



To: Mayor and City Council
From: Tim Tucker, City Engineer
Subject: Approve Consultant Services Agreement with Zumwalt Engineering Group for On-call Civil Engineering and Project Management Services
Date: December 14, 2016

Recommendation

Adopt resolution authorizing the City Manager to execute a standard consultant services agreement with Zumwalt Engineering Group for on-call civil engineering and project management services.

Background

The City utilizes the services of consulting engineers to provide support to its engineering staff for implementation of its Capital Improvement Program. Zumwalt Engineering Group, a consulting engineering firm located in Danville that specializes in municipal staff augmentation and project management, has previously provided these services on an as-needed basis to the City. Zumwalt Engineering Group has assisted city staff with several projects including the Martinez Intermodal Facility, the Pacheco Boulevard (Blum Road to Morello Avenue) project, and the Water Treatment Plant Structural and Seismic Upgrade project. They have not worked on City projects for the past 16 months and their contract expired in June 30, 2016.

Discussion

Zumwalt Engineering Group has performed all tasks assigned under the terms of the previous agreement in a timely and professional manner. This assistance has proved to be beneficial in moving these projects forward and meeting critical deadlines. Further assistance is needed to continue the progress of the Intermodal, paving and water system projects listed below. Staff recommends entering into a new agreement to provide the necessary services through the fiscal year ending June 30, 2017 with a City Manager option of extending the agreement an additional six months.

The City has a backlog of several critical projects that require experienced engineering services to move forward in an expeditious manner. The projects include:

Project	Funding/Acct	Task
Intermodal Phase III – Ferry Street Safety Improvements and Pedestrian Overcrossing	Measure J Project – 5701-C6006	Design Phase Project Management -
OBAG Downtown PDA Paving Project	OBAG funds-5701-C1047	Design Phase Project Management –Caltrans coordination. Bid Phase support.
Webster Pump Station	Water funds-\$500,000 allocated in FY2015-2017 CIP	Design Phase Project Management – Review of Proposal from Carollo Engineering. Project kick off.
2017 Annual Paving/Pavement Rehabilitation Project	Measure J, Gas Tax 5701-C1052	Project development

Fiscal Impact

There is no impact to the General Fund. The transportation related projects are funded with funds administered by the Contra Costa Transportation Authority, the water related projects are funded with budgeted Water System funds and paving projects are paid with grant funds or previously allocated gas tax/Measure J funds. Allocation of funds for the capital improvement projects listed above has occurred with the adoption of the overall City budget. The amount of the proposed contract is \$87,500 ending June 30, 2017 with a City Manager option of an extension of six months for an equivalent amount. The costs of consultant services are part of the approved budget for the capital improvement projects.

Attachment

- Resolution

APPROVED BY:



Brad Kilger, City Manager

RESOLUTION NO. -16

AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTANT SERVICES AGREEMENT WITH ZUMWALT ENGINEERING GROUP TO PROVIDE ON-CALL CIVIL ENGINEERING AND PROJECT MANAGEMENT SERVICES

WHEREAS, it is necessary to retain a qualified consultant to assist City Staff in the implementation of programmed Capital Improvement Projects; and

WHEREAS, Zumwalt Engineering Group has extensive experience in the delivery of Capital Improvement Projects, is familiar with City policies and procedures, and past performance has been exemplary; and

WHEREAS, funds are available for the needed consultant services in the various Capital Improvement Project budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Martinez authorizes the City Manager to execute a standard consultant services agreement with Zumwalt Engineering Group for on-call Civil Engineering and Project Management Services in an amount not to exceed \$87,500 through the fiscal year ending June 30, 2017.

BE IT FURTHER RESOLVED by the City Council of the City of Martinez authorizes the City Manager to execute a consultant services agreement extension with Zumwalt Engineering Group for on-call Civil Engineering and Project Management Services in an amount not to exceed \$87,500 through December 31, 2017, if determined necessary by the City Manager.

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I HEREBY CERTIFY the foregoing is a true and correct copy of a resolution duly adopted by the City Council of the City of Martinez at a Regular Meeting of said Council held on the 21st day of December, 2016, by the following vote:

AYES:

NOES:

ABSENT:

RICHARD G. HERNANDEZ, CITY CLERK
CITY OF MARTINEZ