

**Regular Meeting  
Parks, Recreation, Marina and Cultural Commission  
August 17, 2010  
Martinez, CA**

A regular meeting of the Parks, Recreation, Marina and Cultural Commission was called to order by Chair Radke at 7:03 p.m. on August 17, 2010, at Council Chambers, 525 Henrietta Street, Martinez, California 94553.

**I. ROLL CALL**

PRESENT: Karen Bell-Patten, Commissioner, Brian Eychner, Commissioner, Katherine Hern, Vice Chair, Ingemar Olsson, Commissioner, Richard Patchin, Commissioner, and Dylan Radke, Chair.

EXCUSED: John Fuller, Commissioner, Gay Gerlack, Commissioner, Donald Pallotta, Commissioner, and Marta Van Loan, Commissioner.

ABSENT: None.

STAFF:  Mitch Austin, Recreation Manager  
Tim Tucker, City Engineer

**II. PUBLIC COMMENT**

None.

**III. CONSENT CALENDAR  
a. Minutes of July 20, 2010**

The Commissioners requested the following corrections to the minutes of July 20, 2010:

Page 2: Under Special Requests for Uses in Parks, paragraph 1, line 2: Insert "" after the word "August".

Page 5: Under New Business, paragraph 2, line 3: Delete the words "and docks" after the word "pier".

Commissioner Olsson made a motion to approve the minutes with the changes of the July 20, 2010 meeting, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All Ayes.

**b. Staff Updates  
i. Recreation  
ii. Parks Maintenance**

Commissioner Patchin suggested that the starting and ending dates for all the recreation programs be included in staff reports and the amount of usage of the

facilities.

Commissioner Patchin asked if the plaza next to Bank of America has an official name. Tim Tucker, City Engineer, said the plaza is referenced as the Main Street Plaza, but that it does not have an official name. Commissioner Patchin suggested the plaza be put on the list for naming unnamed parks and recreation areas.

**c. Special Requests for Uses in Parks**  
**i. Ignacio Plaza - Private Rental**

Mitch Austin, Recreation Manager, explained that the special request for the use of Ignacio Plaza is for a wedding reception scheduled for October 2nd. He said they are asking for a conditional approval and, if approved, the requesting party will move to notify neighbors.

Commissioner Patchin asked if a restroom and washing station will be provided. Rob Schroder, requesting party, said they will have to bring in port-a-potties.

Vice Chair Hern asked if there is a standard form that goes out to residents regarding noticing them of an event. M. Austin replied that notification is written by the applicant, but that the notification must include certain specified information.

Commissioner Olsson noted that the Commission meeting date on the form needs to be corrected to the Tuesday of the month.

Commissioner Patchin made a motion to accept the special request, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All Ayes.

**ii. Waterfront Park - St. Catherine's School Jog-A-Thon**

Mitch Austin said this would be the first year of the Jog-A-Thon, which is scheduled for Saturday, November . He discussed the creation of a course on the grass and alternate track arrangements should the weather be an issue.

Scott Alstad, representative for St. Catherine's of Sienna School, explained how the races will be conducted and explained that the fundraiser is for improving classrooms and educational experience.

Commissioner Olsson made motion to approve the special request, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All Ayes.

**IV. PRMCC SUB-COMMITTEE REPORTS**

**a. Pool Subcommittee Update, Tim Tucker, City Engineer**

Tim Tucker reported that the City received 16 bids for the Martinez Aquatic Center Project. He said \$6 million has been earmarked for the Measure H project, which includes funding for design and permits, construction, construction management, a public art component, necessary contingencies, and special inspection. T. Tucker

said the bids ranged from approximately \$4.3 to \$5.7 million. After briefly reviewing some of the bids, he told the Commission that the building contractor contract is slated to be accepted by City Council at their next meeting. T. Tucker acknowledged the Commission and Subcommittee's time and effort and complimented them on their hard work.

Commissioner Hern thanked staff and the Pool Subcommittee for all their work.

There was a brief discussion of the reputation and work of the building contractor, Reeve-Knight Construction, which is based out of Roseville.

Commissioner Bell-Patten acknowledged and thanked Tim Tucker for his hard work and guidance.

Mike Alford asked for the start and end date of the project. T. Tucker said they will start the project in September and expect to finish in July.

#### **b. Grant Subcommittee Update, Mitch Austin, Recreation Manager**

Mitch Austin explained that the Grant Subcommittee recommends that they forgo the project selection in spring 2011 for Measure WW funds pending the Prop 84 round two funding outcome. He further explained that the subcommittee has begun identifying projects for round two of Prop 84 grant funding.

M. Austin provided the Commission with a list of possible grant application projects and reviewed the chart outlining the grant fund eligibility of the projects and whether the funding sources would cover the entire cost of the project. He said they found 3 projects that looked best for the applications, but noted the Ferry Point Park/Fishing Pier improvement seemed to be the most beneficial and highly competitive. He stated the subcommittee recommends that they focus on the Ferry Point Park/Fishing Pier project and give their recommendation to City Council by September.

Chair Radke noted that even though the subcommittee has made a recommendation, the Commission is not bound to agree with their recommendation.

Commissioner Patchin expressed concerns regarding how certain projects will fit within the parameters of Measure H and Prop 84. He noted that he felt the fishing pier needs to be replaced rather than repaired.

Chair Radke echoed Commissioner Patchin's comments regarding the fishing pier and noted that \$5 million seemed to be enough money to replace the pier.

Commissioner Bell-Patten made a motion to approve all three staff recommendations, seconded by Vice Chair Hern. The motion was approved by the following vote: All Ayes.

### **V. NEW BUSINESS**

#### **a. T-Mobile Proposal for Site at Hidden Lakes Park**

Mitch Austin explained that T-Mobile has re-evaluated their previous proposal, which no longer meets their needs and provided a new, adjusted proposal. He reviewed the

proposed location of the communication box, which is an area that is not an active use area in Hidden Valley Park and that doesn't impact recreation or leisure. M. Austin noted staff recommends the approval of the proposal with the condition that the adjacent area be beautified.

Karen Leonard, representative for T-Mobile, provided the Commission with a copy of simulated pictures of the constructed communication box.

Commissioner Olsson inquired about the purpose of the box. Ms. Leonard replied that it will provide additional improved coverage and increase capacity.

Commissioner Patchin asked if ESL students will be used for landscaping the adjacent area. Mitch Austin said this area would be a good opportunity to use them.

Commissioner Patchin asked if the beautification of the area would be in lieu of any revenue benefit from T-Mobile. Ms. Leonard replied that the beautification would be in addition to revenue benefited from entering into a lease with the City.

Warren Owen inquired about the timeline for the project. Ms. Leonard stated it would take about 8 months.

Commissioner Eychner made motion to approve the proposed location for the Communication Box with the agreement that T-Mobile provide landscaping of the adjacent area, seconded by Commissioner Olsson. The motion was approved by the following vote: All Ayes.

#### **b. Morello Childcare Facility Agreement with Lasting Impressions**

M. Austin informed the Commission that the Morello Childcare Facility is run by Lasting Impressions and that the lease agreement is set to expire on September 21, 2010. He said that they are asking that the lease agreement be extended until the end of the school year to provide them with time to prepare putting the facility out to competitive bid and put out a well-written RFP (Request for Proposals).

Chair Radke asked how they will assess an additional year of rent. M. Austin replied that the same terms of the rent will be kept.

Vice Chair Hern made a motion to approve the lease extension until the end of the 2010/11 school year, seconded by Commissioner Bell-Patten. The motion was approved by the following vote: All Ayes.

#### **c. Memorial Park Naming Review and Discussion**

Mitch Austin provided the Commission with an update as they move forward with the process of naming the unnamed park on the corner of Alhambra and Marina Vista and the unnamed Plaza. He reviewed the information to be compiled in accordance with the Naming Policy and discussed their need to create a protocol. M. Austin also reviewed the proposal for a process for considering naming the un-named park area Memorial Park. He requested that an ad hoc Park Naming Subcommittee be appointed to shepherd the naming process.

Commissioner Olsson said he would prefer that the park be named after the beavers and have a memorial park where the other commemorative benches are.

Commissioner Eychner raised concerns about the maintenance of the park and problems with vandalism should it become a memorial park. He stated that he would like the park naming process to include discussion by the ad hoc committee whether the area should be used for a memorial park or something else.

Phil Ciaramitaro suggested that they could involve the local youth in the process and asked that they consider encouraging children to submit names for unnamed parks.

Vice Chair Hern made a motion to approve forming an ad hoc Park Naming Subcommittee and move forward with the process to consider the use of the unnamed park, seconded by Commissioner Eychner. The motion was approved by the following vote: All Ayes.

Chair Radke recommended postponing the appointment of the subcommittee until more Commission members are present.

## **VI. OLD BUSINESS**

### **a. Library Scope of Work and Cost Projections**

Mitch Austin reported that the construction plans for the library are complete and that they are ready to put out the bid information and begin the bidding process for the project. He stated the professional bid estimate for the improvements is between \$1.32 and \$1.54 million. M. Austin noted that they expect to receive bids in September, so staff can give the Commission an update and more concrete numbers at the September meeting. He also outlined the scope of the project and the improvements to be included.

In response to an inquiry by Commissioner Patchin regarding furniture for staff and the public, M. Austin replied that purchasing furniture for staff is not outside the realm of discussion.

## **VII. FUTURE AGENDA ITEMS**

### **a. Revised Agenda Plan for August**

The Commission briefly discussed viable dates for the fall retreat, what they hope to accomplish at the retreat, and possible topics of discussion.

Mitch Austin informed the Commission that the staff picnic has been adjusted to September 21st at Nancy Boyd Park. He also noted Hidden Lakes Park, grant status and Measure WW discussion, cameras in parks, and program planning library downstairs have been added to the agenda plan.

Vice Chair Hern said they need to consider a pool planning process.

Commissioner Olsson requested that the Marina Plan review be added to the September agenda.

Chair Radke asked if the approval of Rankin Park is moving forward to City Council for approval at the September meeting. M. Austin stated he would provide that information to the Commissioners via email.

Commissioner Bell-Patten asked about the status of video-taping the minutes for the PRMCC meetings. M. Austin said they can bring the item back for discussion and discuss how the taping may be funded. Commissioner Bell-Patten asked that it be put on the unscheduled agenda items list.

### **VIII. COMMISSIONER & STAFF COMMENTS**

Commissioner Patchin inquired whether or not the city will include requirements for hiring local labor force for the Measure H redevelopment projects. Mitch Austin explained the difficulties associated with meeting those requirements, but noted that local labor force is something staff looks at very seriously. M. Austin stated he would ask Tim Tucker to explore and explain such requirements.

Vice Chair Hern commended staff for all the summer programs.

Mitch Austin said *Cats and Dogs* will be showed on movie night at Nancy Boyd Park at 9 p.m.

Chair Radke said Art in the Park was a nice, well-attended event. He also inquired about the installation of the number of trellises at the bocce courts, which the Commission approved at a previous meeting. Chair Radke asked that staff double check that only 2 trellises were installed and not three.

### **IX. CORRESPONDENCE**

None.

### **X. NEXT MEETING DATE: September 21, 2010**

### **XI. ADJOURNMENT**

On motion of Commissioner Patchin, seconded by Commissioner Eychner, the Commission unanimously voted to adjourn at 9:00 p.m.