



CITY OF MARTINEZ

**CITY COUNCIL AGENDA
June 19, 2013**

TO: Mayor and City Council

FROM: Phil Vince, City Manager

PREPARED BY: Dina Tasini, Contract Planner
Corey Simon, Senior Planner

SUBJECT: Contra Costa Transportation Authority - Progress Statement for Growth Management Program reporting requirement

RECOMMENDATION:

Motion accepting “Statement of Progress” letter requesting an extension for submittal for a Growth Management Program (GMP) Checklist to Contra Costa Transportation Authority (CCTA).

BACKGROUND:

In 2004, Contra Costa County voters approved Measure J to renew the Transportation Funding and Growth Management Programs originally established with Measure C in 1988. Like Measure C, Measure J collects a one-half percent sales tax to fund transportation projects. Both Measure C, and now Measure J, requires cities to comply with CCTA’s Growth Management Program (GMP) in order to receive their individual “local share” of transportation funds. Compliance is demonstrated by submittal of a GMP Checklist to CCTA every other year.

The City is in compliance with all requirements for the Calendar Year CY 2011-12 GMP Checklist submittal (normally due on June 30, 2013), except for having an updated Growth Management Element of the General Plan, amending the Growth Management Element that the City adopted in 1992 in response to Measure C. The most significant change from Measure C to Measure J is a new requirement to incorporate the 2006 voter approved Urban Limit Line (which the City Council re-affirmed and adapted in 2007) into the updated Growth Management Element. .

In 2010, the City did submit a draft of the updated Growth Management Element to CCTA. Staff had contemplated completing the ongoing Comprehensive General Plan Update (which was to include the new Growth Management Element) prior to the required June 30, 2013 submittal of the checklist to CCTA. However, changes in City staffing and consultants has delayed the completion of the General Plan Update.

Since adoption of the updated General Plan Growth Management Element is required to receive CCTA funding, staff will complete the Growth Management Element, and receive separate actions by the Planning Commission and City Council, and adopt the Growth Management

Element by the end of August, 2013. While the City will not meet the CCTA's June 30, 2013 deadline for submittal of the current Checklist, the Council's approval and submittal of the attached "Statement of Progress" to CCTA will allow the City to remain eligible for the current "local share" funding cycle.

At this time, we have completed our internal administrative draft of the final Draft Growth Management Element. The Growth Management Element is now being reviewed by CCTA staff for compliance, and comments are due back to City staff by the end of June. We have tentatively scheduled the Planning Commission review and comment of the Draft Growth Management Element for July 23, 2013, and the City Council action on both the Growth Management Element and submittal of the CCTA Checklist on July 24, 2013.

FINANCIAL IMPACT:

As discussed above, submittal of the GMP checklist is required in order to receive Measure J "local share" funds, which are approximately \$425,000 per year.

ACTION:

Motion accepting "Statement of Progress" letter requesting an extension for submittal of GMP Checklist to CCTA.

Attachment:
Letter to CCTA

APPROVED BY:


City Manager



City of Martinez

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June 12, 2013

Martin Engelmann
Deputy Executive Director, Planning
Contra Costa Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

Dear Mr. Engelmann:

This letter is being submitted to the Authority as a Statement of Progress toward the City's completion of the Calendar Year (CY) 2010-11 Growth Management Checklist.

The City believes it is in full compliance with every item on the Checklist, except for the requirement to adopt a new Growth Management Element of the General Plan by June 30 2013. As required by the current "Measure J" Growth Management Program (GMP), the City did submit an administrative draft of a new Growth Management Element of the General Plan with the previous Calendar Year (CY) 2009-10 Checklist. The City started a General Plan update in 2010, and a General Plan Update Task Force was formed in mid 2010. In addition, the General Plan Update Task Force reviewed and approved a draft Measure "J" compliant Growth Management Element of the General Plan on April 27, 2011. At that time, we believed the comprehensive General Plan Update was on track to be completed by June 30, 2013.

The consultant who prepared the April 27, 2011 Draft Growth Management Element completed the administrative draft for the comprehensive General Plan Update in mid-2012. The City Attorney found the majority of the draft legally deficient. Due to budget constraints, a new consultant was not selected and City staff will complete the document internally. Changes in budget and staffing have delayed our ability to complete the General Plan Update process by June 2013. We therefore will undertake the adoption of a new Growth Element (based on the draft submitted for the CY 2008-09) independently from the Comprehensive General Plan Update. The City will not complete the adoption of the General Plan update until spring 2014; however, a separate action to adopt the required Growth Management Element will take place by July 24, 2013. The City is requesting an extension to CCTA's June 30, 2013 due date so we can remain eligible for CCTA funding.

At this time, we have completed our internal administrative draft of the final Draft Growth Management Element. We have tentatively scheduled the Planning Commission review and comment of the Draft for July 23, 2013, and the City Council action for late July, at which time we can then submit a completed Checklist to CCTA.

The City Council approved sending this letter to the Authority at its meeting of June 19, 2013.

Sincerely,

Corey M. Simon
Senior Planner