

Regular Meeting
Parks, Recreation, Marina and Cultural Commission
October 16, 2012
Martinez, CA

ROLL CALL

Chair Dylan Radke called the meeting to order at 7:05 p.m. in the Council Chambers.

PRESENT: Brian Eychner, Commissioner, John Fuller, Commissioner, Gay Gerlack, Commissioner, Ingemar Olsson, Commissioner, Donald Pallotta, Commissioner, Richard Patchin, Commissioner, and Dylan Radke, Chair.

EXCUSED: None.

ABSENT: Karen Bell-Patten, Vice Chair.

PUBLIC COMMENT

Mr. Jay Bedecarré, President of Bay Area Festivals Inc., discussed the various activities, attractions and layout of previous Bay Area Kid Fests. Mr. Bedecarré introduced the idea of bringing Family Fest to the Martinez Marina over the 2013 Labor Day weekend. The event is geared for young children ages 2-12 and their families. He requested to come back next month with an official request for the use of Waterfront Park. Mr. Bedecarré described various safety precautions, and admission procedures. Chair Dylan Radke requested Mr. Bedecarré's proposal of Family Fest be put on next month's agenda.

CONSENT CALENDAR

a. [Minutes September 18, 2012](#)

Commissioner Richard Patchin noted spelling discrepancies on Vice Chair Karen Bell-Patten's name. He also requested an edit on page two.

On motion by Gay Gerlack, Commissioner, seconded by Richard Patchin, Commissioner, to approve the minutes from September 18, 2012 meeting with stated corrections. Motion unanimously passed 7 - 0.

b. *Staff updates*

i. [Recreation](#)

Recreation Supervisor, Ms. Patty Lorick, described and explained the Rankin Aquatic Center financial reports from 2011 and 2012. Chair Radke noted how impressive it was to have 30,000 plus paid attendees to the pool this season. Chair Radke questioned the overall costs of the facility. Ms. Lorick clarified October, November, and December 2012 are not included due to the difference between the pool fiscal year and the calendar year. The pool's year roughly starts in April with registration and staff training and goes through October, although the fiscal year covers July 1st through June 30th. Chair Radke clarified there is a \$30,000 short fall between revenue and expenses which also does not include the upcoming October, November and December months' expenses.

Ms. Lorick noted she has applied for a grant to buy additional life jackets due to the high number of saves which included unsupervised children under 5. Chair Radke asked if any injuries resulted from the saves. Ms. Lorick confirmed there were no injuries, to either staff or patrons, due to the saves, but there were many various injuries throughout the summer.

Commissioner Ingemar Olsson questioned if the admission were to increase by one dollar per person, per year the financials would balance. Ms. Lorick stated the fees would not increase any time soon. Commissioner Olsson followed up by questioning who is paying the \$30,000 difference. Ms. Lorick stated the difference is paid from the general fund and the city is pleased with the lower rate of loss compared to previous years.

Commissioner Gay Gerlack wanted to thank the Recreation Department for the Restaurant Tour. The event was well attended, with a great variety of food and an overall great success.

Ms. Lorick also pointed out three women in the audience who are members of The Rankin Aquatic Partners. The group was responsible for teaching water safety to local preschools. The ladies have done a lot to promote the pool and support various programs at the aquatic center.

ii. [Parks Maintenance](#)

Commissioner Donald Pallotta asked how the car show went in the plaza. Ms. Lorick stated it must have gone well because she was not notified of any problems.

c. [Special Requests for Uses in Parks](#)

PRMCC SUB -COMMITTEE REPORTS

a. [Measure H Updates](#)

City Engineer, Mr. Tim Tucker covered the reports on completed projects and financial specs from various ongoing projects. Mr. Tucker noted the financial reports covered through June 30, 2012. He reported the design on Hidden Valley is close to being reviewed and submitted to the City Council. Mr. Tucker confirmed the three park projects will be combined as one larger project. Mr. Tucker confirmed the projects would be completed at one time and not staggered as previously suggested by the Senior City Civil Engineer, Mr. Joe Enke. Mr. Tucker suggested a start date on the park projects in approximately 30 days. Mr. Tucker reminded it would be wise for subcommittees to start meeting again and planning for the next project. Chair Radke noted it was nice to see the projects are still coming in under budget.

NEW BUSINESS

a. [Relocation of cement picnic benches in Rankin Park](#)

Mr. Tucker noted it will be much easier to drill holes in the existing tables rather than moving the tables to a different location. The holes will be drilled before the next picnic season. The tables have been inspected for instructional integrity to withstand the drilling.

OLD BUSINESS

a. [Verbal Report: Communications, audio visual equipment, portable partitions at the Library](#)

Mr. Tucker reiterated unfixed assets are not qualified for purchase under Measure H funds. He also reported City Manager Alan Shear went down to the library to discuss the communication conflict and noted the phone jacks are available for phones to be installed. Mr. Tucker reported the partitions are not currently being requested from the library staff. The partitions were originally requested to fix a schedule conflict that no longer exists. Mr. Tucker noted there are no plans to move forward on partitions as the staff is not requesting the items.

Commissioner Patchin asked who is responsible for installing phones in the library. Mr. Tucker replied the county is responsible for supplying phones to the facility. Mr. Tucker noted he would follow up to check on the status of the phones. Commissioner Pallotta reiterated that a fixed audio visual system can be installed in the current library setting with the cement ceiling. Commissioner Pallotta discussed the importance of the partitions at the library as the current ones are inadequate. Mr. Tucker noted it would be more productive for the library subcommittee to meet directly with staff in order to clarify and remedy the differences.

Commissioner John Fuller was disappointed with no direct response from Mr. Shear and questioned what funds are available for the needed items. Mr. Tucker verified there are no funds allocated for the additional requested items. Mr. Tucker suggested some funds can be pulled from culture facility funds, or general funds to pay for any fixed assets. Mr. Tucker confirmed the plans and specs for the library did not have audio/visual equipment, partitions or intercom items included. Commissioner Fuller questioned why funds were used for partitions, and who agreed the funds cannot be used for audio visual after money has been spent on partitions. Commissioner Fuller requested a written report answering the previous questions. Chair Radke clarified the Commission would have to make an additional request for funds that is sent to the Council. The Council would then approve or deny the request. Commissioner Gerlack stated the members of the Library Subcommittee include: Commissioner Pallotta, Commissioner Fuller and herself.

FUTURE AGENDA ITEMS

- a. *Conditions of the trees in Susana Park*
- b. *Play equipment at the Kiwanis Building*
- c. *Revisit the meeting City Council and PRMCC*
- d. *Update Zocchi building*
- e. *Relocating entrance to Skateboard Park*
- f. *Reviewing a grant proposal for the fishing pier*
- g. *Discussing a new subcommittee for the Waterfront Park*
- h. *List of amphitheater improvements*
- i. *Measure H phase 2 projects based on safety issues at the parks*

Chair Radke requested adding Family Fest as a future agenda item. Commissioner Patchin requested a discussion on Measure WW funds and plans be added as a future agenda item. Commissioner Olsson requested an update on the dog park, and the dredging at the marina.

COMMISSIONER & STAFF COMMENTS

Commissioner Patchin suggested some brainstorming on what to do with funds from the Measure WW because there is a deadline on when requests can be completed. Chair Radke confirmed there is a list of proposed projects to complete with WW funds. Ms. Lorick noted any funds used from WW are projects that need to last 20 years, playground equipment is an exception, but the funds cannot be used for maintenance. Chair Radke noted the train station and fishing pier were projects that were suggested in the past. Commissioner Pallotta asked if C dock was still under the list of projects. Mr. Tucker and Chair Radke confirmed that C dock could not be replaced using WW money.

Commissioner Olsson requested a marina update to be added as a future agenda item for the December meeting. Chair Radke noted the dredge should be completed by the December meeting, and Mr. Tucker noted permits still needed to be obtained.

Commissioner Olsson also asked for an update on the dog park. Mr. Tucker requested that the Dog Park subcommittee meet and discuss location options and have and possibly have an update at the next meeting.

Commissioner Gerlack highlighted the upcoming Mayor's Cup Golf Tournament on October 26th. Commissioner Gerlack asked if anyone is interested to sign up with her as a member of homeless outreach board.

Commissioner Pallotta thanked the staff for the continual effort for lighting at the marina facilities.

Commissioner Olsson noted the Veterans Day event starts at 10:00 a.m. Monday November 12th at the Alhambra Cemetery and continues at 11:00 a.m. at the Veteran's Memorial Park on Alhambra Avenue. He indicated that afterward there will be a lunch at the Veteran's Hall.

CORRESPONDENCE

NEXT MEETING DATE: November 20, 2012

ADJOURNMENT

The meeting was adjourned at 8:03 p.m. to the next regular meeting on November 20, 2012.

Respectfully submitted by,

Meghan Nicolella,
Minutes Person