



**CITY OF MARTINEZ
PARK, RECREATION, MARINA & CULTURAL COMMISSION AGENDA
March 19, 2013**

TO: Chairperson and Commissioners
FROM: Tim Tucker, City Engineer
SUBJECT: Measure H Status Update

RECOMMENDATION:

Accept report.

DISCUSSION:

The Hidden Valley, Cappy Ricks and Nancy Boyd Improvement Project is currently out to bid. The Engineer's estimate for the construction costs is approximately \$4million. The Romtec restroom structures will be purchased and constructed separately by a Romtec approved contractor. The City is able to contract this work directly through the CMAS process. CMAS is an abbreviation of California Multiple Award Schedules. The State keeps a list of services that can be purchased directly by the local agency without bidding. The State has a list of services, which includes the purchase and installation of Romtec structures, they have deemed to cost to be "fair, reasonable and competitive." The City uses the CMAS process when purchasing police vehicles. Romtec has local contractors they have certified as qualified installers. As we found out at Nancy Boyd, contractors not familiar with their systems have difficulty installing them accurately and timely. A certified installer constructed the Holiday Highland restroom in a manner of two weeks.

The site plan has been completed for the **Waterfront restroom** near the bocce courts. We will be contacting Romtec to remove the existing restroom and install a new one that meets the park demand and that is ADA compliant.

PROJECT BIDDING PROCESS

The Engineering Division is modifying the process of bidding project to reduce work load on staff and to increase efficiencies. On previous projects staff would order plans and specification and sell the plans at City Hall or ship by Fed Ex. In addition staff would upload plans and

specification to Plan Holder companies where they can be viewed by interested contractors. Staff would also need to tabulate plan holders and distribute the plan holder list to potential sub contractors and other companies upon request. As you can imagine with a project similar to the park projects currently out to bid that consist of 90 plan sheets and the 500 page specification books this is very labor intensive and physically demanding. With staff cutbacks it is important to continue to find efficiencies in the way we execute our roles.

After meeting with Blue Print Xpress (BPX), a company that has provided blue printing services to the City, it was determined they could distribute the plans and specifications directly to interested contractors and Plan Houses without the City having to handle them. They also will keep track of the bidders. Lastly they collect the printing fee directly.

This process is very user friendly for potential bidders. There is a link on the City web site that directs them to our projects on BPX's web site. They can view and order plans and specifications from their site or go into BPX's local office and pick the plans up. Their web page that has the City's plans incorporates the City's web site header which gives a seamless look between the City and BPX.



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CITY OF MARTINEZ

**CITY COUNCIL AGENDA
October 17, 2012**

TO: Mayor and City Council

FROM: Carolyn Robinson, City Treasurer
Measure H Bond Oversight Committee

PREPARED BY: Tim Tucker, City Engineer
Cathy Spinella, Finance Manager

SUBJECT: Citizens' Bond Oversight Committee Fiscal Year 2011-12 Annual Report

RECOMMENDATION:

Receive and file the Citizens' Bond Oversight Committee Fiscal Year 2011-12 annual report, as outlined in the bylaws of the Committee.

BACKGROUND:

In November 2008, voters approved Measure H, a measure authorizing issuance of up to \$30 million in General Obligation Bonds to finance the costs of improvement to parks, the library, and the swimming pool. On April 1, 2009, the City Council passed Resolution No.027-09, authorizing issuance of the first series of bonds in the amount of \$15,000,000. On February 15, 2012, the City Council passed resolution No. 010-12, authorized issuance of the second series of bonds in the amount of \$10,000,000.

The City established a Citizens' Bond Oversight Committee (Committee) to provide enhanced accountability to the citizens. The Committee's purpose is to inform the public regarding the expenditure of bond proceeds and to ensure that said bond proceeds will be used only for the purposes specified in the ballot measure. Sections 3.3 of the Committee's bylaws require the Committee to present to the City Council, in public session, an annual written report summarizing those expenditures.

DISCUSSION:

With the \$15,000,000 first series of bonds issued, the City Council approved design and construction funding for the Phase 1 projects, and design only for the Phase 2 projects.

The projects supported by this bond included construction of the new municipal swimming pool; renovation and expansion of the City library; renovations to Holiday Highlands, Hidden Lakes, Highland, Nancy Boyd and Rankin parks and Tavan Field and improvements to tennis and basketball courts at various parks. Below is summary of these projects.

PHASE 1

Hidden Lakes Play Equipment Replacement:

Status: Completed

This project included the replacement of existing play equipment that no longer met safety requirements. The play equipment for five to twelve year olds located near the soccer field includes primarily active climbing and exercise type. A rubberized play surface was also installed. The play structure at the tot lot near the baseball fields was replaced and also included the installation of rubberized surfacing

Tree Replacement Project at Highland and Nancy Boyd Parks

Status: Completed

This project removed 29 hazardous eucalyptus trees at Highland and Nancy Boyd parks. The trees were replaced with redwood trees at Highland Park and native trees at Nancy Boyd.

Rankin Park Aquatic Center:

Status: Facility open, Punch list Pending

The Rankin Aquatic Center project was re-opened on July 23, 2011. This project included the complete demolition of the site and the construction of a play pool and recreational pool; pool house building with equipment rooms and administrative spaces; decking and miscellaneous site and frontage improvements. The pool achieved record participation rates through the first two swim seasons. The pool has been open extended hours and dates to allow a wider audience and bring in additional revenue to help support the increased costs of the new facility. There are a few punch list items remaining to be completed before the Council accepts the completed project.

Library Renovation:

Status: Completed, pending additional enhancements

The Library was re-opened August, 23, 2011. The building renovations included sky lights for natural lighting, new carpeting, shelving, and computer stations. There also are new state-of-the-art book check outs and a new nighttime book “drop-off” near the front door. An elevator was installed as part of a complete handicap accessibility upgrade. The library also has an outdoor seating area and a new downstairs area. The downstairs area will be used for a children’s reading area and other activities. The Friends of the Library is funding part-time staff

to monitor and maximize the use of the new downstairs area. The renovated facility has received great reviews.

Additional improvements have been requested to further enhance the facility. The County has requested an installation of audio-visual equipment and Friends of the Library have requested an intercom system and up-graded soundproof room partitions.

Rankin and Tavan Field:

Status: Completed, pending project close-out

Reconstruction of Rankin Park and Tavan Field is completed. The park was dedicated on May 31, 2012. Tavan Field was opened August 1st for team use and rental. The park has exciting custom made play equipment that fits into the natural setting of the park. Also the park features many picnic sites and disabled access to the many destination areas within the park. The entry drive and parking lot were also reconstructed. During construction it was discovered the sewer laterals required replacement.

Holiday Highland Park:

Status: Completed, pending project close-out

The renovation of Holiday Highlands Park was completed this past summer. A new restroom was installed and rubberized surfacing was placed beneath the recently constructed playground. New concrete paths and foot and vehicle bridges were constructed. The grass areas was regraded and rehabilitated to correct drainage problems, and new picnic areas were constructed. Staff has received many compliments and has noticed frequent use of the picnic areas in the evenings by the surrounding neighbors.

Sports Court Resurfacing Project:

Status: Completed, pending project close-out

The project includes repairing and resurfacing of basketball and tennis courts at six different parks in the city. The work included repairing of cracks, applying new acrylic surfacing, striping, tree removal, fence modifications, site furnishings, constructing concrete ADA ramps, handrail, stairways and asphalt paving. In addition the pathway through Foothill Park was repaired at several locations.

PHASE 2

Nancy Boyd:

Status: Design 95% complete

Plans are being finalized for the completion of Nancy Boyd Park. Three years ago the City installed a new restroom, a small community room and a new softball field. The current phase will concentrate on the front half of the park by updating picnic areas, installing new paths and completely updating the two play areas.

Cappy Ricks:

Status: Design 95% complete

Plans are being finalized on Cappy Ricks Park. New tennis courts and resurfaced basketball courts will be the cornerstone of the project. New lighting, paths and restrooms will also be a part of the project. The turf areas will be rehabilitated and native planting areas will border the western edge of the park.

Hidden Valley Park:

Status: Design 95% complete

This is the largest project in the Phase 2 list. The preliminary budget is in excess of \$2M. The design is approximately 95% complete. Brian Kilian is working with LCC on the design. The project includes re-grading of the park to make it more user friendly. A looped path system with an exercise course will encompass the western half of the park. A lower field area will accommodate the existing baseball use. New picnic areas are a major component of the project. Part of the project will also include the rehabilitation of the open space paths. In addition the restroom and Maintenance building is being replaced with an ADA accessible facility.

Waterfront Park:

The restroom near the bocce courts at Waterfront Park is scheduled for replacement. The parks division has approved the layout of the replacement bathroom. The City is working with Romtec on a design-build contract (CMAS) for the Waterfront bocce court restrooms.

The table below lists, as of June 30, 2012, the expended amounts of bond funds.

MEASURE H		
<u>INCOME</u>		
Bond Proceeds		\$ 25,000,000
Interest Earnings		217,485
	Total Income to date	25,217,485
Cost of Issuance		(142,000)
<u>EXPENSE</u>		
Hidden Lakes Play Equipment Replacement		(166,055)
Tree Replacement-Highland & Nancy Boyd Park		(50,065)
Rankin Park Aquatic Center		(5,139,946)
Library Project		(1,779,617)
Rankin & Tavan Field		(4,172,250)
Holiday Highlands Park		(887,257)
Nancy Boyd Park		(83,460)
Cappy Ricks Park		(71,703)
Hidden Valley Park		(137,417)
Sports Court		(41,207)
Waterfront Park		(7,991)
	Total Project Expenses to date	(12,536,969)
	Balance @ 6/30/12	\$ 12,538,516

During the past fiscal year, the committee met quarterly to review the expenses and projects funded by the bond, after which the City Treasurer made a verbal report to Council advising them of the activities of the Committee and the progress of the projects. The Committee met on October 3, 2012 and determined, based on the documents submitted by staff, that the City expended bond proceeds only for the purposes set forth in the ballot measure. Fiscal Year 2011-12 ended with a restricted fund balance of \$12,538,516.

The City is looking to possibly issue the remaining \$5 million in General Obligations Bonds in fall 2014.

FISCAL IMPACT:

Projects were paid by Measure H bond funds; no other funding is required.

ACTION:

Receive and file the Citizens' Bond Oversight Committee Fiscal Year 2011-12 annual report.