

**To: PRMCC Commissioners**

**From: Recreation Staff**

**Date: April 10, 2012**

**Re: OVERVIEW OF RECREATION SPECIAL REQUESTS FOR APRIL 17: Support for Recovery**

**Tom Aswad, Support for Recovery.** This event is scheduled for September 15 at the Waterfront Group and lawn area and has been held by this group for over 7 years. The group meets, speaks, eats and walks for a mile on the downtown sidewalks. They are requesting amplified sound, lawn access, and an exception to the park capacity. This event does not require an event permit.

Attachments:

Recreation Special Requests



**Recreation Division**  
 525 Henrietta Street  
 Martinez, CA 94553  
 925-372-3510

Office Use Only	
Deposit \$ <u>125/100</u>	Date Rec'd <u>2/15/12</u>
Rental \$ <u>105/100</u>	Date Rec'd _____
Total \$ _____	Picnic # _____
Check# _____/_____	CC _____ Cash _____
{Special Request} date approved _____	
Received by <u>Robin</u>	

# FACILITY RESERVATION PERMIT

**Group/Business Name** Support for Recovery **Work#** \_\_\_\_\_

**Applicant/Representative** Tom Aswad **Home#** 939-6882

**Address** PO Box 31114 Walnut Creek, 94598  
 (Number) (Street) (City) (Zip)

Facility	Deposit	Martinez Resident & Non-Profit Org.	Non-Martinez Resident & Non-Profit	Corporate Local & Non-Martinez
<b>25 person capacity per pod</b> <input type="checkbox"/> Hidden Valley 1 <input type="checkbox"/> Hidden Valley 2 <input type="checkbox"/> East-Nancy Boyd <input type="checkbox"/> West-Nancy Boyd <input type="checkbox"/> Morello Park <input type="checkbox"/> Golden Hills	\$50	\$28	\$50	\$94
<b>75 person capacity</b> <input type="checkbox"/> Gazebo (Rankin) <input type="checkbox"/> Peppertree (Rankin)	\$100	\$55	\$99	\$187
<b>125 person capacity</b> <input type="checkbox"/> ½ Waterfront Group Area	\$125	\$66	\$132	\$187
<b>250 person capacity</b> <input type="checkbox"/> Waterfront Group Area	\$125	\$105	\$259	\$303
<b>350 person capacity</b> <input type="checkbox"/> Olive Grove (Rankin)	\$125	\$105	\$259	\$303
<b>Special Request Park Use*</b>	\$150*	\$105*	\$127*	\$193*

\*Specialized park use not listed in the fee schedule must be approved by the Park & Recreation Commission. Deposit and fees may be higher.

Date	Facility Requested	Reservation Hours	Est. Attend.	Balance of Fees Due by:
September 15, 2012	Waterfront Group	8 to Dusk	550	
	and lawn			
<b>Jump House Co.</b>				

### PARK AND RECREATION DEPARTMENT DEPOSIT POLICY FOR PICNIC RENTALS

If deposit payment is by check, the check will be cashed 1 to 3 days after received. If the park is left in acceptable condition the City will refund the deposit to the renter two weeks after their picnic date. **The check must match the applicant's name on the picnic permit.** If deposit payment is made by credit card, your credit card information will be kept on file with the Department. If the park is left in acceptable condition no fee will be assessed and the credit card will not be charged. If the park renter falsifies residency, group number or cause damages the deposit fee will be incurred and your credit card will be charged the entire deposit fee.

**I, the undersigned have read and understand all the information provided on both sides of this agreement. I hereby agree to be bound by the conditions and stipulations.**

RENTER

Date



## \*\*SPECIAL REQUEST FORM\*\*

Martinez Park and Recreation Department  
525 Henrietta Street  
Martinez, CA 94553  
Ph: (925) 372-3510 Fax: (925) 372-3509

All questions must be completely filled out:

Date: 2-15-12

Your Name: TOM ASWAD

Organization (if applicable): SUPPORT 4 RECOVERY

Address (organization or home): P.O. Box 31114 Walnut Creek, CA 94598

Phone: (hm) 925-939-6882 (wk) SAM

Date of Event: 9/15/12

Time and Duration of Event: 8:00 AM - 4:00 PM - NO AMPLIFIED UNTIL 10:00 AM

Location: \_\_\_\_\_

Family/Group Size: 550

Purpose of Gathering: Annual Recovery Walk

What is your Special Request? (Please check all that applies)

- Amplified music/speakers  Waterfront picnic lawn usage  Fee waived/reduction  
 Non-picnic uses  Sale of alcoholic beverages  More than the picnic park capacity

Others (please explain): \_\_\_\_\_

Special Request Justification: \_\_\_\_\_

**Note: The Park Recreation, Marina and Cultural Commission will review appropriate requests and make a recommendation to the City Council who will make the final determination. The Applicant or a representative is encouraged to attend both meetings to answer questions from the PRMCC and City Council.**

**The Commission meets on the third Tuesday of each month. All inquires should be received at the above address no later than one week prior to scheduled Commission meeting.**