



**CITY OF MARTINEZ
PARK, RECREATION, MARINA & CULTURAL COMMISSION AGENDA**

DATE: June 12, 2013
TO: PRMCC
FROM: Tim Tucker
SUBJECT: Measure H update

RECOMMENDATION:

Accept report.

DISCUSSION:

Staff sent out a Request for Qualifications (RFQ) on June 11 for a landscape architect to design the Waterfront Park Renovation Project. Statements of Qualifications (SOQ's) are due June 28, 2013. Interviews are tentatively scheduled for the third week of July. Staff suggests that the Commission appoint at least one member of the Parks Subcommittee to serve on the interview panel.

The contractor for the Cappy Ricks, Nancy Boyd and Hidden Valley Park Renovation project started work on June 10, 2013.

Attachment RFQ



City of Martinez

525 Henrietta Street, Martinez, CA 94553-2394

June 10, 2013

Re: City of Martinez Park Bond Project – Waterfront Park

The City of Martinez and the Playground Subcommittee of the Park Recreation Marina and Cultural Commission is requesting Statement of Qualifications from a short list of Landscape Architects that we are familiar with. The goal of the SOQ is to select a Landscape Architects to help in the design of our Waterfront Park Renovation Project. Fees will be negotiated once a preferred firm is identified. **The selected firm will be teamed with a City hired Civil Engineering firm that is familiar with City plan and specification packets.**

The City is looking for a brief but thorough response (there will not be extra points for fancy packaging so save your money.) The SOQs are due June 28, 2013 at 4PM. We anticipate interviewing all firms that are mailed SOQs. It will be important at the interview to bring real examples of work completed by your firm.

Attached is information on the project. The firm will be working with staff and the Park Subcommittee of the Park, Recreation, Marina and Cultural Commission (PRMCC) during the preliminary design phase. The preliminary design must be approved by both the PRMCC and City Council prior to the final design phase. Attached is general information on the park. The Park Subcommittee has shown a tendency not to be constrained by listed Master Plan improvements. Lastly, the project will include the addition of field lighting.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tim Tucker", is written over a light blue circular stamp.

Tim Tucker, P.E.
City Engineer

Attachment:

- Areal showing approximate limits
- Park Master Plan
- Measure H project information
- Park ADA assessment – Available to successful firm

**REQUEST FOR STATEMENT OF QUALIFICATIONS
AND PERFORMANCE DATA**

City of Martinez
Waterfront Park
June 2013

| | |
|---|--|
| <p>PROJECT DESCRIPTION AND SCOPE OF WORK</p> | <p>The Martinez voters approved Measure H, which will provide approximately \$30,000,000 over the next six to ten years to improve our parks, library (\$2M) and community pool (\$6M). The City is soliciting Statements of Qualifications (SOQ) from qualified Professional Landscape Architect in an effort of selecting a landscape architect that will partner with a <u>City selected Civil Engineering firm</u> to assist in the following:</p> <p align="center">Design of the Waterfront Park rehabilitation projects. The goal of the projects may vary but generally include the following improvements:</p> <p align="center">New Construction or replacement of concession/bathroom, ADA upgrades, turf rehabilitation and/or replacement of play equipment, pathways, picnic areas, sports field and lighting.</p> <p align="center">Professional services required are likely to include participation in public meetings, schematic design, cost estimation, construction drawings, technical specifications and project oversight.</p> <p align="center">The successful firms will be required to execute a Standard Consultant Services Agreement and provide all appropriate and required insurance.</p> |
| <p>PROPOSAL CONTENT</p> | <p>The proposal should be concise and must be organized in sections containing the following information:</p> <ul style="list-style-type: none"> ➤ Description of Firm. Describe your firm's legal structure, areas of expertise, length of time in business, number of employees, and other information that would help to characterize the firm. Provide the address of the main office and the address of the office that will manage the project. ➤ Experience. Briefly describe specific projects completed by your firm that demonstrate relevant experience. Extensive descriptions of vaguely related projects are discouraged. List all public sector clients for whom you have performed similar work in the past five years. For each project mentioned, include the name, address and phone number of a reference who can be contacted regarding your performance on the project. When submitting projects your firm worked in an auxiliary capacity or in a joint venture or partnership, include the name of the lead firm. ➤ Personnel. Provide a professional resume for the key staff proposed to be assigned to the project (including any important sub-consultants), and describe relevant experience. Describe the proposed roles and responsibilities of staff to be assigned to this project. Submittals must identify a proposed project manager responsible for the day-to-day management of project tasks and the primary point of contact with your firm. Please include an organization chart of the project team. |

| | |
|-------------------------------|---|
| | <p>➤ Project Approach. Describe the tasks that must be accomplished to typically complete park renovation projects. Provide a narrative description of how the firm proposes to execute the tasks. If Applicable, discuss any unique aspects of the project, alternative approaches the City of Martinez might wish to consider or special considerations related to programmatic requirements. Your firm should rely on its expertise and experience with similar projects to demonstrate how it will effectively complete the project.</p> <p>Brochures or other material that may be helpful in evaluating your firm may be included in an appendix of the proposal.</p> |
| ADDITIONAL INFORMATION | <p>Questions regarding the project may be directed to Tim Tucker, City Engineer, 525 Henrietta Street, Martinez CA 94553; (925) 372-3562; ttucker@cityofmartinez.org</p> |
| PROPOSAL DEADLINE | <p><u>Five</u> copies of the SOQ must be received no later than 4PM (PST), Friday, June 28, 2013 attention Tim Tucker, City Engineer, 525 Henrietta Street, Martinez CA 94553. Proposals received after the deadline will not be considered.</p> |
| SELECTION PROCESS | <p>Firms will be ranked on qualifications and the City of Martinez may choose to request a more detailed proposal and/or interview several of the top ranked firms. However, at its discretion, the City of Martinez may dispense with interviews and select a firm to perform the work. Firms will be evaluated on the basis of the following factors:</p> <ul style="list-style-type: none"> ➤ History and capability to undertake and successfully complete projects ➤ Relevant project experience ➤ Qualifications of Project Team ➤ Familiarity with area ➤ Successful completion of similar projects including reference comments ➤ Project approach <p>Selected references will be contacted.</p> <p>A selection committee appointed by Park, Recreation, Marina and Cultural Commission and staff will assist with firm evaluations and make recommendations to the City of Martinez City Council who will make the final selection. The City of Martinez will negotiate a contract, a detailed scope of work, fee schedule, etc. with the preferred firm. If unable to reach an agreement, the City of Martinez will terminate negotiations and commence negotiations with the second-ranked firm, and so forth.</p> <p>The City of Martinez expects to evaluate the SOQs and interview firms the week of July 18.</p> |



Martinez Park System Opinion of Probable Costs

Waterfront Park - Itemized List of Probable Costs

| Description | Units | Unit Cost | Quantity | Extension |
|---|-------|--------------|----------|--------------|
| Restroom Replacement | | | | |
| Demolition of Existing Restroom | LS | \$8,974.00 | 1 | \$8,974.00 |
| Multi-Use Restroom (with CMAS Discount) | EA | \$85,012.00 | 1 | \$85,012.00 |
| CMAS Building Construction | LS | \$124,560.00 | 1 | \$124,560.00 |
| Playground Up-Grade | | | | |
| Removal of Existing Surfacing | LS | \$1,574.00 | 1 | \$1,574.00 |
| Install Freestanding Panels with Roof for ADA Compliance | EA | \$6,451.00 | 1 | \$6,451.00 |
| Install New Play Panels | LS | \$1,935.00 | 1 | \$1,935.00 |
| Install New Poured-In-Place Rubber Surfacing | S F | \$14.50 | 500 | \$7,250.00 |
| Site Furnishings | | | | |
| Removal of Existing Site Furnishings | LS | \$1,100.00 | 1 | \$1,100.00 |
| Install (6) New ADA Compliant Concrete Benches | EA | \$700.00 | 6 | \$4,200.00 |
| Install (39) New ADA Compliant Concrete Picnic Tables | EA | \$950.00 | 39 | \$37,050.00 |
| Install (5) New ADA Compliant Hi/Low Concrete Fountains | EA | \$4,400.00 | 5 | \$22,000.00 |
| Install New Site Furnishings | LS | \$16,558.00 | 1 | \$16,558.00 |
| Equipment Rental/Usage | ALLW | \$3,000.00 | 1 | \$3,000.00 |
| Remove (6) Existing Bar-B-Que Units | EA | \$150.00 | 6 | \$900.00 |
| Install (6) New Bar-B-Que Units | EA | \$350.00 | 6 | \$2,100.00 |
| Remove (1) Existing Group Bar-B-Que | LS | \$2,000.00 | 1 | \$2,000.00 |
| New Group Bar-B-Que Unit | LS | \$26,666.00 | 1 | \$26,666.00 |
| Install (1) New Group Bar-B-Que | LS | \$4,000.00 | 1 | \$4,000.00 |
| ADA Accessibility | | | | |
| Demolition of Existing Concrete/AC/Gravel Pathways | SF | \$4.00 | 65,846 | \$263,384.00 |
| Install New ADA Compliant Concrete Pathway (Path of Travel from public sidewalk to park access) | SF | \$10.50 | 1,228 | \$12,894.00 |
| Install New ADA Compliant AC Pathway (Path of Travel to Park Amenities) | SF | \$6.00 | 63,846 | \$383,076.00 |
| Install New ADA Compliant Concrete Pads for Benches | SF | \$10.50 | 1,320 | \$13,860.00 |
| Install New ADA Compliant Concrete Pads for Picnic Tables | SF | \$10.50 | 697 | \$7,319.00 |
| Install New ADA Signage | EA | \$500.00 | 14 | \$7,000.00 |
| Install (9) New ADA Concrete Ramps with Truncated Domes | EA | \$4,000.00 | 9 | \$36,000.00 |
| Install (5) New Drinking Fountain Pads with connection to Drain Sump | SF | \$760.00 | 5 | \$3,800.00 |
| Remove Existing Timber and Replace with New 6" AC Deep Curbs along North Court Street | LF | \$8.00 | 272 | \$2,176.00 |

Landscaping/Irrigation

| | | | | | |
|---|----|------------|---------|--|--------------|
| Landscaping/Irrigation Modification for Restroom Expansion | | | | | |
| Tree Removal located at Ferrypoint | SF | \$4.00 | 1,400 | | \$5,600.00 |
| Tree Stump Removal | EA | \$1,200.00 | 3 | | \$3,600.00 |
| | EA | \$200.00 | 3 | | \$600.00 |
| Landscaping/Irrigation Modification per new ADA Access Pathways | SF | \$4.00 | 10,209 | | \$40,836.00 |
| Remove Existing Lawn for (4) Baseball Fields | SF | \$0.30 | 240,000 | | \$72,000.00 |
| Import Topsoil for (4) Baseball Fields | CY | \$60.00 | 1,395 | | \$83,700.00 |
| Soil Preparation for (4) Baseball Fields | SF | \$0.45 | 240,000 | | \$108,000.00 |
| Install New Irrigation for (4) Baseball Fields | SF | \$2.00 | 240,000 | | \$480,000.00 |
| Install New Irrigation Controller for (4) Baseball Fields | LS | \$6,000.00 | 1 | | \$6,000.00 |
| Install New Sod Lawn for (4) Baseball Fields | SF | \$1.00 | 240,000 | | \$240,000.00 |
| Remove Existing Lawn for Soccer Field | SF | \$0.30 | 96,750 | | \$29,025.00 |
| Import Topsoil for Soccer Field | CY | \$60.00 | 562 | | \$33,720.00 |
| Soil Preparation for Soccer Field | SF | \$0.45 | 96,750 | | \$43,375.00 |
| Install New Irrigation for Soccer Field | SF | \$2.00 | 96,750 | | \$193,500.00 |
| Install New Sod Lawn for Soccer Field | LS | \$6,000.00 | 1 | | \$6,000.00 |
| Remove Existing Lawn for Open Space Area | SF | \$1.00 | 96,750 | | \$96,750.00 |
| Import Topsoil for Open Space Area | SF | \$0.30 | 47,850 | | \$14,355.00 |
| Soil Preparation for Open Space Area | CY | \$60.00 | 797 | | \$47,820.00 |
| Install New Irrigation for Open Space Area | SF | \$0.45 | 47,850 | | \$21,532.00 |
| Install New Irrigation Controller for Open Space Area | SF | \$2.00 | 47,850 | | \$95,700.00 |
| Install New Sod Lawn for Open Space Area | LS | \$6,000.00 | 1 | | \$6,000.00 |
| Pro-Rate New Irrigation Central Control System | SF | \$1.00 | 47,850 | | \$47,850.00 |
| | LS | \$1,350.00 | 1 | | \$1,350.00 |

Park Improvements

| | | | | | |
|---|----|------------|--------|--|--------------|
| Small Field 8ft Chain Link fence | LF | \$45.00 | 300 | | \$13,500.00 |
| Baseball Field 6 ft. Chain Link Fence (Four Fields) | LF | \$45.00 | 2,784 | | \$125,280.00 |
| Baseball Field 6 ft. Chain Link Fence (Four Fields) | LF | \$40.00 | 2,000 | | \$80,000.00 |
| Installation of (2) 10 ft. Gates at each field | EA | \$1,250.00 | 10 | | \$12,500.00 |
| 6" deep AC Curbing | LF | \$8.00 | 1,208 | | \$9,664.00 |
| New Asphalt Paving at Parking Lot | SF | \$3.00 | 32,132 | | \$96,396.00 |
| New 24" box Trees for Parking lot Adjacent to Soccer Fields | EA | \$300.00 | 24 | | \$7,200.00 |
| Irrigation for New Trees for Parking Lot | LS | \$4,200.00 | 1 | | \$4,200.00 |
| Imported Topsoil for New Trees | CY | \$60.00 | 50 | | \$3,000.00 |
| Install (1) New Monument Sign | LS | \$6,000.00 | 1 | | \$6,000.00 |

Fees/Permits

Structural Engineering for Restroom
 10% Design and Construction Management
 7% Architectural/Engineer Fees

| | | | |
|------|--------------|---|--------------|
| ALLW | \$2,500.00 | 1 | \$2,500.00 |
| ALLW | \$311,989.00 | 1 | \$311,989.00 |
| ALLW | \$220,492.00 | 1 | \$220,492.00 |

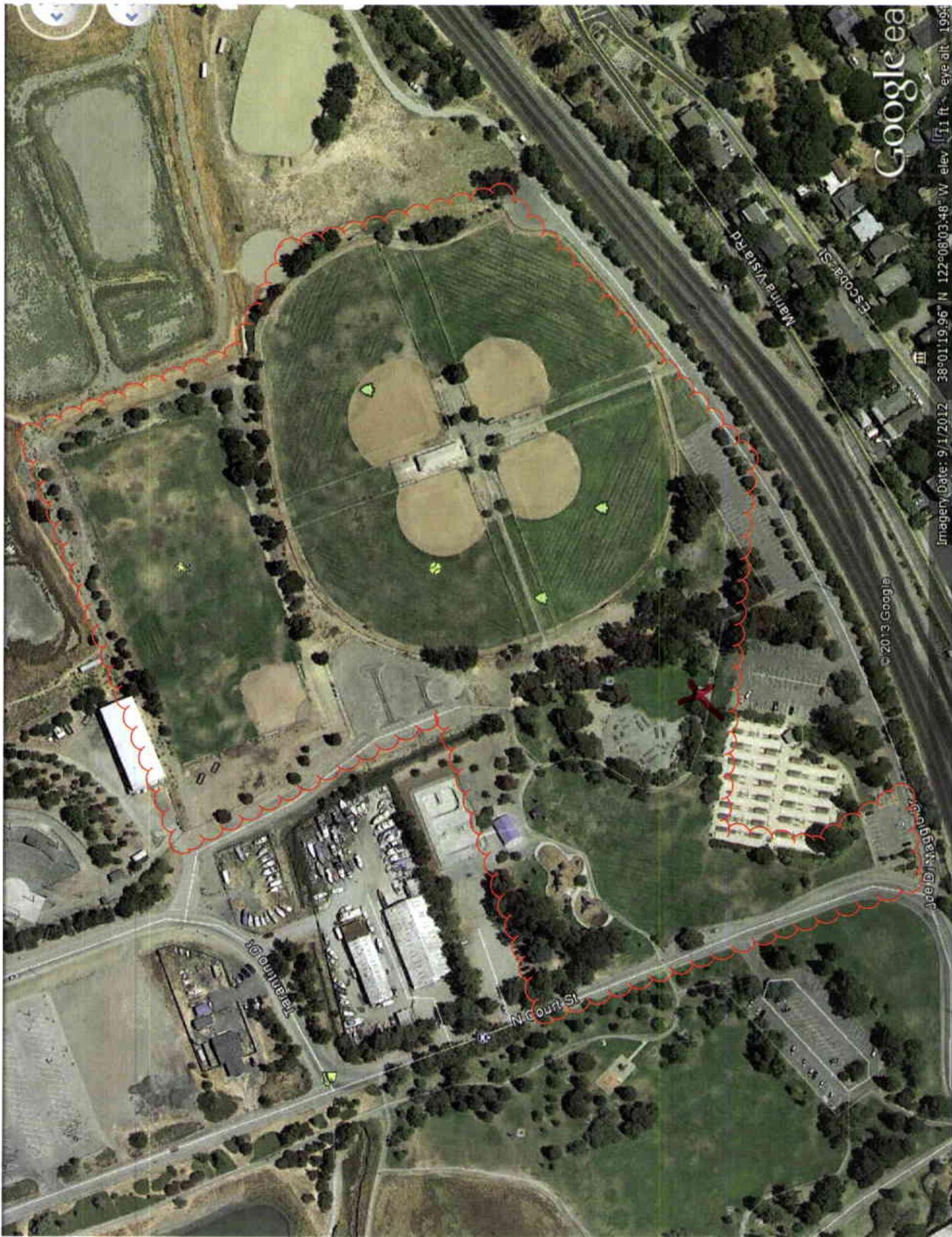
Sales Tax/Shipping

Bench, Picnic Table, Drinking Fountain, Play Equipment and Rubber Surfacing
 Restroom S&H

| | | | |
|------|-------------|---|-------------|
| ALLW | \$10,101.00 | 1 | \$10,101.00 |
| ALLW | \$4,750.00 | 1 | \$4,750.00 |

Waterfront Park Total

\$3,669,724.00



Google

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Imagery Date: 9/1/2012 38°01'19.96" N 122°08'03.48" W elev 11 ft eye alt 1994'

N Court St

N Court St

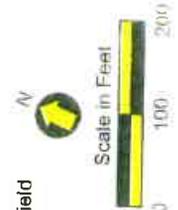
D.J. Ellis / Main St

Escobar St

Joe Di Maggio Blvd



**WATERFRONT PARK
MASTER PLAN
CITY OF MARTINEZ**



- Legend:**
- Electric Meter
 - Entrance
 - Picnic Area
 - Street Light
 - Drinking Fountain
 - Restrooms
 - Train Display
 - Directory Sign
 - Playground
 - Union Pacific RR
 - Skate Park
 - Turf
 - Concession Stand
 - Parking
 - Bocce Ball Courts
 - Group Picnic Area
 - Horseshoe Pits
 - Creek
 - Bleachers
 - Basketball Court
 - Regional Shoreline
 - Waterfront Memorial Tree Grove
 - Multi-Use Field
 - Practice Ballfield