



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL  
COMMISSION

DATE: July 14, 2011  
TO: Parks, Recreation, Marina & Cultural Commission  
FROM: Mitch Austin, Recreation Manager  
SUBJECT: Review List of Expiring Leases & Agreements

Recommendation

Review the list of expiring Leases and Agreements and provide feedback on key considerations or conditions to address with lessee.

Background and Analysis

The City has a number of groups that the City leases facilities to in order to support recreation, cultural arts and enterprise activities in a manner that enhances the community. Usually these are activities best provided by a non-profit group or it is a commercial endeavor the City does not have expertise in. Attached is a chart showing the leases the City has entered into, expiration date and initial key consideration.

Staff is bringing this list forward as shown in Attachment A for discussion purposes regarding conditions and use for renewal or expiration of lease agreements. Several leases will be under consideration in 2011/12 they are:

**Childcare Lessee Morello** – Renew lease for 2011/12 school year

**Yacht Club, 12/31/11**- Begin lease discussion on September, marina subcommittee review key points and changes, preview to Commission in September, Draft in October. Key issues lease payment and combining ground lease and building lease.

**Eagle Marina Boat Yard, 7/31/12** – Begin discussions in April, key consideration is term length may need to go year to year due to upland plans for new boat yard.

Attachment A: Facility User Agreement List

Facility Use Agreement User List

Facility	User	Expiration	Key Considerations
Morello Childcare Facility	Lasting Impressions Childcare	<b>end of 2010/11 school year</b>	Numbers have dwindled and revenue has dropped. Staff considering opening up opportunity to entertain RFP's for use of facility
Boreland House	Martinez Historical Society	<b>09/17/12</b>	Renews in 5 year increments but is subject to County lease renewal
Facility @ 750 Allen Street	Kiwanas Club	04/01/13	
Bocce Courts	Martinez Bocce Federation	01/01/18	Subject to EBRPD review and approval
Marina Boatyard and Facilities	Eagle Marine	<b>07/31/12</b>	Future use of facilities subject to plans for upland improvements to marina
Seas Scouts Building	Sea Scouts	05/31/13	
Dimaggio Fields Snackbar	Marty O's Concessions	<b>05/01/12</b>	renews in 2 year increments
Yacht Club Building	Martinez Yacht Club	10/01/13	Agreement will need to align with State Lands Agreement
Yacht Club Land Rankin Pool	Martinez Yacht Club Martinez Community Swim Team	<b>12/31/11</b> year by year	Roll agreement into master agreement for building Consider updating fees for use based on new maintenance costs for facility
Campbell Theater	Willows Theater Company	12/31/14	
Kenny Building	Willows Theater Company	12/31/13	Consider condition that all props and equipment stored in other City locations be consolidated into the Kenny Building

*List does not include agreements held in perpetuity, DJUSD Agreements or Senior Services related agreements*

**BOLD- Expiring in 2011/12**