



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL
COMMISSION

DATE: August 17, 2010
TO: Parks, Recreation, Marina & Cultural Commission
FROM: Mitch Austin, Recreation Manager
SUBJECT: Reservation of Lawn Area at Waterfront Park

RECOMMENDATION

- Approve the special request for reserved use of the lawn area and use of amplified music on Saturday, November 6, 2010, from 9:00a.m. – 2:00 p.m. provided the lawn area is dry, if rain arrangements to use the cement walking area needs to be made as a back-up to use of the lawn area.

BACKGROUND

A special request has been received from Scott Alstad on behalf of St. Catherine's of Sienna School for rental of the lawn area at Waterfront Park for a Jog-A-Thon fundraiser. This is the first year for this event at Waterfront Park.

St. Catherine's of Sienna School would like to use the lawn area from 9:00a.m. until 2:00 p.m. on Saturday, November 6, 2010. They plan to use the lawn area as a circle track with cones making a course.

Attached: Special Request Form



SPECIAL REQUEST FORM

Martinez Park and Recreation Department
525 Henrietta Street
Martinez, CA 94553
Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out:

Date: 6/1/2010

Your Name: Scott M. AISTAD

Organization (if applicable): St. Catherine's of Siena School

Address (organization or home): 604 Mellus St. Martinez, CA 94553

Phone: (hm) 925-383-1280 (wk) 925-313-9270

Date of Event: 11/6/2010 (Saturday)

Time and Duration of Event: 9am to 2pm

Location: Martinez Waterfront Park Picnic & Lawn Usage

Family/Group Size: 150+

Purpose of Gathering: Jog-A-Thon Fundraiser

Plan to utilize lawn area as a circle track with cones marking course

Children will be counted for each lap completed. Picnic area tables used for class grade level

Community Pot-Luck Builder. Parents social.

What is your Special Request? (Please check all that applies)

- amplified music/speakers waterfront picnic lawn usage fee waived/reduction
 non-picnic uses sale of alcoholic beverages more than the picnic park capacity

Others (please explain): _____

Special Request Justification: Park provides central location within city limits to
support needs of Douglass School and Parish

Note: The Park and Recreation Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the Park and Recreation Commission and City Council.

The Commission meets on the first Tuesday of each month. All inquiries should be received at the above address no later than one week prior to scheduled Commission meeting.