



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL
COMMISSION

DATE: May 4, 2010
TO: Parks, Recreation, Marina & Cultural Commission
FROM: Karen L. Majors, Assistant City Manager
Michelle Wierschem, Recreation Manager
SUBJECT: PRMCC Meeting Date and Time Change

RECOMMENDATION

Recommend changing the regular meeting day of the PRMCC to the third Tuesday of the month beginning with the June 2010 meeting.

BACKGROUND

At the April PRMCC meeting Staff proposed changing the day of the month that the regular PRMCC meeting is held. A number of possibilities were discussed including the second Wednesday of the month and the third Tuesday of the month. While the second Wednesday appeared to pose a conflict for some PRMCC members, the third Tuesday of the month appeared more feasible for the PRMCC members in attendance.

Staff indicated that they would bring the item back to the May PRMCC meeting after polling all the PRMCC members regarding their availability to meet in the third Tuesday of the month. All 10 PRMCC members responded that they could make meetings on the third Tuesday of the month as the new regular meeting date. This change would assist staff with better work flow management and timing for staff reports.

Per the bylaws governing the PRMCC, either the Commission or staff can change the meeting date of the Commission. Therefore staff is recommending that the Commission consider moving the PRMCC meeting to the 3th Tuesday of the month as the regular meeting day beginning in June 2010. If approved, this would mean the next PRMCC meeting would occur on June 15th.