



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL  
COMMISSION

DATE: August 16, 2011  
TO: Parks, Recreation, Marina & Cultural Commission  
FROM: Mitch Austin, Contract Community Services Manager  
SUBJECT: Measure H – Library Update

### **RECOMMENDATION**

Receive staff report; provide a recommendation on the purchase of an AV unit using Measure H funds.

### **BACKGROUND**

Staff has been meeting with County Library Staff and the Friends of the Library to plan the grand opening of the library which will occur on August at 10:00am. Activities will include a ribbon cutting and opening comments, cake and punch after in the garden area, children's activities in the downstairs, library card sign-ups and renewals, book sale, personal instruction on use of the new self check-put machines and FOL members sharing fun facts about the library planning and construction.

The City received 32 applications for the downstairs attendant position. Staff will interview candidates on August and intends to have an attendant on board by August .

At the last PRMCC meeting there was discussion about wanting to have a built-in AV system. Installation of a built in AV system would be cost prohibitive. Due to the work and effort required to pull wire to install a built in AV system it could cost as much as \$20k to install in the downstairs. Additionally having a monitor hanging from the ceiling in an area intended for active use by children could pose a maintenance problem to having a built in unit.

Staff recommends purchasing a portable unit along with a locking cabinet. It could be stored along with the tables and chairs. A portable unit would also allow for use in the garden area at night and possibly upstairs should the need arise. Portable units are less costly to maintain because the can be easily transported to the repair specialist should the unit need repair. Cost for the unit, screen and the locking cabinet are estimated at \$1,500.

**CITY OF MARTINEZ**

**PARK, RECREATION, MARINA & CULTURAL COMMISSION AGENDA**

**August 16, 2011**

**TO:** Chairperson and Commissioners

**FROM:** Tim Tucker, City Engineer

**SUBJECT:** Measure H update

**RECOMMENDATION:**

Accept report.

**BACKGROUND:**

***Pool:*** The pool has had a successful opening due to the hard work of the Patty Lorick and Don Salts. The landscape contractor is completing the landscaping. The City Inspectors will walk the site with the contractor once the landscaping is complete to develop a punch list of items that need to be corrected. Any major punch list items will be done after the pool closes for the season.

***Rankin and Tavan Field:*** The Contractor was successful in providing insurance, bonds and contracts acceptable to the City Attorney and our Risk Management administrators. The site has been fenced and clearing and grubbing has been initiated. Although the original schedule provided the commission at the preliminary planning of Measure H projects listed an estimate of nearly a year of construction the actual schedule is 9 months excluding rain delays. It is anticipated that construction will be completed in June of 2012.

***Next Steps:*** Building demolition and rough grading

***Outstanding Issues:*** Contractor to provide construction schedule by August 17th

***Critical Timeline issues:*** Several key components of the project have long lead times including field lighting, restrooms and buildings, specialty play equipment.

***Holiday Highland Park***

Contracts are pending City Attorney and Risk Management approval.

**Nancy Boyd:** On July the full PRMCC approved the Schematic Plans of the park lay-out. Preliminary plans have been completed and the designer is working on the construction level detailed plans. It is anticipated the 90% complete plans will be submitted to the City for review by September . Plans and specifications should be completed by October . The bidding and contract phase of most projects is a two month process. We will update the Commission regarding the construction schedule once we get closer to completing the design.

*Next Step:* 90% construction plan submittal by September .

*Outstanding Issues:* None

*Critical Timeline issues:* None

**Cappy Ricks:** On July the full PRMCC approved the Schematic Plans of the park lay-out. Preliminary plans should be completed by mid September. Construction Plans should be completed by mid December. Park Maintenance recommended and Engineering Staff concurs that the restroom originally scoped for the park is larger than needed. A restroom similar to the one designed for Holliday Highland Park is more appropriate. This restroom style has two unisex rooms along with a modest sized maintenance/mechanical room.

This project includes extensive grading and concrete work which cannot be done during winter months. It is anticipated construction will be commenced in the spring of 2012.

*Next Step:* 90% construction plan submittal by October and preliminary design of the restroom.

*Outstanding Issues:* 1) Notification of Clampers regarding plaque relocation. 2) Romtec design of restroom.

*Critical Timeline issues:* Restroom design.

**Hidden Valley Park:** This is the largest park area currently being designed. The designer, Brian Kilian, had developed schematic designs of the park. He received favorable comments from the Park Subcommittee members. Brian's preliminary grading plan included extensive cuts and fills along with significant retaining walls. This would adversely impact the budget. The City has contracted with LCC a local Civil Engineering firm to assist Brian with the grading and civil aspects of the design. A recommended grading plan has been provided to Brian that reduces the grading and eliminate costly retaining walls. Design of the park will take several months.

*Next Step:* Review revised layout with Park Subcommittee, Approval of Schematic lay-out by full PRMCC

*Outstanding Issues:* Construction funding not authorized for this project

*Critical Timeline issues:* The restrooms will be designed concurrently with the park.