



CITY OF MARTINEZ

**CITY COUNCIL AGENDA
June 6, 2012**

TO: Mayor and City Council
FROM: Sandra Chapek, Deputy City Clerk Pro Tem
SUBJECT: Requesting Consolidation of Municipal Election
DATE: May 16, 2012

RECOMMENDATION:

By resolution request and consent to consolidation of a General Municipal Election on November 6, 2012, and set specifications of the election order.

BACKGROUND:

Pursuant to the Elections Code Sections 10002 and 10400, the City Council must call and give notice to hold a General Municipal Election. The City is also required to file a resolution with the Contra Costa Board of Supervisors requesting consolidation and to set specifications of election order.

In the past the County Elections Official has handled the issuing and filing of candidate nomination papers. However, this practice has been discontinued and the City Clerk's Office will resume these duties.

FISCAL IMPACT:

Attached is a letter from the Assistant County Registrar providing an estimate for the City's portion of the 2012 election: \$1.50 per registered voter (21,262 register voters) -- \$31,893.00.

ACTION:

Adopt resolution requesting and consenting to consolidation of a General Municipal Election on November 6, 2012, and other actions as required.

Attachments:

Resolution

Letter from County Registrar & Resolution

APPROVED BY:


City Manager

RESOLUTION NO. -12

RESOLUTION REQUESTING AND CONSENTING TO CONSOLIDATION
OF A GENERAL MUNICIPAL ELECTION ON NOVEMBER 6, 2012,
AND SETTING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the City Council has ordered a Municipal Election to be held on Tuesday, the 6th day of November, 2012, to fill certain municipal offices; and

WHEREAS, other elections may be held in whole or in part of the territory of the City, and it is to the advantage of the City to consolidate pursuant to Elections Code Section 10400; and

WHEREAS, Elections Code Section 10242 provides that the governing board shall determine the hours of opening and closing the polls; and

WHEREAS, Elections Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

WHEREAS, Elections Code Section 13307 requires that before the nominating period opens the governing body must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and

WHEREAS, Elections Code Section 12101 requires the publication of a notice of the election once in a newspaper of general circulation in the City.

NOW, THEREFORE, BE IT RESOLVED that an election be held in accordance with the following specifications:

1. The election shall be held on Tuesday, November 6, 2012. The purpose of the election is to choose successors for the following offices:

Council Member 11/12-11/16
Council Member 11/12-11/16
City Clerk 11/12-11/16
City Treasurer 11/12-11/16

2. This City Council hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the City, as provided in Election Code 10400.

3. The City hereby designates the hours the polls are to be kept open, shall be from 7:00 A.M. to 8:00 P.M.
4. The City will reimburse the County for the actual cost incurred in conducting the election upon receipt of a bill stating the amount due as determined by the elections official.
5. The City Council has determined that the Candidate will pay for the Candidate's Statement, as set by the Election Division (\$610.00 estimated cost). The Candidate's Statement will be limited to 300 words. As a condition of having Candidate's Statement published the candidate shall pay the full estimate at the time of filing.
6. The City Clerk's Office is responsible to publish the Notice of Election in the following newspaper Martinez News-Gazette, which is a newspaper of general circulation that is published in the City.
7. The City directs that a certified copy of this Resolution be forwarded to the Registrar of Voters and the Board of Supervisors of Contra Costa County.

BE IT FURTHER RESOLVED that in the event that two or more persons receive an equal and the highest number of votes for an office to be voted for in the election called hereby, then rather than said tie vote being determined by lot, said tie vote shall be determined pursuant to a special runoff election set and conducted pursuant to Cal. Elections Code §15651(b).

* * * * *

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 6th day of June, 2012, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK
CITY OF MARTINEZ



CONTRA COSTA COUNTY
CLERK/RECORDER -ELECTIONS DIVISION
555 ESCOBAR STREET
MARTINEZ, CALIFORNIA 94553
(925) 335-7800 FAX (925) 335-7836
www.cocovote.us

STEPHEN L. WEIR
COUNTY CLERK

CANDY LOPEZ
ASSISTANT REGISTRAR

May 15, 2012
Mercy Cabral, Deputy City Clerk
City of Martinez

Under the Federal Help America Vote Act (HAVA), and state law, every polling site is required to provide at least one accessible voting unit, which will allow voters with visual/physical impairments to vote confidentially and unassisted. In addition, HAVA requires that voters who vote for more candidates than there are positions to be elected be notified and given a chance to correct that vote. To accommodate both requirements, Contra Costa County changed voting systems in 2005.

The new voting system equipment was purchased with state and federal funds and no capital charges will be included in election billings, however, other associated costs have impacted the cost of having an election. The costs for supplies, training polling place workers and equipment delivery have all increased, as has staff labor needed to prepare and test the equipment prior to each election. Because of the number of variables involved in preparing for and conducting an election, it is not possible to predetermine the final actual cost.

Estimate for **City of Martinez**
Registered voters 5-15-12: 21,262

General Election

Estimate - Consolidation with 11/6/12 General: \$1.50 per registered voter*

*Actual cost per voter is dependent on the number of other jurisdictions on each ballot type shared with the district.

When you receive an estimate from the Elections Office you are cautioned the estimate is just an approximation arrived at by comparing costs for prior elections in other jurisdictions and not by attempting to project any actual costs for the upcoming election. Actual costs will vary from one election to another election and between jurisdictions during a consolidated election. The actual cost may be significantly more or less than this estimate, and will depend on supply and paper costs, fuel costs, labor costs and the number of jurisdictions consolidating with the election. The elections official will bill the jurisdiction for the actual costs of the election conducted or a pro rata share of the actual costs if the election is consolidated.

Sincerely,
Candy Lopez, Assistant County Registrar