



CITY OF MARTINEZ

PARKS, RECREATION, MARINA & CULTURAL
COMMISSION

DATE: October 18, 2011
TO: Parks, Recreation, Marina & Cultural Commission
FROM: Mitch Austin, Community Services Contract Manager
SUBJECT: Retreat Agenda

RECOMMENDATION

Review and discuss the items to be placed on the agenda, facilitation of agenda and timing of the retreat.

BACKGROUND

Last year's PRMCC retreat included facilitation by Carolyn Boone Duncan. She led the Commission in some visioning, goal setting and overall discussion of PRMCC participation in government. This year there are no funds for a facilitator due to budget cuts.

Staff recommends doing a retreat facilitated by staff around Measure H projects. Staff would bring for the annual report done by the Citizen's Oversight Committee, review of completed projects and their costs, preview upcoming projects and proposed project schedule. This along with setting the 2012 agenda plan would be the two main topics of discussion.

The PRMCC is welcome to entertain other topics of interest to include in the retreat. A draft agenda will come forth to the November meeting for approval. It is suggested the retreat take place the first week of February.