



**CITY OF MARTINEZ**

**CITY COUNCIL AGENDA  
May 1, 2013**

**TO:** Mayor and City Council  
**FROM:** Alan Shear, Assistant City Manager  
**SUBJECT:** Adopt a Resolution Amending the Fiscal Year 2012-13 Budget and Approving a Budget Adjustment  
**DATE:** April 22, 2013

**RECOMMENDATION:**

Adopt a resolution amending the fiscal year 2012-13 Budget and approving a Budget Adjustment in the amount of \$100,090 for sick leave and vacation payout for a police employee retiring on an industrial related disability retirement.

**BACKGROUND:**

The Memorandum of Understanding between the Martinez Police Association and the Sworn members of the Management Compensation Plan states that if an employee retires on an industrial related disability retirement, they may sell accrued sick leave at the rate of 100% for all unused sick leave credited to them at the date of retirement. The Police Department has an employee that is retiring on such an industrial disability and has requested to be paid for his unused sick leave at retirement. It is expected to pay out \$88,700 in sick leave and \$11,390 in vacation payout for a total of \$100,090. Staff is asking for a budget adjustment of \$100,090 to cover this payout.

This is an unforeseen expense as the General Fund can not anticipate when an employee will go out on an industrial disability. Budgeting for such a potential expense means allocating less revenue to other known high priority needs in the operating budget.

With this budget adjustment the General Fund unassigned fund balance is estimated to be approximately \$3,850,733 at June 30, 2013.

**FISCAL IMPACT:**

The fiscal impact to the General Fund is \$100,090.

**ACTION:**

Adopt resolution authorizing budget adjustments for Fiscal Year 2012-13.

Attachment: Resolution

**APPROVED BY**

  
City Manager

RESOLUTION NO. -13

APPROVING THE GENERAL FUND MID-YEAR EXPENDITURE APPROPRIATION  
ADJUSTMENTS TO THE ADOPTED BIENNIAL BUDGET  
FOR THE 2012-2013 FISCAL YEAR

**WHEREAS**, in June 2011, the City Council adopted the Biennial Budget for the City of Martinez for Fiscal Years 2011-12 and 2012-13; and

**WHEREAS**, in June 2012, the City Council amended the Fiscal Year 2012-13 Budget to update certain general fund revenue projections and expenditures; and

**WHEREAS**, at February 2013, the City Council amended the Fiscal Year 2012-13 for mid-year adjustments to update certain general fund revenue projections and expenditures; and

**WHEREAS**, a budget adjustment in the amount of \$100,090 is needed to payout an employee for unused sick leave and vacation accruals due to an industrial disability retirement; and

**WHEREAS**, this is a benefit stated in the Memorandum of Understanding between the Martinez Police Association and the Sworn members of the Management Compensation Plan states that if an employee retires on an industrial related disability retirement, may sell accrued sick leave at the rate of 100% for all unused sick leave credited to them at the date of retirement.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Martinez adopts the revisions to the 2012-13 Fiscal Year Budget as provided for in the attached staff report.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 1st day of May, 2013, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK  
CITY OF MARTINEZ