



**CITY OF MARTINEZ  
PARK, RECREATION, MARINA & CULTURAL COMMISSION AGENDA  
December 18, 2012**

**TO:** Chairperson and Commissioners  
**FROM:** Tim Tucker, City Engineer  
**SUBJECT:** Library Subcommittee Update

**RECOMMENDATION:**

Accept report.

**DISCUSSION:**

On December 10, 2012 the Library Subcommittee met. Don Pallotta and Gay Gerlack represented the Subcommittee at the meeting. City Staff included representatives from Engineering, Recreation, Administration and Public Works. In addition Martinez Library staff attended. The primary purpose of the meeting was to discuss partitions, audio visual equipment, communications and picture molding. Consensus was reached on all topics. It was discussed that the Development a Use Policy for the downstairs area will need to be completed in the next few months.

***Partitions:*** It was determined partitions were not needed at this time. If it is determined that partitions are needed in the future as part of the Use Policy the issue will be revisited. It was discussed that building and fire code along with available storage will limit the height to approximately 6 feet tall. The room cannot be split into two rooms completely due to exiting requirements.

***Audio Visual:*** It was determined that portable projectors and screens better meets the needs of the Library.

***Communications:*** Library staff is processing a work request for the installation of a phone for the downstairs area.

***Picture molding:*** The City gave permission for the Friends of the Library to install picture molding. Prior to installation the City needs to approve the size and type of anchors.