



CITY OF MARTINEZ
PARKS, RECREATION, MARINA & CULTURAL COMMISSION

DATE: March 20, 2012
TO: Parks, Recreation, Marina & Cultural Commission
FROM: Tim Tucker, City Engineer
SUBJECT: Boy Scout Fee Waiver Request for Use of Waterfront Park

ACTION

Move to approve Fee Waiver to the Boy Scouts of America for use of Waterfront Park and half of the Group picnic area on August 11, 2012 from 8:00 a.m. to dusk.

RECOMMENDATION

Approve Fee Waiver.

BACKGROUND

A special request for a fee waiver was received from Joe Squeri on behalf of Boy Scouts of America for use of Waterfront Park and half of the Group picnic area on August 11, 2012 from 8:00 a.m. to dusk. This is annual event for the scouts to fly kites and participate in various games in addition to holding a bar-b-q. It is anticipated 100 people to be in attendance.

Fee waiver policy item #2 appears to address their request. A similar event held by the Boy Scouts was approved for a fee waiver last year by the PRMCC.

Attached:

Special Request Form
Fee Waiver Policy



Recreation Division
 525 Henrietta Street
 Martinez, CA 94553
 925-372-3510

Office Use Only	
Deposit \$ _____	Date Rec'd <u>2/29/12</u>
Rental \$ _____	Date Rec'd _____
Total \$ _____	Picnic # _____
Check# _____ / _____	CC _____ Cash _____
{Special Request} date approved _____	
Received by <u>Robin</u>	

FACILITY RESERVATION PERMIT

Group/Business Name Boy Scouts of America **Work#** 674-6123

Applicant/Representative Joe Squeri **Home#** _____

Address 800 Ellinwood Drive, Pleasant Hill, 94523
 (Number) (Street) (City) (Zip)

Facility	Deposit	Martinez Resident & Non-Profit Org.	Non-Martinez Resident & Non-Profit	Corporate Local & Non-Martinez
25 person capacity per pod <input type="checkbox"/> Hidden Valley 1 <input type="checkbox"/> Hidden Valley 2 <input type="checkbox"/> East-Nancy Boyd <input type="checkbox"/> West-Nancy Boyd <input type="checkbox"/> Morello Park <input type="checkbox"/> Golden Hills	\$50	\$28	\$50	\$94
75 person capacity <input type="checkbox"/> Gazebo (Rankin) <input type="checkbox"/> Peppertree (Rankin)	\$100	\$55	\$99	\$187
125 person capacity <input type="checkbox"/> 1/2 Waterfront Group Area	\$125	\$66	\$132	\$187
250 person capacity <input type="checkbox"/> Waterfront Group Area	\$125	\$105	\$259	\$303
350 person capacity <input type="checkbox"/> Olive Grove (Rankin)	\$125	\$105	\$259	\$303
Special Request Park Use*	\$150*	\$105*	\$127*	\$193*

*Specialized park use not listed in the fee schedule must be approved by the Park & Recreation Commission. Deposit and fees may be higher.

Date	Facility Requested	Reservation Hours	Est. Attend.	Balance of Fees Due by:
August 11, 2012	Waterfront Group	8 to Dusk	100	
	1/2 use and Lawn area			
Jump House Co.	Lawn area rental fee \$100 Half use of the Waterfront \$ 132			

PARK AND RECREATION DEPARTMENT DEPOSIT POLICY FOR PICNIC RENTALS

If deposit payment is by check, the check will be cashed 1 to 3 days after received. If the park is left in acceptable condition the City will refund the deposit to the renter two weeks after their picnic date. **The check must match the applicant's name on the picnic permit.** If deposit payment is made by credit card, your credit card information will be kept on file with the Department. If the park is left in acceptable condition no fee will be assessed and the credit card will not be charged. If the park renter falsifies residency, group number or cause damages the deposit fee will be incurred and your credit card will be charged the entire deposit fee.

I, the undersigned have read and understand all the information provided on both sides of this agreement. I hereby agree to be bound by the conditions and stipulations.

RENTER _____

Date _____



SPECIAL REQUEST FORM

Martinez Park and Recreation Department
525 Henrietta Street
Martinez, CA 94553
Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out:

Date: 3/1/12

Your Name: Joe Squeri

Organization (if applicable): Boy Scouts of America

Address (organization or home): 800 Ellinwood Way Pleasant Hill CA 94523

Phone: (hm) _____ (wk) 925-674-6123

Date of Event: August 11, 2012

Time and Duration of Event: 10-2 9-3 for setup + cleanup

Location: Waterfront Lawn + 1/2 BBQ

Family/Group Size: 100

Purpose of Gathering: Cub Scouts flying kites + other games

What is your Special Request? (Please check all that applies)

- Amplified music/speakers Waterfront picnic lawn usage Fee waived/reduction
 Non-picnic uses Sale of alcoholic beverages More than the picnic park capacity

Others (please explain): _____

Special Request Justification: We are a non-profit organization putting on an event for youth. Fee reduction would allow a low fee for families

Note: The Park Recreation, Marina and Cultural Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the PRMCC and City Council.

The Commission meets on the third Tuesday of each month. All inquires should be received at the above address no later than one week prior to scheduled Commission meeting.