: 3.24.10

Your Name: Worth A Dam Heidi Perryman

Organization (if applicable): Worth A Dam

Address (organization or home): 1205 Castle St

Phone: (hm) 925 228 2190 (wk) 925 283 4499

Date of Event: Aug 7 2010

Time and Duration of Event: 11-4 pm

Location: Hilhambra Ave + Marina Vista

Family/Group Size: 500

Purpose of Gathering: Beaver Festival,

What is your Special Request? (Please check all that applies)

- amplified music/speakers waterfront picnic lawn usage fee waived/reduction
 non-picnic uses sale of alcoholic beverages more than the picnic park capacity

Others (please explain): _____

Special Request Justification: _____

Note: The Park and Recreation Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the Park and Recreation Commission and City Council.

The Commission meets on the first Tuesday of each month. All inquires should be received at the above address no later than one week prior to scheduled Commission meeting.

have special event request 3/24/10



Recreation Division

525 Henrietta Street
Martinez, CA 94553
925-372-3510

Office Use Only	
Deposit \$ <u>150</u>	Date Rec'd <u>3-24-10</u>
Rental \$ <u>100</u>	Date Rec'd _____
Total \$ <u>255</u>	Picnic # _____
Check# <u>10261</u>	CC _____ Cash _____
{Special Request} date approved _____	
Received by <u>PCP</u>	

FACILITY RESERVATION PERMIT

Group/Business Name Land for Urban Wildlife Work# _____

Applicant/Representative Heidi Perryman Home# 228-3190

Address 1205 Castro
(Number) (Street) (City) (Zip)

Facility	Deposit	Martinez Resident & Non-Profit Org.	Non-Martinez Resident & Non-Profit	Corporate Local & Non-Martinez
25 person capacity per pod <input type="checkbox"/> Hidden Valley 1 <input type="checkbox"/> Hidden Valley 2 <input type="checkbox"/> East-Nancy Boyd <input type="checkbox"/> West-Nancy Boyd <input type="checkbox"/> Morello Park <input type="checkbox"/> Golden Hills	\$50	\$28	\$50	\$94
75 person capacity <input type="checkbox"/> Gazebo (Rankin) <input type="checkbox"/> Peppertree (Rankin)	\$100	\$55	\$99	\$187
125 person capacity <input type="checkbox"/> 1/2 Waterfront Group Area	\$125	\$66	\$132	\$187
250 person capacity <input type="checkbox"/> Waterfront Group Area	\$125	\$105	\$259	\$303
350 person capacity <input type="checkbox"/> Olive Grove (Rankin)	\$125	\$105	\$259	\$303
Special Request Park Use*	\$150*	\$105*	\$127*	\$193*

*Specialized park use not listed in the fee schedule must be approved by the Park & Recreation Commission. Deposit and fees may be higher.

Date	Facility Requested	Reservation Hours	Est. Attend.	Balance of Fees Due by:
<u>Aug 7 2010</u>	<u>Alhambra Park</u>	<u>8 to Dusk</u>	<u>500</u>	
<u>Jump House Co.</u>				

PARK AND RECREATION DEPARTMENT DEPOSIT POLICY FOR PICNIC RENTALS

If deposit payment is by check, the check will be cashed 1 to 3 days after received. If the park is left in acceptable condition the City will refund the deposit to the renter two weeks after their picnic date. **The check must match the applicant's name on the picnic permit.** If deposit payment is made by credit card, your credit card information will be kept on file with the Department. If the park is left in acceptable condition no fee will be assessed and the credit card will not be charged. If the park renter falsifies residency, group number or cause damages the deposit fee will be incurred and your credit card will be charged the entire deposit fee.

I, the undersigned have read and understand all the information provided on both sides of this agreement. I hereby agree to be bound by the conditions and stipulations.

Heidi Perryman RENTER Date 3-24-10